

DISCLAIMER - THIS IS AN UNOFFICIAL DOCUMENT UNTIL APPROVED BY GOVERNING BODY

AGENDA:

MAYOR AND BOROUGH COUNCIL
MEETING NO. 12

BUSINESS (X)
REGULAR ()
SPECIAL ()

DATE: 5/23/16 7:00 P.M.

ROLL CALL: Mayor Krenzel () Atty: _____
Cm. Ciulla () Cm. Jones () Eng: _____
Cm. Gurchensky () Cm. Trenga () Adm: _____
Cm. Haussermann () Cm. Hutchison () : _____

Public Announcement - Chapter 231, P. L. 1975

PUBLIC COMMENTS (agenda items only)

MINUTES

Minutes of Meeting No. 11 held on May 9, 2016
Closed Session minutes of May 9, 2016

REPORTS

- 1. CFO/Treasurer
- 2. Professional staff
- 3. Departments

LICENSES

Mobile Retail Food Establishment – Havana LLC, d/b/a The Empanada Guy (Attachment A)

NEW BUSINESS

- Refund of electric consumer deposits (Attachment B)
- Award contract to Szebenyi Lawn Care LLC – Property Maintenance
- Award contract to Opsolve LLC – Utility Billing Services
- Ch. 159 - Insertion of Special Item of Revenue – Click It or Ticket Program
- Approve Mercantile licenses: Floreria y Decoraciones Cristal (Attachment C); Motor Fuel Station LLC (Attachment D);
Massage Center (Attachment E)
- Approve Special Events Permit for Lighthouse Christian Fellowship/request to waive fees (Attachment F)
- Approve Special Events Permit for American Cancer Society Relay for Life/request to waive fees (Attachment G)
- Approve Thomas Jansukiemiz transfer from Engine Co. 1 to Summit Engine Co. (Attachment H)
- Appoint John Imbriano to permanent position of Laborer “A” – Sanitation Dept., DPW (Attachment I)
- Appoint Margaret Zajac-Guindi to full time Court Clerk/Deputy Court Administrator

UNFINISHED BUSINESS

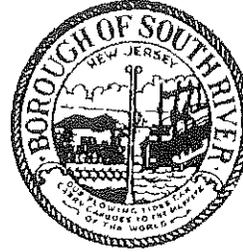
- Approve Change Order No. 1 for Improvements to Montgomery Street, Phase I (Attachment J)
- Approve Application with USDA Rural Development Community Facilities Loan/Grant Program
for financing of construction of new firehouse
- Approve contract with Gerard Stankiewicz, Auditor for USDA Application (Attachment K)
- Approve contract with Gilmore and Monahan, Borough Attorney for USDA Application (Attachment L)
- Rescind Res. 2016-152 Approving agreement with United Services Workers Union, IJJAT, Local 255
Bank of America
- CBDG funding – Streetscape project scope?
- CBDG funding – Roads?

COUNCIL COMMENTS

EXECUTIVE SESSION

ADJOURNMENT

BOROUGH OF SOUTH RIVER
MIDDLESEX COUNTY
NEW JERSEY
08882-1247



A

2016

APPLICATION FOR LICENSE REGULATING
MOBILE RETAIL FOOD ESTABLISHMENTS
(Ord. 2009-48)

ALL LICENSES SHALL EXPIRE ON DECEMBER 31 OF THE YEAR IN WHICH ISSUED

The undersigned hereby makes application for a license under the above entitled ordinance and makes the following representations:

1. Name under which business is to be conducted:

HAVANA LLC / The Empanada Guy

2. Applicant's name (if corporation, give names and addresses of president and secretary; if a partnership, give names and addresses of all partners)

Roy Villanueva
10 Eleanor Street Old Bridge, NJ 08857

3. Present residence address and address of business if different

Residence over the past five years (if individual)

4. Home Telephone Number: _____ Cell Number: 732-763-1279
Business Number: _____

5. Location or route within the Borough where the business is to be conducted.

570 Old Bridge Turnpike

6. Addresses and municipalities in which the business has operated for the past five years

570 Old Bridge Turnpike

7. Nature of business:

Food Truck.

