

**BOROUGH OF SOUTH RIVER**  
**CULTURAL ARTS & HERITAGE COMMISSION**  
**(CAHC)**

**5/20/2015 – 7:30 PM Agenda/Minutes**  
**55 Reid Street, South River, NJ**

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**Meeting called by:** Teresa Hutchison, Chair    **Type of Meeting:** Regular  
                                 Vice Chair: Susan Olsen  
                                 Secretary: Alda Melo

**Roll Call:**

Ed Adamsky – Member	( X )	Simon Catarino – Member	( X )
Isabel Costa – Member	( X )	Peter Guindi – Member	( )
Teresa Hutchison – Board Chair	( X )	Julie Velez-Meira - Member	( )
Alda Melo – Board Secretary	( X )	Sue Olsen – Board Vice Chair	( X )
Robyn Prasek – Member	( X )	Bill Smith – Member	( X )
James Hutchison – Council Liaison	( X )		

**Public:**

Lieutenant Michael Kucharski – SR Police Dept. ( X )  
Commander Gene Wiecek – American Legion ( X )  
Councilman Jim Gurchensky - VFW ( X )

**ROLL CALL**

**CALL TO ORDER**

**BOARD BUSINESS & CORRESPONDENCE**

**Minutes:**

April 21, 2015 meeting minutes. Motion made by Robyn and approved by Sue. Minutes approved.

**OLD BUSINESS:**

1. **Memorial Day Parade** – May 25, 2015

- Parade Promotion - All newspapers have been notified; press release sent out. Also will be announced on TV 35 and borough website. Mayor to run message.
- Signs of the Fallen Update – Robyn will have them from Peter by Thursday and she'll add the ribbons; she will bring them to the Parade the day of.
- Marching Order - Will be emailed to all by Thursday.
- Walkie Talkies – Robyn will hand them out; to be returned to Police Chief.
- War Memorial Building – it will be opened at 10:30; Amy Rafano will have a student there. Councilman Hutchison and Teresa will provide waters in cooler provided by Police Department.
- Staff T-shirts – to be discussed at a later date.
- Road Closings – to start at 12; participants to line up starting at 12:30.
- Lawn signs – Robyn to pick up after Parade. She will hand them off to Policy for safe keeping.

2. **Cemetery Tour**

Still on target for October 17<sup>th</sup> or 24<sup>th</sup>.  
Discuss at next meeting.

3. **Car Show** –

Car show scheduled for July 16<sup>th</sup>. All participants have to register (cannot set up booth without registering).

4. **Community Garden** – Pastor Mike:

Discuss at next meeting.

**New Business:**

1. Suggestions for Future Workshop/Events

**Public Comments**

**Board Liaison Comments**

**Committee Member Comments**

**Next Meeting Date:** June 16, 2015; 7:30 p.m. South River Library Conf. Room

**Adjournment:** Motion to adjourn the meeting made by Sue seconded by Isabel.

Meeting Adjourned.

Submitted by,

*Alda*

Alda Melo

CAHC – Secretary/Treasurer