

**DISCLAIMER**  
**THIS IS AN UNOFFICIAL DOCUMENT UNTIL APPROVED BY GOVERNING BODY**

**AGENDA:**

**MAYOR AND BOROUGH COUNCIL**

**MEETING NO. 14**

**DATE: 6/10/13**

**7:00 P.M.**

**BUSINESS (X)**

**REGULAR ( )**

**SPECIAL ( )**

\*\*\*\*\*

**ROLL CALL:** Mayor Krenzel ( ) Atty: \_\_\_\_\_  
Clm. Guindi ( ) Clm. Jones ( ) Eng: \_\_\_\_\_  
Clm. Haussermann ( ) Clm. Roselli ( ) Adm: \_\_\_\_\_  
Clm. Hutchison ( ) Clm. Vaughn ( ) : \_\_\_\_\_

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Public Announcement - Chapter 231, P. L. 1975

**PUBLIC COMMENTS (agenda items only)**

**MINUTES**

Minutes of Meeting No. 13 held on May 28, 2013

**REPORTS**

1. CFO/Treasurer
2. Professional staff
3. Departments

**NEW BUSINESS**

Refund of electric consumer deposits (Attachment A)  
Reclassification of Jan Petrik to 1<sup>st</sup> Class Lineman, Electric Utility (Attachment B)  
Approve Release of 2013 Closed Session Minutes  
Appoint Summer Recreation employees  
EDC Alternate 1 appointment

**UNFINISHED BUSINESS**

Truck Wash Pad (Attachment C)  
Mercantile License ordinance amendment  
Amend Res. 2013-138 waiving permit fees related to Super Storm Sandy  
Shop South River  
Authorize RFQ for Firehouse Architect  
Blue Acres  
Food Bank  
Human Services Building  
Lincoln School  
Videotaping business meetings  
Time Clock – 48 Washington St.

**COUNCIL COMMENTS**

**EXECUTIVE SESSION**

Contracts  
Personnel  
Acquisition of Property  
Litigation

**ADJOURNMENT**

A

Request for Council Action

Date: 6/5/13

Resolution: ✓

Ordinance: \_\_\_\_\_

Other Reason for Request (Attach Back-up)

UTILITY REFUNDS

Funds Appropriated: yes no not applicable

[Signature]  
Department Head

[Signature]  
Approval/Disapproved Administrator

RESOLUTION

*WHEREAS, the official utility records of the Borough of South River, New Jersey show certain refunds which include electric, water and consumer deposits (CD); and*

*WHEREAS, the Collector of Utility Revenue recommends that the following refunds should be made to the consumer noted herein below listed; and*

*NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Borough Council of the Borough of South River that the Collector of Utility Revenue is hereby authorized to make the following refunds and adjustments indicated below and any attached list.*

<u>ACCOUNT #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT OF CHECK</u>
65-999-000-237 CD	SAMUEL & SARAH JACOB 124 WEBER AVE SAYREVILLE, NJ 08872	\$265.08
65-999-886-425 CD	GUEORQUI & VITKA KARAPETREV 6 TAYLOR AVE APT B EAST BRUNSWICK, NJ 08816	\$111.03
65-999-885-743 CD	ALICIA PICONE	\$207.25
65-999-885-743 ELEC CURRENT	RIVERVIEW DR B12 SOUTH RIVER, NJ 08882	\$75.00
65-999-862-940 CD	MICHAEL SUNDBURG 9 GATES AVE WARREN, NJ 07059	\$316.64
65-999-000-260 ELEC CURRENT	TITLE MASTERS LLC 203 SOUTH AVE EST 2 <sup>ND</sup> FL WESTFIELD, NJ 07090	\$35.37
65-999-855-152 CD	AMANDA VALENTINO 123 EDGAR AVE SOUTH PLAINFIELD, NJ 07090	\$294.32

/s/ \_\_\_\_\_  
Councilmember

/s/ \_\_\_\_\_  
Councilmember

**BOROUGH OF SOUTH RIVER**

Department of Public Works

9 Ivan Way

South River, NJ 08882

Phone: (732) 257-9051 Fax: (732) 613-6113

B



<http://www.southrivernj.org>

Email: [dpw@southrivernj.org](mailto:dpw@southrivernj.org)

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**MEMORANDUM 13-0035**

TO: Frederick C. Carr ✓  
Borough Administrator

FROM: Adriano Soares AS  
Director of Public Works

DATE: May 23, 2013

RE: Jan Petrik – Electric Utility

BOROUGH ADMINISTRATOR

MAY 24 2013

RECEIVED

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Please be advised that Jan Petrik has reached 8001 on the job hours effective today, May 23, 2013 (see attached memo from Rick Fallon). Mr. Petrik has completed all his schooling and I am recommending that Mr. Petrik's be reclassified as a 1<sup>st</sup> Class Lineman. Mr. Petrik's new rate of pay will be \$37.60, plus longevity, per hour IBEW Local 1303 Union Contract.