B

Request for Council Action

Date: 5-19-16

Resolution: ✓

Ordinance: _____

Other Reason for Request (Attach Back-up)

UTILITY REFUNDS

Funds Appropriated: yes no not applicable

 Russ Budu
Department Head


Approval/Disapproved Administrator

RESOLUTION

WHEREAS, the official utility records of the Borough of South River, New Jersey show certain refunds which include electric, water and consumer deposits (CD); and

WHEREAS, the Collector of Utility Revenue recommends that the following refunds should be made to the consumer noted herein below listed; and

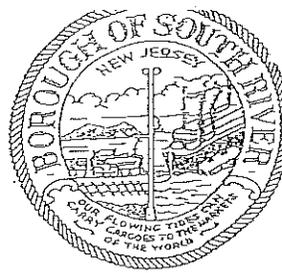
NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Borough Council of the Borough of South River that the Collector of Utility Revenue is hereby authorized to make the following refunds and adjustments indicated below and any attached list.

<u>ACCOUNT #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT OF CHECK</u>
65-999-855-482 CD	GUILIANO AMORIM & TARA IACCARINO 11B ALBERT ST SOUTH RIVER, NJ 08882	\$256.51
65-999-984-061 CD	DOROTHY CHRISTENSEN 340 WHITEHEAD AVE APT 118 SOUTH RIVER, NJ 08882	\$85.98
65-999-880-892 CD	MARCIO & VANETE DAROCHA 12 MARKS PL SOUTH RIVER, NJ 08882	\$113.02
65-999-001-510 CD	ROY DILL	\$143.37
65-999-001-510 ELEC CURRENT	4B NELSON ST SOUTH RIVER, NJ 08882	\$21.17
65-999-001-392 CD	RODRIGO EUSTAQURO 2 WILCOX AVE SOUTH RIVER, NJ 08882	\$114.23
66-999-932-745 WTR CURRENT	FEDERAL NATIONAL MORTGAGE ASSOC C/O H EID 385 STATE HWY 18 UNIT 6 EAST BRUNSWICK, NJ 08816	\$27.46
65-999-002-789 ELEC CURRENT	FELMORE ASSOCIATES PO BOX 182585 WEST TRENTON, NJ 08628	\$111.56
65-999-001-595 CD	RAGY & SAMIR GADELKAREEM 50 WILLETT AVE APT 3A SOUTH RIVER, NJ 08882	\$143.25
65-999-002-658 CD	MARTIN HERNANDEZ 17 KINGSLEY RD KENDALL PARK, NJ 08824	\$92.93
65-999-986-204 CD	WAIL KELLINI & PETER ABSESEYED 2 NEAL DRIVE EAST BRUNSWICK, NJ 08816	\$48.60

65-999-854-734	CD	HELEN LEZAMA 135 MILLTOWN RD EAST BRUNSWICK, NJ 08816	\$2.49
65-999-002-878	ELEC CURRENT	LIGHTHOUSE SOUTH RIVER LG LLC PO BOX 1524 ENGLEWOOD, NJ 07632	\$31.50
65-999-997-547	CD	PEARL MARKOWSKI 106 ALBOURNE ST SOUTH RIVER, NJ 08882	\$212.85
65-999-002-400	CD	M'SEX CTY BOARD OF SOCIAL SVCS PO BOX 509 181 HOW LANE NEW BRUNSWICK, NJ 08903	\$54.27
65-999-853-326	CD	KHARAL & ZAREENA MUNIR 14 CHARTER DR SOUTH RIVER, NJ 08882	\$351.96
65-999-859-233	CD	THELMA TRAPP	\$353.01
65-999-859-233	ELEC CURRENT	366 OLD BRIDGE TPKE SOUTH RIVER, NJ 08882	\$112.09
65-999-002-529	CD	MICHAEL ZARIELO 3091 BRINE WAY THE VILLAGES, FL 32163	\$128.14

/s/ _____
Councilmember

/s/ _____
Councilmember



C

BOROUGH OF SOUTH RIVER
48 WASHINGTON STREET
SOUTH RIVER, NJ 08882
PHONE 732-257-1999
FAX 732-613-6105

APPLICATION FOR MERCANTILE LICENSE

FEES:
\$50.00 NEW
\$25.00 Transfer

NAME OF BUSINESS Floreria y Decoraciones Cristal

PROPOSED LOCATION 58 Obert St, South River, NJ 08882

BLOCK# 161 LOT# 13

BUSINESS TELEPHONE 732 484 5272

NATURE OF BUSINESS (Describe Operation)

Floral Decoration, party Hall Decoration, Rental

APPLICANT INFORMATION

NAME Maria Martinez-Garcia

HOME ADDRESS 93 Douglas Ave

CITY, STATE, ZIP Somerset, NJ 08873

TELEPHONE# HOME _____ CELL (732) 484 5272

DATE OF BIRTH _____ SOCIAL SECURITY # _____

DRIVER'S LICENSE# _____

ATTACH A COPY OF YOUR DRIVERS LICENSE - Address on your identification must match the address on this application.

