

**DISCLAIMER**

**THIS IS AN UNOFFICIAL DOCUMENT UNTIL APPROVED BY GOVERNING BODY**

**AGENDA:**

**MAYOR AND BOROUGH COUNCIL**

**BUSINESS (X)**

**MEETING NO. 11**

**REGULAR ( )**

**DATE: 5/9/16**

**7:00 P.M.**

**SPECIAL ( )**

\*\*\*\*\*

<b>ROLL CALL:</b>	Mayor Krenzel	( )			Atty: _____
	Clm. Ciulla	( )	Clm. Jones	( )	Eng: _____
	Clm. Gurchensky	( )	Clm. Trenga	( )	Adm: _____
	Clm. Haussermann	( )	Clm. Hutchison	( )	: _____

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Public Announcement - Chapter 231, P. L. 1975

PUBLIC COMMENTS (agenda items only)

MINUTES

Minutes of Meeting No. 10 held on April 25, 2016

Closed Session minutes of April 11, 2016

REPORTS

1. CFO/Treasurer
2. Professional staff
3. Departments

NEW BUSINESS

- Refund of electric consumer deposits (Attachment A)
- Board of Education Shared Services Agreement (Attachment B)
- Appoint Margaret M. Cseh as Dispatcher – SRPD (Attachment C)
- Approve Purchase of Police vehicles through Cranford Police Cooperative Pricing System
- Approve South River Knights Pop Warner Canning Request (Attachment D)
- Bond Ordinance – Improvements to Montgomery St. Phase II (Attachment E)
- Bond Ordinance – Amending Bond Ordinances 2010-9, 2011-26 and 2013-9 (2010 Roadway Improvements/AMC)
- Approve AMC Industries, LLC Settlement Agreement
- Capital Budget Amendment No. 1

UNFINISHED BUSINESS

- Bank of America
- Appoint Spring Recreation employees (Attachment F)

COUNCIL COMMENTS

EXECUTIVE SESSION

- Personnel
- Litigation

ADJOURNMENT

A

Request for Council Action

Date: 5/5/16

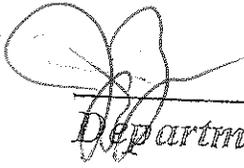
Resolution: ✓

Ordinance: \_\_\_\_\_

Other Reason for Request (Attach Back-up)

UTILITY REFUNDS

Funds Appropriated:  yes     no     not applicable

  
\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Approval/Disapproval Administrator

RESOLUTION

*WHEREAS, the official utility records of the Borough of South River, New Jersey show certain refunds which include electric, water and consumer deposits (CD); and*

*WHEREAS, the Collector of Utility Revenue recommends that the following refunds should be made to the consumer noted herein below listed; and*

***NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED** by the Borough Council of the Borough of South River that the Collector of Utility Revenue is hereby authorized to make the following refunds and adjustments indicated below and any attached list.*

<u>ACCOUNT #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT OF CHECK</u>
65-999-948-080 CD	SANDRA ADELINO 50 JACKSON ST 1 <sup>ST</sup> FL SOUTH RIVER, NJ 08883	\$97.15
65-999-002-401 CD	MICHELLE BISHOT & COURTNEY WEISSMAN 36 GARDEN VIEW TERR UNIT 6 EAST WINDSOR, NJ 08520	\$122.99
66-999-922-955 WTR PREV	CROWN BANK REALTY HOLDINGS 27 PRINCE ST ELIZABETH, NJ 07798	\$191.77
65-999-882-014 CD	JASON INGSTRUP 8 DEVOE ST SOUTH RIVER, NJ 08882	\$146.45
65-999-970-047 ELEC PREV	JOSEPH & MARY ROCK	\$20.31
66-999-978-351 WTR PREV	C/O STEPHANIE GUTIERREZ – POA 611 SOUTH PARK AVE HIGHLAND PARK, NJ 08904	\$17.65

/s/ \_\_\_\_\_  
Councilmember

/s/ \_\_\_\_\_  
Councilmember

B

Patricia Oconnor

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**From:** Frederick Carr  
**Sent:** Friday, April 29, 2016 11:32 PM  
**To:** Patricia Oconnor; John Krenzel  
**Subject:** Fwd: shared agreement  
**Attachments:** Shared Services Agreement.pdf

Pat.

