

**BOROUGH OF SOUTH RIVER**  
**CULTURAL ARTS & HERITAGE COMMISSION**  
**(CAHC)**

**2/23/2016 – 8:00 PM Agenda/Minutes**  
**55 Reid Street, South River, NJ 08882**

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**MEETING CALLED TO ORDER BY:** Teresa Hutchison, Chair

**Type of Meeting:** Regular

**COMMITTEE MEMBERS/ROLL CALL:**

Ed Adamsky – Member	( X )	Simon Catarino – Board Vice Chair	( X )
Isabel Costa – Member	( )	Amelia Espejo - Member	( X )
Peter Guindi – Member	( X )	Teresa Hutchison – Board Chair	( X )
Alda Melo – Board Secretary	( X )	Sue Olsen – Member	( X )
Robyn Prasek – Member	( X )	Bill Smith – Member	( X )
Cindy Wilk – Member	( X )		
James Hutchison – Council Liaison	( X )		

**Public:**

Peter Barna  
Shawn Hausserman  
Jim Gurchensky – VFW  
Gene Wiecek – American Legion

**MINUTES:**

January 2016 meeting minutes. Motion made by Sue and seconded by Simon to approve minutes. Minutes approved.

**OLD BUSINESS:**

**1. Walking Tour of Main Street – Saturday, March 12 at 12 noon.**

Rain date is Sunday, March 13.

Alda and Simon are leading this subcommittee event.

Flyer was reviewed and approved by all.

Simon to get with the Police Chief and let him know of the tour and additional foot traffic on Main St.

Flyer to be posted on:

Facebook page (including You Are from South River) – Simon

TV35 and Borough Website – Alda

Schools/Library/48 Washington St and 55 Reid St – Teresa/Sue

Alda to follow up with Brian Armstrong to make sure he is all set. Committee will meet at 11:30 on March 12<sup>th</sup> at the Museum.

**2. Memorial Day Parade – Monday, May 30**

A meeting was held earlier to review the task list. Updated Task List will be sent out to the Committee.

American Legion chose a Grand Marshall; Bobby Matts. Mr. Matts was a US Navy Sailor in the Korean War. Gene will provide the biography to Teresa.

Reviewed Marching Order from last year; this will need to be revised as we get closed to Parade and attendance is confirmed.

Next Parade Workshop is scheduled for March 29, 2016 at 7 p.m. at 55 Reid St.

**3. Cruise Night – June and September**

This will be tabled for now. For discussion at next meeting.

**4. Cemetery Tour – October**

This will be a tour of Washington Cemetery to be done in October.  
Alda to follow up with Brian for tentative dates.

**5. Decorating Contest – December**

Sue to be sub committee lead for this event.

There will be different categories for this contest. To be discussed at future meetings.

**NEW BUSINESS**

**1. CAHC Facebook page – new logo**

Simon provide copies of 3 logos; those were reviewed and discussed. A vote was taken for logo #2 to be used on the CAHC Facebook page. Simon will load the new logo on Facebook.  
Simon encourages all to share the new Facebook page.

As each event gets closer we will use Facebook as a key way to promote the event.

Robyn suggested we create an event on the Facebook page to promote events. All agreed.

**2. Art Project/Paint Night – TBD**

Board of Health is planning a Paint Night in the fall. We will discuss at next meeting.

**3. Suggestions for Future Workshops/Events**

**Renaissance Fair -**

Sue is gathering some data for a potential Renaissance Fair to be brought to South River; potentially in the September timeframe.

This will be discussed at next meeting.

**PUBLIC COMMENTS:**

Peter Barna mentioned to keep him involved if anything more is needed for the Memorial Parade. He is a great partner of the Cultural Arts Committee and Committee thanked him for his continued support.

**BOARD LIAISON COMMENTS:** None

**COMMITTEE MEMBER COMMENTS:**

All welcome our new member, Amelia.

**NEXT MEETING DATE:**

Scheduled for March 29, 2016 at 7:30 p.m.; 55 Reid St, 3<sup>rd</sup> Floor Conf. Room, South River.

A Memorial Day Parade Planning Workshop is scheduled for March 29, 2016; 7 p.m.; 55 Reid St.

**ADJOURNMENT:**

Sue motioned to close the meeting; Seconded by Cindy. Meeting adjourned.

Submitted by,

*Alda*

Alda Melo

Cultural Arts & Heritage Commission

Board - Secretary/Treasurer