PROPOSED BUSINESS AT THIS LOCATION

NUMBER OF EMPLOYEES 1 9AM - 7PM

DAYS AND HOURS OF OPERATION Monday - Sunday

SQ. FOOTAGE OF AREA TO BE OCCUPIED 1,000 sq ft

OFF STREET PARKING SPACES AVAILABLE TO SPACE BEING OCCUPIED # 0

DOES OPERATION INVOLVE USE OR STORAGE OF FLAMMABLE/COMBUSTIBLE OR HAZARDOUS MATERIALS YES NO IF YES, SUPPLY QUANTITIES AND MSDS SHEETS ON PRODUCTS INVOLVED (ATTACH TO APPLICATION)

BOROUGH USE ONLY:

REFERRAL DATE _____

DEPARTMENT	APPROVAL/DENIAL	SIGNATURE	DATE
Zoning/Building	<i>[Signature]</i>	<i>[Signature]</i>	3/12/16
Police	<i>[Signature]</i>	<i>[Signature]</i>	3/13/16
Fire Prevention	<i>[Signature]</i>	<i>[Signature]</i>	3/14/16
Health	<i>[Signature]</i>	<i>[Signature]</i>	3/16/16

NAME Mario Cannone

PREVIOUS BUSINESS AT THIS LOCATION:

J Selections

DESCRIBE OPERATION OF PREVIOUS BUSINESS

Clothing retail store

NUMBER OF EMPLOYEES AT PREVIOUS BUSINESS 1 PARKING SPOTS N/A

IF CORPORTATION: The information below is required for each officer and each stockholder owning 10% or more of the stock. List the name, address and phone number of each registered agent:

NAME _____	NAME _____
ADDRESS _____	ADDRESS _____
PHONE # _____	PHONE # _____

NAME, ADDRESS AND PHONE OF ATTORNEY (IF ANY):

PLEASE ANSWER THE FOLLOWING:

Applicant(s) ever been denied a license to conduct a business YES NO
If YES, describe in detail. (Date, business, location)

Applicant(s) ever been arrested or convicted of a crime, or violation of any municipal ordinance in the Borough of South River or any other municipality, other than traffic offenses?
YES NO

Is applicant currently the subject of any outstanding warrants? YES NO

If YES to the above, set forth the date and place of the offense, nature of the offense and the punishment or penalty imposed. (Date, location, disposition)

* The undersigned makes these statements above to induce the Borough of South River to issue the license herein applied for and agrees to comply with all laws and ordinances of the Borough applicable to the subject business above referred to. I certify the information contained in this application is true and correct.

Maria Martinez-Garcia
Applicant Signature

4/20/14
Date

PREVIOUS BUSINESS AT THIS LOCATION

DESCRIBE OPERATION OF PREVIOUS BUSINESS

Gas station

NUMBER OF EMPLOYEES AT PREVIOUS BUSINESS 2 PARKING SPOTS 2

IF CORPORATION: The information below is required for each officer and each stockholder owning 10% or more of the stock. List the name, address and phone number of each registered agent:

NAME Charanjit Tucker NAME _____

ADDRESS 3 Pheasant Run ADDRESS _____

Green Brook, NJ 08812 _____

PHONE # 908-616-2625 PHONE # _____

NAME, ADDRESS AND PHONE OF ATTORNEY (IF ANY):

Navdeep Tucker 908-616-2625

PLEASE ANSWER THE FOLLOWING:

Applicant(s) ever been denied a license to conduct a business ___ YES NO

If YES, describe in detail. (Date, business, location)

Applicant(s) ever been arrested or convicted of a crime, or violation of any municipal ordinance in the Borough of South River or any other municipality, other than traffic offenses?