If you have any questions, please feel free to contact me.

AS:dms

cc: Rick Fallon, Chief "A" Electric Utility  
Joe Zanga, Chief Financial Officer  
Dawn Rodriguez, Payroll

**Request for Council Action**

**Date:** May 28, 2013

**Resolution:** Reclassify Jan Petrik as a 1<sup>st</sup> Class Lineman

**Ordinance:** \_\_\_\_\_

**Other Reason for Request (Attach Back-up)**

**See Attached**

**Funds Appropriated:** yes \_\_\_\_\_ no \_\_\_\_\_ not applicable \_\_\_\_\_

*Adrienne Sand*  
**Department Head**

*Richard C. Carr*  
**Approval/Disapproved Administrator**

# BOROUGH OF SOUTH RIVER

Electric Utility Department

9 Ivan Way

South River, NJ 08882

Phone: (732) 613-6102 Fax: (732) 254-5324



<http://www.southrivernj.org>

Email: [rfallon@southrivernj.org](mailto:rfallon@southrivernj.org)

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Borough of South River  
RECEIVED

MAY 22 2013

5/23/2013

Dept. of Public Works

Adriano Soares,

Apprentice Jan Petrik reached 8001 on the job hours today May 23 which entitles him to a pay raise to \$37.60. He has recently completed all his schooling through Northwest Lineman College and has received his graduation diploma and has also successfully completed all his climbing and skills testing. It is my recommendation that he be reclassified as a 1<sup>st</sup> Class Lineman with the Borough of South River Electric Utility.

Thank You,  
Rick Fallon

C

JOHN H. ALLGAIR, 1983-01  
DAVID J. SAMUEL, P.E., P.P.  
JOHN J. STEFANI, P.E., L.S., P.P.  
JAY B. CORNELL, P.E., P.P.  
MICHAEL J. McCLELLAND, P.E., P.P.  
GREGORY R. VALES, P.E., P.P.



TIMOTHY W. GILLEN, P.E., P.P.  
BRUCE M. KOCH, P.E., P.P.  
LOUIS J. PLOSKONKA, P.E.  
TREVOR J. TAYLOR, P.E., P.P.  
BEHRAM TURAN, P.E.

March 18, 2013

Borough of South River  
48 Washington Street  
South River, New Jersey 08882

**Attn: Frederick Carr, Borough Administrator**

**Re: Truck Wash Pad at Public Works Facility  
South River, New Jersey  
Our File No.: PSR00539.01**

Dear Mr. Carr:

Pursuant to your request, we have reviewed the Borough Public Works Yard with Mr. Adriano Soares to select a location for the proposed Truck Wash Pad. Enclosed, please find a plan showing the location we selected.

I have measured a Borough garbage truck which I believe is the longest vehicle that will be washed on the pad. It was approximately forty (40) feet in length and eight (8) feet in width. I recommend the pad be six (6) feet wider on each side to allow room for the person washing the vehicles. That translates into a pad that will be fifty-two (52) feet long and twenty (20) feet wide. There will be concrete curbing around the perimeter of the pad and a drainage inlet in the middle of the pad to collect the wash water. The inlet will drain into a grease trap which will connect to a local sanitary sewer line.

Given the urgent nature to construct this facility, as required by the NJDEP, we recommend the Borough allow us to approach S. Brothers, Contracting, who will be performing the Kamm Avenue – Section II Improvements, and request a price to construct the inlet, piping to the grease trap, install the grease trap, construct the concrete curbing and the concrete pad.

Base on a preliminary review of the required work, we estimate the project will cost about \$25,000.00. This is based on the condition the Borough Water/Sewer Department personnel will install the piping from the grease trap to the sanitary sewer system and will run a water service up to the pad to connect the power washer to. We discussed this matter during our field visit and all parties agreed to same.

We can provide the design and construction administration services for the work for a cost not to exceed \$4,850.00.





Borough of South River  
Frederick Carr  
Our File No. PSR00539.01  
March 18, 2013  
Page 2 of 2

Kindly advise us if you would like us to proceed with the design and if there are sufficient funds to cover the costs. If so, please contact the Borough Attorney to see if he is comfortable with our proposal to perform this work by processing a Change-Order.