New business and consent agenda 9 May please.

Include email and attachment.

*Thanks.*

*Frederick C. Carr  
Borough Administrator  
South River New Jersey*

*Sent from my Verizon Wireless 4G LTE DROID*

----- Original Message -----

Subject: Re: shared agreement  
From: Christine Rushfield <crushfield@srivernj.org>  
To: Kenneth Kokoszka <kkokoszka@srivernj.org>  
CC: Joe Zanga <jzanga@southrivernj.org>, Michael Pfister <mpfister@srivernj.org>, Frederick Carr <fcarr@southrivernj.org>

Good Afternoon All,

Please see the attached agreement and certified minutes.

Thank you,

Christine Rushfield  
Confidential Secretary to the Business Administrator / Board Secretary  
South River Board of Education  
15 Montgomery Street  
South River, NJ 08882  
Phone: 732-613-4000 x 227  
Fax: 732-238-8415

On Fri, Apr 29, 2016 at 11:55 AM, Kenneth Kokoszka <kkokoszka@srivernj.org> wrote:  
Gentlemen:

The board last night approved renewing the Shared service agreement under the same terms and conditions.

Under a separate email we will provide with a copy of the agreement and a copy of the certified minutes.

Please review and if you concur please sign and return a signed copy for our signature.

Any questions please email or call.

Thank you.

Ken

**SHARED SERVICES AGREEMENT**  
**BETWEEN THE SOUTH RIVER BOARD OF EDUCATION**  
**AND THE BOROUGH OF SOUTH RIVER**

*THIS AGREEMENT* is entered into on this 1st day of January, 2016 by and between:

**THE SOUTH RIVER BOARD OF EDUCATION**, a body corporate and politic with administrative offices located at 15 Montgomery Street, South River, New Jersey 08882;

*and*

**THE BOROUGH OF SOUTH RIVER**, a body corporate and politic with administrative offices located at 48 Washington Street, South River, New Jersey 08882.

*WHEREAS*, the South River Board of Education and the Borough of South River have a mutual interest in maximizing the efficiency of services to the taxpayers, and wish to share certain services to optimize said efficiency, and

*WHEREAS*, the Uniform Shared Services and Consolidation Act ("USSCA"), N.J.S.A. 40A:65-1 through N.J.S.A. 40A:65-35, was enacted to encourage the financial accountability of local units of government through empowering citizens, reducing waste and duplicative services and clearing legal hurdles to shared services and consolidation; and

*WHEREAS*, the USSCA provides the authority for local units to enter into an agreement with other local units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its jurisdiction; and

*WHEREAS*, the parties have mutually determined that the students and the taxpaying public in South River would benefit from the sharing of certain services;

*NOW, THEREFORE*, in consideration of the terms and conditions hereof it is mutually understood and agreed upon as follows:

1. The term of this agreement shall be from January 1, 2016 through June 30, 2021.

2. The South River Board of Education will provide the following services, goods and accommodations to the Borough of South River:
  - a. Use of playing fields and ancillary facilities for municipal recreational activities, games and practices;
  - b. Space for meetings of municipal organizations, subject to availability;
  - c. Space and access for municipal Police Department training at mutually convenient and agreed-upon times and locations;
  - d. Space and access for other municipal events including but not limited to Police Cadet Camp, the Borough's annual Reorganization Meeting; the annual Independence Day Fireworks show; Heritage Day, National Night Out, the municipal Bicycle Rodeo; and
  - e. Use of parking lots for municipally-operated trips to Atlantic City; and
  - f. Such other uses, accommodations, goods and services as the parties may agree to and confirm in writing signed by authorized representatives of both parties.
  