___ YES NO

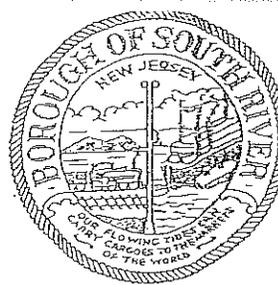
Is applicant currently the subject of any outstanding warrants? ___ YES NO

If YES to the above, set forth the date and place of the offense, nature of the offense and the punishment or penalty imposed. (Date, location, disposition)

The undersigned makes these statements above to induce the Borough of South River to issue the license herein applied for and agrees to comply with all laws and ordinances of the Borough applicable to the subject business above referred to. I certify the information contained in this application is true and correct.

C. J. Scuditis
Applicant Signature

March 26 2016
Date



E

BOROUGH OF SOUTH RIVER
48 WASHINGTON STREET
SOUTH RIVER, NJ 08882
PHONE 732-257-1999
FAX 732-613-6105

APPLICATION FOR MERCANTILE LICENSE

FEES:
\$50.00 NEW
\$25.00 Transfer

NAME OF BUSINESS Massage Center
PROPOSED LOCATION 85 Main Street
BLOCK# 147 LOT# 29+30
BUSINESS TELEPHONE 732. 668. 9023
NATURE OF BUSINESS (Describe Operation)
Massage Therapy Practice

APPLICANT INFORMATION

NAME Hong Ju Cammarata, LMT
HOME ADDRESS 4299 Jarrard Street
CITY, STATE, ZIP Piscataway, NJ 08854
TELEPHONE# HOME _____ CELL 732. 668. 9023
DATE OF BIRTH 11 SOCIAL SECURITY # _____

DRIVER'S LICENSE# _____
ATTACH A COPY OF YOUR DRIVERS LICENSE - Address on your identification must match the address on this application.

PROPOSED BUSINESS AT THIS LOCATION

NUMBER OF EMPLOYEES 2 or less
DAYS AND HOURS OF OPERATION 10 AM to 10 PM
SQ. FOOTAGE OF AREA TO BE OCCUPIED 1500
OFF STREET PARKING SPACES AVAILABLE TO SPACE BEING OCCUPIED # 30

DOES OPERATION INVOLVE USE OR STORAGE OF FLAMMABLE/COMBUSTIBLE OR HAZARDOUS MATERIALS YES NO IF YES, SUPPLY QUANTITIES AND MSDS SHEETS ON PRODUCTS INVOLVED (ATTACH TO APPLICATION)

BOROUGH USE ONLY: REFFERAL DATE _____

DEPARTMENT	APPROVAL/DENIAL	SIGNATURE	DATE
Zoning/Building			5/13/16
Police			5/13/16
Fire Prevention			5/13/16
Health			5/13/16

NAME Hong Jun Cammarata ^{dba/} ~~DBA~~ Massage Center

PREVIOUS BUSINESS AT THIS LOCATION:

DESCRIBE OPERATION OF PREVIOUS BUSINESS

Halal Meat Market

NUMBER OF EMPLOYEES AT PREVIOUS BUSINESS 2 PARKING SPOTS 5

IF CORPORTATION: The information below is required for each officer and each stockholder owning 10% or more of the stock. List the name, address and phone number of each registered agent:

NAME _____	NAME _____
ADDRESS _____	ADDRESS _____
PHONE # _____	PHONE # _____

NAME, ADDRESS AND PHONE OF ATTORNEY (IF ANY):

PLEASE ANSWER THE FOLLOWING:

Applicant(s) ever been denied a license to conduct a business YES NO
If YES, describe in detail. (Date, business, location)

Applicant(s) ever been arrested or convicted of a crime, or violation of any municipal ordinance in the Borough of South River or any other municipality, other than traffic offenses?
YES NO

Is applicant currently the subject of any outstanding warrants? YES NO

If YES to the above, set forth the date and place of the offense, nature of the offense and the punishment or penalty imposed. (Date, location, disposition)

The undersigned makes these statements above to induce the Borough of South River to issue the license herein applied for and agrees to comply with all laws and ordinances of the Borough applicable to the subject business above referred to. I certify the information contained in this application is true and correct.