Should you have any questions regarding this matter, please do not hesitate to contact this office.

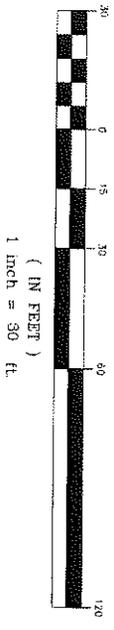
Very truly yours,

Bruce M. Koch, P.E., P.P., C.M.E.  
Borough Engineer's Office

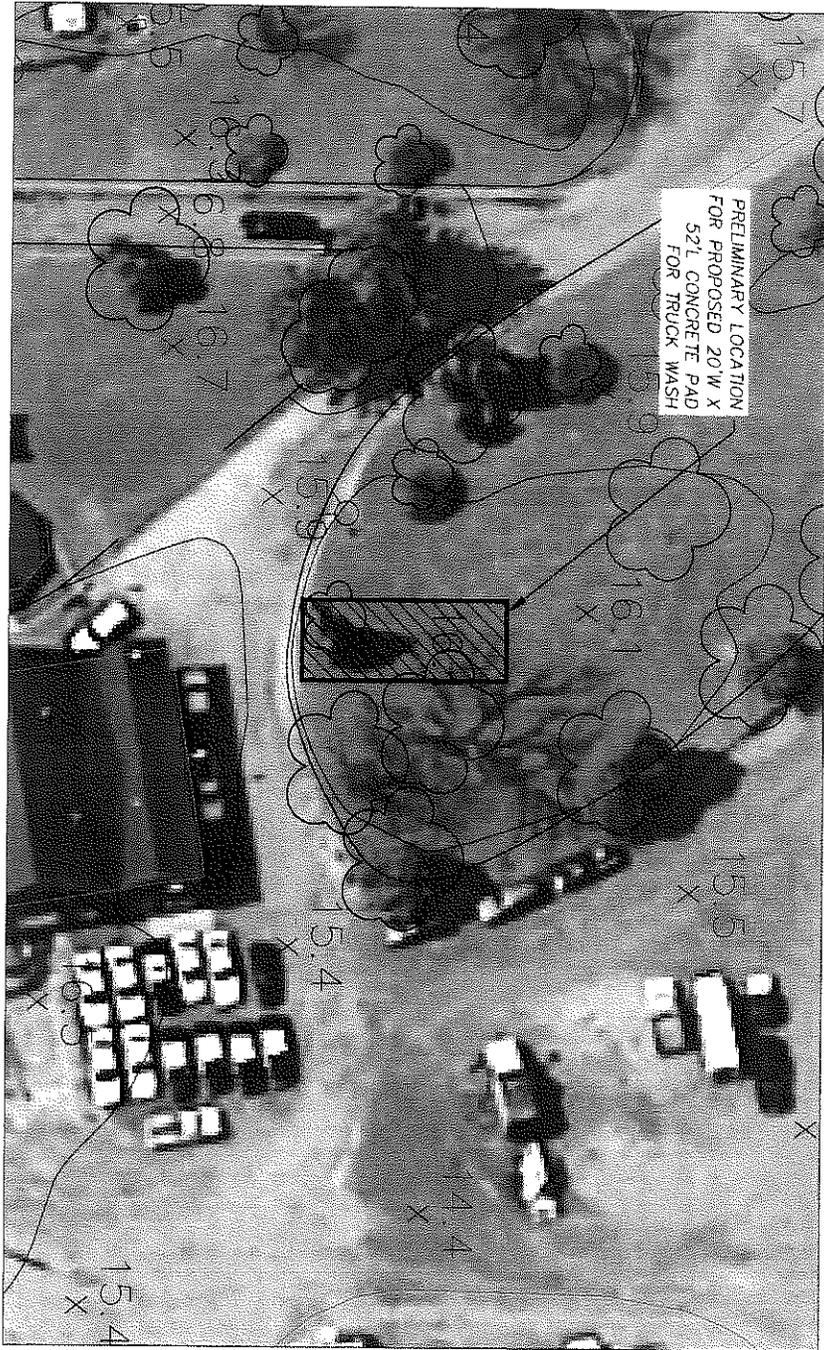
BMK/sm

cc: Mayor John Krenzel  
All Council Members  
Borough Attorney  
Borough Clerk  
Chief Financial Officer  
Director of Public Works





GRAPHIC SCALE



BOROUGH OF SOUTH RIVER  
 MIDDLESEX, NEW JERSEY  
**TRUCK WASH PAD AT PUBLIC WORKS YARD**  
 EXISTING CONDITIONS & PROPOSED LAYOUT