

April 17, 2013

ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED AS IS REQUIRED BY CHAPTER 231, PUBLIC LAW 1975 AND BY RESOLUTION 2013-3, WITH THE REQUEST OF THE HOME NEWS AND TRIBUNE AND THE SENTINEL NEWSPAPERS TO PUBLISH SAME AND THIS ANNOUNCEMENT MUST BE ENTERED INTO THE MINUTES OF THIS MEETING

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A Regular Meeting of the Municipal Alliance of the Borough of South River in the County of Middlesex, the State of New Jersey was held on April 17, 2013, and was called to order by Sgt. John McKenna at 7 PM at 61 Main Street in South River, New Jersey, with the following Committee Members in attendance:

Committee Member(s) Present: Keith, Deerson, DeZarlo, Petras, Pearce, Razzano, Nale, Tinitigan, McKenna, Nevin

Committee Member(s) Absent: Geesey, Wyluda, Miller, Rafano, Martins-Cruz, Kulik, Acs

Coordinator: Jones – Present

Council Liaison: Tom Roselli

### Regular Meeting

Donna Drummond from Robert Wood Johnson Medical School gave a brief presentation on Tobacco-Free for a Healthy NJ and passed out brochures. Everyone that was present was in favor of this program being presented to Mayor and Council. Clmn. Tom Roselli said he would present this to Mayor and Council and report back to us.

### ORGANIZATION OF THE ALLIANCE

CHAIRPERSON – Sgt. John McKenna – Nominated by Mark Tinitigan - Seconded by Tony Razzano

VICE CHAIRPERSON – Jamie Keith – Nominated by Tony Razzano – Seconded by John McKenna

RECORDING SECRETARY – Diane Nale – Nominated by Tony Razzano – Seconded by Mark Tinitigan

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TREASURER – Joseph DeZarlo – Nominated by Tony Razzano – Seconded by Diane Nale

RESOLUTION(S):

**RES:2013-1**

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RESOLUTION

WHEREAS, the Municipal Alliance Committee for Prevention of Alcoholism and Drug Abuse of the Borough of South River in the County of Middlesex, the State of New Jersey, has heretofore adopted a compiled “By-Laws” of the South River Municipal Alliance; and

WHEREAS, the Municipal Alliance desires to adopt the same for the year 2013; and

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Municipal Alliance of the Borough of South River that the said “By-Laws” of the South River Municipal Alliance”, as compiled, be adopted for the year 2013.

Dated: April 17, 2013

South River Municipal Alliance Committee for Prevention of Alcoholism and Drug Abuse  
"By Laws"

Article I – Meetings

Section I

The Municipal Alliance Committee for Prevention of Alcoholism and Drug Abuse, a Committee of the Borough of South River, New Jersey shall meet for the purpose of reducing alcoholism and drug abuse the third Wednesday of each month, at 7:00 p.m. at 55 Reid Street, Human Services Building. In the event said Wednesday should fall on a legal holiday, then said regular meeting shall be held on that day following, not a holiday or weekend.

Section II

During the month of January of each year, at the regularly scheduled meeting, there shall be the election of officers, adoption and signing of these "by laws" and annual appointments of contractual services.

Article II – Duties of Officers

Section I

It shall be the duty of the Chairperson to preside at all meetings of the board and to perform all duties usually pertaining to this office.

Section II

The Vice Chairperson shall perform all duties of the Chairperson in the absence or disability of the Chairperson.

Section III

The recording secretary shall keep minutes of all proceedings and record same. In the absence or disability of the recording secretary, the chairperson shall assign a member of the Committee to perform the duties of the recording secretary.

Section IV

The Treasurer shall give a monthly report on Trust Fund and any other financial correspondence that may occur during the month. In the absence or disability of the Treasurer, the Chairperson

Article III – Membership

Section I

Members are required to attend all meetings unless being excused for sickness or other valid reason. Eight consecutive weeks or four consecutive regular meetings, whichever shall be of longer duration in a calendar year shall constitute automatic resignation. Unexcused absences shall be at the pleasure of the board and duly noted.

Section II

Each year, a copy of these "by laws" shall be distributed to each member for his or her use, and one copy, signed by all board members, shall be filed with the executive officer.

Article IV – Amendment

Section I

These "by laws" may be amended at any official meeting by a majority of the Committee members.

Article V – Meeting Procedures

Section I

Robert's Rules of Order shall be the model on all matters not covered by the "by laws" of this board.

Article VI – Suspension of "By Laws"

Section I

These rules and regulation may be suspended in case of emergency by unanimous consent of all members present at an official meeting.

Article VII – Order of Business

Section I

- A. Call to order by Chairperson or presiding officer
- B. Roll call
- C. Action on minutes of previous meeting
- D. Reports
- E. Communications
- F. Old Business
- G. New business

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- H. Bills
- I. Adjournment

Article VIII – Public Comment

Section I

Public comment shall be afforded to all members of the general public at each regular meeting of the Municipal Alliance. Any member of the general public desiring to address the Municipal Alliance shall do so upon recognition of said speaker by the Chair. The speaker shall first identify herself/himself by name and address. The speaker shall be permitted to address the Municipal Alliance on any topic that is for the good and welfare of the general public. Comments shall be limited to ten (10) minutes per speaker per meeting. No questioning individual members of Board shall be permitted by any speaker. In the event a speaker wished to pose a question to any individual member, she/he shall address the question to the Chair, the time limitation imposed by this Rule may be waived or modified by a majority of the members present, upon motion duly made and seconded. No member of the public shall be allowed to poll the Board on any issue, whether said issue shall be put to an official vote.