Hong Jun Cammarata

5-9-16

Applicant Signature

Date



REV. DAVID MAZZELLA, LEAD Pastor **LIGHTHOUSE CHRISTIAN FELLOWSHIP**
 REV. DAVID AMENDOLA, Youth Pastor 100 Hardenburg Lane, East Brunswick, NJ 08816
 VINCE COWARD, Church Treasurer Office 732.422.7065
 MARIA BAIG, Church Bookkeeper Fax 732.422.8620
 JEANNETTE SAL-FRANTZ, Church Secretary www.lcfcb.org

RECEIVED

MAY - 4 2016

BOROUGH CLERK

To Whom It May Concern:

Enclosed is our application for a special events permit for the South River Family Festival on July 30th, 2016 from noon to 4p.m. We are writing to request that the \$75 application fee be waived due to our non-profit status. Also we are requesting that the \$2,500 bond for performance liability be waived. St. Mary's Coptic Church has a dumpster on their grounds and any extra trash that might not fit we will take back to the dumpster on our grounds. We will also clean up their grounds and the surrounding areas at the conclusion of the event.

Thank you for your consideration in these matters.

Sincerely,

David M. Amendola Jr.

Rev. David M. Amendola Jr.

cc: F. Carr
 SRPD
 Fire Prevention
 SRRS SRFD
 Glenn
 Heath

RECEIVED

April 23rd, 2016

MAY - 4 2016

Dear Sheryl,

BOROUGH CLERK

Enclosed is the paperwork for the South River Family Festival on Saturday, July 30th, 2016. The event has been approved to be held on the fields of St. Mary Coptic School. The festival will run from 12pm-4pm but we will begin setting up around 7am.

The South River Family Festival will offer the following:

1. Music will begin playing around 11am and be played through 4pm (It will not be constant, it will be intermittent)
2. We will have food: hotdogs, sno-cones, popcorn, water and iced tea
3. Health Fair
4. Crafts: sand art, face painting, fingernail painting
5. 3-4 different inflatables (slides and bounce houses)
6. We will have sound/stage
7. We will have tents up and seating for people
8. We will use the bathrooms at St. Mary's Coptic School
9. We will have games.
10. Our staff will clean up all trash. Trash cans will be around the premises. We will remove the trash at the end of the Festival.
11. We have booked a Reptile Show with the Lizard Guys, based out of NJ
12. Staff Duties will include: overseeing games, overseeing inflatables, cooking and distributing food, guest assistance, prayer, and setup/cleanup

Attached is a map of the property and how we plan on setting everything up. The parking situation is great at St. Mary's and many people can also walk in.

Should we need any further permits please let me know. You can reach me at 732.422.7065 or my cell 732.841.0970.

Blessings,

Rev. David M. Amendola Jr
Youth Pastor
Lighthouse Christian Fellowship
100 Hardenburg Lane
East Brunswick, N.J. 08816

SPECIAL EVENTS PERMIT
Borough Code Chapter 288A
(FORM MUST BE SUBMITTED 30 DAYS PRIOR TO THE EVENT)

RECEIVED

MAY - 4 2016

APPLICANT

BOROUGH CLERK

Name Lighthouse Christian Fellowship
Address 100 Hardenburg Ln, Fort Brunswick NJ 08816
Telephone number 732 422-7065

If applicant is a club/organization/corporation/business:

Contact person:

Name Pastor David Amendola
Address 31 Lincoln St, Apt B, South River NJ 08882
Telephone 732-841-0970

Date submitted 5/4/16

EVENT

Type South River Family Festival
Location (address) St. Mary's Catholic School, 80 David St, South River 08882
Date(s) to be held July 30, 2016
Starting time(s) 12 pm Ending time(s) 4 pm
Number of tickets to be sold Free Anticipated attendance (for each day) 500
N/A

FACILITY (plan to show location of the following):

Amount of space where event is to be held-excluding parking areas 75-100
Number of entrances for admittance 4
Number of exits 4
Number of buildings to be used NOT USING BUILDINGS EXCEPT FOR RESTROOMS
a. Number of entrances for each building -
b. Seating capacity for each building -
c. Total seating capacity of all buildings TEENT OUTSIDE 100 + SEATS
Capacity of open lands to be used ALL OPEN FIELD AREA
Number of sanitary facilities (show locations on plan) 10 + INSIDE
Number of trash, litter and recycling receptacles for the outside activities 25+
a. Responsible party for collection & removal Lighthouse Christian Fellowship

1. If contracted:
- (a) Name of firm: _____
 - (b) Address of firm _____
 - (c) Telephone number of firm _____
 - (d) Name of contact person _____

