

# BOROUGH OF SOUTH RIVER

## CULTURAL ARTS & HERITAGE COMMISSION

(CAHC)

6/28/2016 – 7:30 PM Agenda/Minutes  
55 Reid Street, South River, NJ 08882

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**MEETING CALLED TO ORDER BY:** Teresa Hutchison, Chair

**Type of Meeting:** Regular

**COMMITTEE MEMBERS/ROLL CALL:**

Ed Adamsky – Member	( X )	Simon Catarino – Board Vice Chair	( )
Isabel Costa – Member	( N/A )	Amelia Espejo - Member	( X )
Peter Guindi – Member	( )	Teresa Hutchison – Board Chair	( X )
Alda Melo – Board Secretary	( X )	Sue Olsen – Member	( X )
Robyn Prasek – Member	( X )	Bill Smith – Member	( X )
Cindy Wilk – Member	( X )		
James Hutchison – Council Liaison	( X )		

**Public:** None

**MINUTES:**

May 2016 meeting minutes.

Motion made by Sue to approve; seconded by Ed. Minutes were approved.

**OLD BUSINESS:**

**1. Memorial Day Parade**

Cindy suggested possibly looking to address the overall planning for the parade. Look at the whole process, what works, what doesn't, what do we need to change, how to make it better for future.

Plaques have been ordered and will be given to Sponsors, as appropriate.  
Additional sashes have been ordered as well for future Grand Marshalls.

Some lawn signs have disappeared; Teresa to follow up with Sgt. Yorek to see if they picked them up.

**2. Cruise Night –**

This will be tabled for now; per Peter still on hold.

**3. Cemetery Tour – Sunday, October 23**

Subcommittee leads: Simon and Alda

The Washington Cemetery tour will be done on October 23, 2016; Alda has confirmed that Brian Armstrong from Historical Society is available.

We will need to start planning this towards end of summer.

**4. South River Christmas and Holiday Light Decorating Contest – December**

Subcommittee lead: Sue.

Will be discussed at future meetings. Sue has some ideas on content categories.

## **5. Art Project/Paint Night – Possibly February 2017**

Subcommittee lead: TBD

Sue purchased all the canvasses and offered as a donation to the CAHC/Paint Night event.

We are looking to possibly host this event on February 2<sup>nd</sup> or the 9<sup>th</sup>. Alda to follow up with Rui at Ria Mar on dates.

## **NEW BUSINESS**

### **1. Suggestions for Future Workshops/Events**

#### **A) Renaissance Fair - Saturday, October 8**

Sub committee lead: Sue

Sue has been meeting with Renaissance Faire group.

Targeting October 8<sup>th</sup> as the possible date for hosting event in South River.

Location is still to be determined; Teresa and Sue will get with Borough Administrator.

Admission will be free to South River residents; maybe we can ask for donation to food bank?

Committee will schedule workshops throughout summer as needed to discuss.

#### **B) Get to Know Your Town**

Committee discussed putting a Borough Calendar. Highlight different departments in town and/or different locations? Possibly do a small biography on the departments? This will be discussed at future meetings.

**PUBLIC COMMENTS:** None

**BOARD LIAISON COMMENTS:** None

#### **COMMITTEE MEMBER COMMENTS:**

1) Teresa asked if September and October meetings could be moved.

All present agreed to move the meetings as follows:

9/27 meeting will be moved to 9/28

10/25 meeting will be moved to 10/26

Same time and place.

Alda to get with Borough about publishing the new dates on the Borough Calendar and website.

- 2) Councilman Jim Hutchison to talk with AJ at the DPW to see if they have any location in their building for us to store some CAHC materials (signs, banners, etc.).
- 3) Robyn will investigate the cost of ordering (polo) shirts for Cultural Arts/Heritage Commission.
- 4) Committee discussed ordering additional flags to display through out town. There is a flag code that should be followed. Robyn and Bill will investigate how Englishtown and Milltown display their flags.
- 5) All are encouraged to promote the Cultural Arts/Heritage Commission Facebook page and use that as the means to communicate events.

#### **NEXT MEETING DATE:**

Scheduled for September 28, 2016 at 7:30 p.m. 55 Reid St, 3<sup>rd</sup> Floor Conf. Room, South River.

**ADJOURNMENT:**

Sue motioned to close the meeting; seconded by Ed. Meeting adjourned.

Submitted by,

*Alda*

Alda Melo

Cultural Arts & Heritage Commission

Board - Secretary/Treasurer