3. The Borough of South River will provide the following services, goods and accommodations to the South River Board of Education:
  - a. Periodic cleaning of School District parking lots by street sweepers owned by the Borough and operated by Borough personnel;
  - b. Snow removal on School District property by Borough personnel with Borough plows, to the degree possible [municipal thoroughfares shall have priority for snow plowing];
  - c. Routine pickup of garbage from School District buildings per the parties'

practice;

- d. Pick-up and disposal of refuse and recyclables including but not limited to tree branches, scrap wood and large metal refuse items and cardboard;
- e. Use of Borough-owned boom trucks for replacement and repair of light fixtures and flagpoles on School District property.
- f. Such other uses, accommodations, goods and services as the parties may agree to and confirm in writing signed by authorized representatives of both parties.

- 4. The Borough shall also make available to the School District sufficient quantities of gasoline and road salt, for which the District shall fully reimburse the Borough at the Borough's actual per unit cost.
- 5. The foregoing components of shared services are not intended to be exclusive, and the parties intent to review this Agreement and to review other areas of possible shared services which would maximize the efficient allocation of taxpayer monies. In the event that the parties wish to add such additional components to this Agreement, they agree to do so via a written confirmation executed by the authorized representatives of both parties, which document shall referenced this Agreement and shall be attached hereto upon execution.
- 6. Nothing herein shall restrict or otherwise impact the rights of either party to terminate the employment of any individual employed by them respectively, and to conduct all other actions and exercise all authority reserved to them respectively by applicable law.
- 7. This Shared Services Agreement and all obligations set forth herein shall

terminate on June 30, 2021, unless the parties take formal, public action to extend the terms hereof. However, it is the mutual hope and intention of the parties that this Agreement will be extended, renewed and expanded in future years for the maximum benefit of the students and citizens of South River.

8. This Agreement shall be governed by the laws of the State of New Jersey.

IN WITNESS WHEREOF, the parties to this Agreement have caused it to be signed by its properly authorized officers as of the day and year above set forth.

**SOUTH RIVER BOARD OF EDUCATION**

**BOROUGH OF SOUTH RIVER**

By: \_\_\_\_\_  
Regis Wyluda, President

By: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Kenneth J. Kokoszka, Board Secretary

Attest: \_\_\_\_\_  
Business Administrator

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# South River Board of Education

15 Montgomery Street, South River NJ 08882  
Tel: 732-613-4000 Fax: 732-238-8415

Regis Wyluda..... President  
Cynthia Urbanik..... Vice-President  
Edward Andre Kelly Cruz  
Cheryl Beck Kevin J. Nielsen  
John Budzin Anthony Razzano  
Renae Bush

Mr. Michael J. Pfister  
*Superintendent; Ext. 223*

Kenneth J. Kokoszka  
*Business Administrator/  
Board Secretary; Ext. 227*

## MINUTES APRIL 28, 2016 REGULAR PUBLIC MEETING

### FINANCE

Motion by Razzano and seconded by Bush and unanimously approved by roll call vote the following:

#### 14. Approved – Borough of South River – Shared Service Agreement

The Finance Committee upon recommendation of the Superintendent recommends that the Shared Service Agreement between the South River Board of Education and the Borough of South River, retroactive to January 1, 2016 through June 30, 2021, be approved and authorize the Board President and Board Secretary to sign same.