PARKING FACILITIES

Location (address) of each 80 David St South River NJ 08882
 Capacity of each Lot parking to approx. room for 100 cars - some people will walk in
 Total parking capacities _____

EMPLOYEES

Type of staff position 100 Number of employed for each type varies
 A list of the responsibilities for each position is to be submitted separately will submit at later date

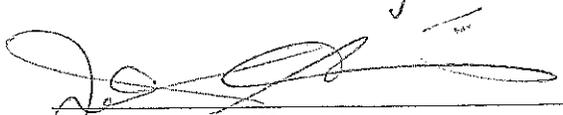
OTHER DOCUMENTS

	<u>SUBMITTED</u>	<u>WAIVER</u>
1. Proof of public liability insurance-\$1,000,000 minimum, with Borough added as an insured.	<input checked="" type="radio"/> (yes) (no)	(yes) (no)
2. \$2,500 guarantee performance bond to insure that:		
a. Streets will be left in as good a condition as they find them		
b. Removal of all trash, litter and rubbish from property used and adjacent streets.	(yes) (no)	<input checked="" type="radio"/> (yes) (no)
3. Letter of consent from property owner as to use of property	<input checked="" type="radio"/> (yes) (no)	
4. Are any Legalized Games of Chance to be held If yes, application(s)	(yes) <input checked="" type="radio"/> (no) (yes) (no)	
5. Will any rides and/or safety equipment to be use for any at event <u>Inflatables</u>	<input checked="" type="radio"/> (yes) (no)	
a. If yes, a copy of sufficient evidence of current inspection	(yes) (no)	

6. Is alcohol to be sold, served and consumed. (yes) (no)
- a. If yes, a copy of NJABC Special Permit for Social Affair application, if required, including plan of area (yes) (no)

1st David Amendola
 Name David Amendola
 Title Yuth Pastor
 Telephone No. 732-422-7065

Sworn and subscribed before me
 this 4 day of May, 2016



Notary Public of New Jersey
 My Commission expires _____

JEANNETTE SALVEMINI
NOTARY PUBLIC
STATE OF NEW JERSEY
MY COMMISSION EXPIRES
3/26/2018

FILING

FEE

Reporting waiver *for*

\$ 75.00
 AMOUNT

DATE

RECEIVED BY

REVIEWS

Department	Date	Approval	Denial
Code Compliance	5-5-16	GL	
Fire	5-5-16	WS & TR	
Rescue Squad	5-5-16	PC	
Health	5-10-16	EG	
Police	5-5-16	MT	
Legal			
Mayor/Council			



ST. MARY COPTIC ORTHODOX CHURCH OF MIDDLESEX

433 Riva Ave. East Brunswick NJ 08816 Phone: (732) 821-5310
www.saint-mary.net

Light House Christian Fellowship

100 Hardenberg Lane

East Brunswick, NJ 08816

April 12, 2016

In response to your request to utilize the church's school parking lot, at 80 David St, South River on July 30, 2016. As per our discussion with Juana, this day is intended to be used for your annual religious activities. Fr Mark, the church's priest responsible for the building activities, has approved the request.

Accordingly, we will reserve the above mentioned date for your activity between the hours of 7:00 AM to 5:00 PM. You will have access to the facility's rest rooms near the entrance door in the lower level.

You will be responsible to obtain all necessary permits from the Borough of South River for all the components activities. Also provide us with the insurance certificate of the activity naming St Mary Coptic Orthodox Church located at 80 David St, South River, NJ as an additional certificate holder.

If you have any questions or need any assistance regarding the use of the building facilities, please feel free to contact us at (732) 254-0847

Wishing you successful festival day,

Sincerely yours,

Mona Hanna

Reservation coordinator



CERTIFICATE OF LIABILITY INSURANCE

LIGHT-1 OP ID: DAH

DATE (MM/DD/YYYY)

03/16/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown of the LV 3001 Emrick Blvd, Suite 120 Bethlehem, PA 18020	CONTACT NAME: Debra Payne, CISR, CIC, AU	
	PHONE (A/C, No, Ext): 610-974-9490	FAX (A/C, No): 610-974-9791
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Lighthouse Christian Fellowship of the Assemblies of God 100 Hardenburg Lane East Brunswick, NJ 08816	INSURER A: Mercer Insurance Co of NJ	43540
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			REL100000100102	09/01/2015	09/01/2016	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/POP AGG \$ 4,000,000 Emp Ben. \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			60467931	12/20/2015	12/20/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$ PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Church Outreach/Festival being held on July 30, 2016

CERTIFICATE HOLDER	CANCELLATION
St. Mary's Coptic Church 80 David Street South River, NJ 08882	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Mathew B. Bueh</i>

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G



AMERICAN CANCER SOCIETY RELAY FOR LIFE

Celebrate.