Adoption of By-Laws – Mark Tinitigan made a motion to approve this resolution and seconded by Darrel Pearce. All were in favor.

**RES:2013-2**

April 17, 2013

RESOLUTION

BE IT RESOLVED by the South River Municipal Alliance Committee for Prevention of Alcoholism and Drug Abuse of the Borough of South River in the County of Middlesex, the State of New Jersey, that the following schedule of meetings for the year 2013 shall be adopted:

Place: 55 Reid Street  
Temporary - 61 Main Street effective  
3/14 and until further notice

Time: 7:00 pm

DATES: MONTH DAY

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Meetings are the 3rd Wednesday of each Month:

|                |      |
|----------------|------|
| March          | 14th |
| April          | 17th |
| May            | 15th |
| June           | 19th |
| July           | 17th |
| August         | 21st |
| September      | 18th |
| October        | 16th |
| November       | 20th |
| December       | 18th |
| January (2014) | 15th |

Dated: April 17, 2013

Adoption of Meeting Schedule for 2013 – Tony Razzano made a motion to approve this resolution and seconded by Mark Tinitigan. All were in favor.

**RES:2013-3**

April 17, 2013

RESOLUTION

BE IT AND IT IS HEREBY RESOLVED, by the South River Municipal Alliance Committee for Prevention of Alcoholism and Drug Abuse of the Borough of South River in the County of Middlesex, the State of New Jersey, that pursuant to Chapter 231, Public Law 1975, the Home News-Tribune, a news publication published in Neptune, NJ and with circulation within the Borough of South River is hereby designated as the Official Newspaper for all Official Notices of the Municipal Alliance for the year 2013; and

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BE IT FURTHER RESOLVED that the Sentinel Publication, a weekly newspaper used for display advertisement not of a legal nature.

Dated: April 17, 2013

Adoption of Official Newspaper(s) – Joseph DeZarlo made a motion to approve this resolution and seconded by Mark Tinitigan. All were in favor.

### MINUTES

Monthly minutes for October 17, 2012 and March 14, 2013 were submitted for approval and/or amendment. Jamie Keith made a motion to approve the minutes and was seconded by Mark Tinitigan. All were in favor.

### REPORTS/FINANCIAL

Trust fund balance is \$4,828.05. Debbie Jones stated that she will be working on getting the 2013 fund raiser letter prepared for mailing.

### COMMUNICATIONS

Memorial Day Parade letter was reviewed and Committee decided that they will not be participating due to other commitments that day.

### OLD BUSINESS

1. D.A.R.E. – Graduations were held on 3/26/13 and 4/4/13 with a combined total of around 200 kids graduating. Ptl. Yorek is now starting the 7<sup>th</sup> and 9<sup>th</sup> grade programs which are Too Good For Drugs & Violence and Keeping It Real. There are no graduations for these programs.
2. Rachel's Challenge – Diane Nale has been attending the meetings which are being held every Tuesday from 2:45 PM – 3:30 PM. The children have planted plants in containers and put them inside the entrance way of the Middle School.

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3. Project Graduation – Cheryl Beck e-mailed Debbie Jones stating the fact that the \$500 will be used towards the rental of the facility in New Brunswick.
4. Project Medicine Drop Box – National Prescription Drug Take Back Day will be held at the Police Department on April 27, 2013, from 10 AM – 2 PM. Another one will be held at the end of the year. Chief Tinitigan is looking into getting a drop off box that will be put in the foyer of the Police Station.
5. South River Little League Baseball Sign – Diane Nale reported that she has been in contact with Conrad from the Little League Organization and it will cost us \$400 which includes a brand new sign and our yearly renewal. It was decided what we wanted on our new sign and what needs to be taken off. The sign will also say “Follow us on Facebook”. Mark Tinitigan will look into someone setting up a Facebook page for us.
6. Grant Application for 2014-2017 – John McKenna gave an overview to the Committee as to what the State will be doing for the upcoming Grant Year. It was agreed upon by all the members that we should not participate in the Grant Program this year but continue to raise funds for the current programs. With National Night Out being our major fund raiser. John McKenna will present this to Mayor and Council on April 22, 2013.
7. National Night Out – August 6, 2013
  - Will not be having a stage this year – cost from last year was \$800
  - The game trailer and glamor trailer has been booked
  - A request has been sent out to hold a blood drive
  - A request has been sent out to the fire academy for the smoke house
  - A request has been sent out for the helicopter
  - The clown has been booked
  - The petting zoo and pony rides have been booked
  - Flyers – was decided to keep the prices the same
  - Have a donation bucket at the entrance way
  - The price for the bracelets in advance will be \$7 – at the door \$10 – individual tickets for rides will be \$3
  - Clmn. Tom Roselli will look into us using one of the senior buses

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NEW BUSINESS

Carol Deerson brought up on how much she liked the Trunk or Treat that was held in the parking of Corpus Christi Church and that it should be held again this year. John McKenna said that Ptl. E. Yorek has been in touch with Bill Field to make this happen.

ADJOURNMENT

Motion was made by Carol Deerson to adjourn the meeting, seconded by Tony Razzano. All were in favor. Meeting adjourned at 8:32 PM. Next meeting Wednesday, May 15, 2013, at 7 PM.

Respectfully submitted,

*Diane Nale*

Recording Secretary