

Deputy Director of Finance/Human Resource Coordinator

Assist the Dir. of Finance by performing work involved in the disbursement, accounting and auditing of funds received and disbursed, and in the negotiation of loans and sale of bonds. Provides personnel services, including employee payroll records, employee leave, policies and practices and other related duties. 5-years' experience with large-scale system accounts. Possession of current valid certificate Municipal Finance Officer issued by the NJ Dept. of Community Affairs, certification as a Certified Public Accountant, Registered Municipal Auditor or the ability to obtain same is desirable. Salary to be based on experience and qualifications. Send resume via email to jlayne@southrivernj.org no later than 9/20/17, or mail: 48 Washington St., South River, NJ 08882; 732.257.1999 ext. 120.