### **(COPY ATTACHED AND SUPPLIED EACH BOARD MEMBER)**

*I, Kenneth J. Kokoszka, SBA/Board Secretary of the South River Board of Education of the county of Middlesex and the State of New Jersey, do hereby certify that the above is a true copy of a resolution adopted at a meeting of the Board on April 28, 2016.*

  
\_\_\_\_\_  
SBA/Board Secretary

C



## SOUTH RIVER POLICE DEPARTMENT

Mark E. Tinitigan  
Chief of Police  
61 Main Street  
South River, NJ 08882-0548  
Phone: (732) 238-1000  
Fax: (732) 613-6103

**TO:** John Krenzel, Mayor  
**FROM:** Mark E. Tinitigan  
Chief of Police  
**DATE:** May 3, 2016  
**SUBJECT:** Police Dispatcher Recommendations

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After the completion of an extensive background investigation, I am recommending the following candidate for the position of Police Dispatcher pending the results of a comprehensive medical examination:

- Margaret M. Cseh

If you have any questions regarding this matter please contact me directly.

Respectfully Submitted,

Mark E. Tinitigan  
Chief of Police

**Cc:** Frederick Carr, Borough Administrator  
Patricia O'Connor, Borough Clerk  
Borough Council

D

**SOUTH RIVER KNIGHTS, INC.  
P.O. Box 181  
SOUTH RIVER, NJ 08882**

RECEIVED

April 28, 2016

MAY - 2 2016

Borough of South River  
48 Washington Street  
South River, NJ 08882

BOROUGH CLERK

To whom it may concern,

I am writing on the behalf of the South River Knights Pop Warner youth organization. Every year we rely on fundraising to help the football players and cheerleaders get new equipment. One of our most successful fundraising efforts is adult canning. The Borough of South River has been very generous through the years allowing us to do this fundraising. We are asking for the following dates, times and locations.

Saturday August 13<sup>th</sup>  
Saturday August 20<sup>th</sup>  
Saturday September 10<sup>th</sup> and  
Saturday September 17<sup>th</sup>

From 9 AM to 2 PM

Intersection of Prospect Street and Old Bridge Turnpike  
Intersection of Main Street and Thomas Street  
Intersection of Main Street and Old Bridge Turnpike

I look forward to your response at your earliest convenience.

Thank you again for your consideration, please feel free to contact me with any questions.

Sincerely,

Randi Billowitz-Andre, SR Knights Fundraising Coordinator  
37 East Street  
South River NJ 08882  
(732) 309-7006  
RandiEliz2@aol.com

cc: *F. Carr*  
*Patricia Ching*

E

JOHN H. ALLGAIR, PE, PP, LS (1983-2001)  
DAVID J. SAMUEL, PE, PP, CME  
JOHN J. STEFANI, PE, LS, PP, CME  
JAY B. CORNELL, PE, PP, CME  
MICHAEL J. McCLELLAND, PE, PP, CME  
GREGORY R. VALES, PE, PP, CME



TIMOTHY W. GILLEN, PE, PP, CME  
BRUCE M. KOCH, PE, PP, CME  
LOUIS J. PLOSKONKA, PE, CME  
TREVOR J. TAYLOR, PE, PP, CME  
BEHRAM TURAN, PE, LSRP  
LAURA J. NEUMANN, PE, PP  
DOUGLAS ROHMEYER, PE, CFM, CME  
ROBERT J. RUSSO, PE, PP, CME

April 18, 2016

Borough of South River  
48 Washington Street  
South River, NJ 08882

Attn: Fred Carr, Borough Administrator

Re: **FY 2016 N.J. DOT Trust Fund Grant Application  
Improvements to Montgomery Street – Phase 2  
South River, New Jersey  
Our File No.: PSR00643.01**

Dear Mr. Carr:

As you are aware, the NJDOT has awarded the Borough a Trust Fund Grant in the amount of \$250,000.00 for the above referenced project. Our preliminary construction cost estimate for same, when the grant was submitted, was approximately \$290,000.00. The cost estimate included the reconstruction of balance of Montgomery Street to Morningside Avenue and the installation of sidewalks along the northerly side of Morningside Avenue to Willet Avenue. The estimate also included the replacement of existing and/or the installation of new ADA accessible curb ramps within the project limits.

Since the Borough has received less money than requested from the NJDOT, the governing body may want to consider utilizing HCD funds for the reconstruction of ADA curb ramps. We estimate handicap ramp work will cost approximately \$20,000 at this time.

