

# BOROUGH OF SOUTH RIVER

## CULTURAL ARTS & HERITAGE COMMISSION

(CAHC)

01/26/2016 – 7:33 PM Agenda/Minutes  
55 Reid Street, South River, NJ 08882

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**MEETING CALLED TO ORDER BY:** Teresa Hutchison, Chair

**Type of Meeting:** Regular

**COMMITTEE MEMBERS/ROLL CALL:**

Ed Adamsky – Member	( )	Simon Catarino – Member	( X )
Isabel Costa – Member	( )	Peter Guindi – Member	( )
Teresa Hutchison – Board Chair	( X )	Alda Melo – Board Secretary	( X )
Sue Olsen – Board Vice Chair	( X )	Robyn Prasek – Member	( X )
Bill Smith – Member	( X )	James Hutchison – Council Liaison	( X )
Cindy Wilk – Member	( X )		

Public:

Brian Armstrong, South River Historical Society

**MINUTES:**

December 2015 meeting minutes. Motion made by Sue and seconded by Alda to approve minutes. Minutes approved.

**Announcement:**

New member has joined the committee; Cindy Wilk. Welcome and we are excited to have you on the Committee.

**Election of Officers for 2016:**

Chairperson – Teresa was nominated by Sue; seconded by Cindy. Approved by all members present. Teresa is the Chairperson for 2016.

Vice Chairperson – Peter was nominated by Bill; seconded by Robyn.

Simon nominated himself; seconded by Sue.

Vote taken:

Peter as Vice Chair: Yes – Bill, Robyn; No – Simon, Alda, Teresa, Cindy, Sue

Simon as Vice Chair: Yes – Simon, Alda, Teresa, Sue, Cindy; No – Robyn, Bill

Simon is the Vice Chairperson for 2016.

Secretary/Treasurer – Alda was nominated by Teresa; seconded by Sue. Approved by all members present.

Alda is the Secretary/Treasurer for 2016.

**Approval of 2016 Meeting Dates:**

Vote made to hold the meetings monthly on the last Tuesday of each month:

For 2016: January 26, February 23, March 29, April 26, June 28, September 27, October 25 and November 29.

For 2017: First meeting of the year, January 31

Exceptions to this are as follows:

May - meeting will be held on the 24<sup>th</sup> (fourth Tuesday of the month) due to Memorial Day/Parade

July and August – no meeting will be held due to vacations

December – meeting will be a combination meeting/holiday celebration. An actual date to be determined as the date gets closer. Once picked, it will be communicated to Borough Hall.

All meetings will start at 7:30 p.m.; held at 55 Reid St, 3<sup>rd</sup> Floor Conference Room, South River.

Alda will follow with Sheryl Nevin and/or Debbie Jones to make sure this schedule is posted on the Borough website/calendar.

### **OLD BUSINESS:**

#### **1. Walking Tour of Main Street – Saturday, March 12**

Rain date is Sunday, March 13.

Tour will be approximately 1 hour long; to start around 12 p.m.

Brian Armstrong joined to discuss the plans for the Walking Tour of Main Street event. This will start at Museum and will cover the lower Main Street area.

There will be handouts of what is included in the tour and its description; will use the South River Book as a guide. This book will be made available for purchase.

If the weather does not co-operate, there will be an indoor presentation.

In this tour, Brian will touch on a few events that have occurred; i.e., Fire of 1908, 1980s fist fights; riots at Borough Hall, first school.

#### **2. Cemetery Tour – October**

This will be a tour of Washington Cemetery to be done in October.

Brian will check on possible dates. Will be discussed at next meeting.

#### **3. Memorial Day Parade – Monday, May 30**

Teresa handed out a copy of the Marching Order from last year. This will need to be revised for this year's Parade.

Teresa to reach out to American Legion for a nomination for a Grand Marshall.

Parade workshop is scheduled for Saturday, February 6<sup>th</sup> from 10 .m. to 12 noon at 55 Reid St, South River.

#### **4. Cruise Night – June and September**

Dates need to be confirmed; will be discussed at next meeting.

### **NEW BUSINESS**

#### **1. Pitch Hit and Run – March – May**

New event for Children 7 – 14 years of age. Due to the timing of when this needs to start, we cannot do this in 2016. Committee will look at this in the November timeframe in order to host this event in March 2017.

#### **2. Decorating Contest – December**

Sue to be sub committee lead for this event.

There will be different categories for this contest. To be discussed at future meetings.

#### **3. Suggestions for Future Workshops/Events**

Another event to be held is an Arts Project. It was discussed hosting a Paint Night. Teresa will investigate the cost/initial investment associated with this event. To be discussed at next meeting.

**PUBLIC COMMENTS:**

Brian Armstrong reminded all the Museum is open the first Sunday of each month from 1:30 to 3:30 p.m. He shared some additional projects the SR Historical Society is working on and possible further partnerships with the Cultural Arts/Heritage Committee.

**BOARD LIAISON COMMENTS:** None

**COMMITTEE MEMBER COMMENTS:**

Robyn mentioned that at the 1/1 Organization meeting, Amelia Trzeciak was appointed by the Mayor to the Cultural Arts Committee. Alda to follow up with Pat O'Connor to see if Pat has received Amelia's Oath of Office form.

**NEXT MEETING DATE:**

Scheduled for February 23, 2016.

**ADJOURNMENT:**

Sue made motion to close the meeting; seconded by Cindy. Meeting adjourned.

Submitted by,

*Alda*

Alda Melo  
Cultural Arts & Heritage Commission  
Board - Secretary/Treasurer