The NJDOT grant does not cover the cost of sanitary sewer repairs, should any be needed, or Uniformed Police Traffic Directors. These costs would have to be funded by the Borough. We estimate the total cost would be approximately \$40,000. If the Borough did allocate HCD funds for the handicap ramps, based on our current estimates, we anticipate the Borough would have to fund approximately an additional \$60,000 for the construction costs not including the "Soft Costs".

We respectfully submit the following Professional Engineering and Land Surveying Services cost estimates for the various tasks of the above referenced project.

• Survey Phase Services for handicap ramps	\$ 5,640.00
• Design Phase Services	\$23,350.00
• Bid Phase Services	\$ 4,160.00
• Construction Administration Services	<u>\$26,220.00</u>
	\$59,370.00



Fred Carr, Borough Administrator  
Borough of South River  
Improvements to Montgomery St.

April 18, 2016  
Our File No. PSR00643.01  
Page 2

Depending upon the variation in construction materials and oil prices, the project construction costs may increase or decrease. Our construction cost estimates for the handicap ramp work is based on estimated changes we anticipate will need to be made. Once we review the survey work and begin the ramp designs, we may find that further improvements may be required which could increase the cost of the project.

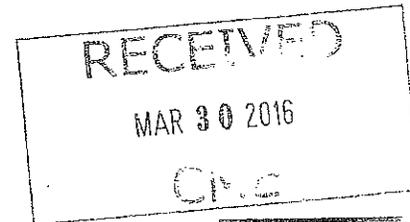
Should you have any questions regarding this matter, please do not hesitate to contact this office.

Very truly yours,

Bruce M. Koch, P.E., P.P., C.M.E.  
Borough Engineer's Office

BMK/sm

cc: Mayor John Krenzel  
All Council Members  
Borough Clerk  
Chief Financial Officer  
Borough Auditor  
Director of Public Works



State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
Trenton, New Jersey 08625-0600

RICHARD T. HAMMER  
Acting Commissioner

CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

March 24, 2016

The Honorable John M. Krenzel  
Mayor, South River Borough  
48 Washington Street  
South River, NJ 08882

Dear Mayor Krenzel:

I am pleased to inform you that your community has been selected to receive funding from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2016 Municipal Aid Program for Improvements to Montgomery Street, Section II in the amount of \$250,000.

NJDOT's Municipal Aid Program is a very competitive program. This year the Department received 641 applications requesting more than \$253 million. There is \$78.75 million available in funds from the Transportation Trust Fund (TTF).

NJDOT is committed to providing statewide assistance for local governments for improvements to and preservation of the local transportation network. The completion of your project will help achieve this goal and pursue a transportation strategy that provides mobility through managing the local roadway system.

Should you have any questions regarding your grant, please contact the NJDOT Local Aid District Office in your area.

District 1 - Mt. Arlington - 973-601-6700  
District 2 - Newark - 973-877-1500

District 3 - Trenton - 609-530-5271  
District 4 - Cherry Hill - 856-486-6618

Again, thank you for your support of this program and good luck with your project.

Sincerely,

Richard T. Hammer  
Acting Commissioner

c: Municipal Clerk  
Municipal Engineer



F

**BOROUGH OF SOUTH RIVER  
FREDERICK C. CARR – BOROUGH ADMINISTRATOR  
MIDDLESEX COUNTY**

**SOUTH RIVER, NEW JERSEY 08882-1247**

**48 Washington Street  
[fcarr@southrivernj.org](mailto:fcarr@southrivernj.org)**

**Office: 732-257-1999 ext. 120**

**Fax: 732-613-3081**

Date: 5/5/16

**Spring Resolution Additions 2016**

**Recreation Junior Umpires 2016**

*Softball/Baseball Junior Umpires \$25.00 per game*

Nicholas Razzano

Marc Lange