Remember.

Fight Back.

To Whom It May Concern:

This letter is in request of a Special Events Permit for the American Cancer Society's Relay For Life of South River to be held May 21, 2016 at Denny Stadium. Superintendent Pfister has given his approval to hold the Relay For Life, once again, on school grounds. Additionally, I would like to request a waiver from the \$75 application fee for our Special Events Permit.

The South River Relay has grown immensely in the past year. Last year, there were about 600 participants, who raised over \$60,000 in the fight against cancer, nearly doubling the numbers from 2011. It is clear that the South River community understands the importance of the fight against cancer. The American Cancer Society is grateful for the way the South River has embraced the Relay For life. Many thanks for your support as we fight for a world with less cancer and more birthdays.

I have included a preliminary plan of how the Relay will be set up at the Stadium; it is subject to change as the event nears. I have also included a copy of our insurance.

Thank you for your consideration. Please, contact me if you have any questions.

Sincerely,

RECEIVED

MAY 18 2016

BOROUGH CLERK

Zach Sayre
Senior Community Manager, Relay For Life
American Cancer Society
2310 Rte. 34, Ste. 1D, Manasquan, NJ 08736
T: 732-292-4264 Email: Zach.Sayre@cancer.org



AMERICAN CANCER SOCIETY RELAY FOR LIFE

Celebrate.

Remember.

Fight Back.

Mr. Frederick C. Carr, CM
Borough Administrator
48 Washington Road
South River, NJ 08882

This letter is in request of a waiver for the \$2,500 Performance Bond, as part of the permit application for the Relay For Life of South River taking place on Saturday May 21, 2016 at Denny Stadium. The Streets will be left in good condition, as they were prior to the Relay event. Furthermore, the fields will be left in the same condition they were found. We will be using trash receptacles at the stadium, and ensure that there will be no trash left on the field or the surrounding areas when the Relay comes to a close.

Thank you for your consideration. Please, contact me if you have any questions.

Sincerely,

Zach Sayre
Senior Community Manager – Relay For Life
American Cancer Society
2310 Rte. 34, Ste. 1D, Manasquan, NJ 08736
T: 732-292-4264 Email: Zach.Sayre@cancer.org

RECEIVED

MAY 18 2015

BOROUGH CLERK

RECEIVED

MAY 20 2016

SPECIAL EVENTS PERMIT
Borough Code Chapter 288A BOROUGH CLERK
(FORM MUST BE SUBMITTED 30 DAYS PRIOR TO THE EVENT)

APPLICANT

Name AMERICAN CANCER Society Inc
Address 2310 Rte 34 Suite 1D
Manasquan, NJ 08736
Telephone number 732-292-4264

If applicant is a club/organization/corporation/business:

Contact person:
Name ZACH SAYRE
Address DAME
Telephone _____

Date submitted 5/17/16

EVENT

Type Relay for Life of South River
Location (address) DENN Stadium
Date(s) to be held MAY 21, 2016
Starting time(s) 7AM Ending time(s) 11 PM
Number of tickets to be sold / Anticipated attendance (for each day) 750

FACILITY (plan to show location of the following):

Amount of space where event is to be held-excluding parking areas See MAP
Number of entrances for admittance 1
Number of exits 2
Number of buildings to be used RAIN ONLY!
a. Number of entrances for each building 1
b. Seating capacity for each building 800
c. Total seating capacity of all buildings -
Capacity of open lands to be used TRAC Football Field, Surrounding Field
Number of sanitary facilities (show locations on plan) 1
Number of trash, litter and recycling receptacles for the outside activities _____
a. Responsible party for collection & removal _____

1. If contracted:

- (a) Name of firm: _____
- (b) Address of firm: _____
- (c) Telephone number of firm: _____
- (d) Name of contact person: _____

PARKING FACILITIES

Location (address) of each Denny Stadium Lot / SEHS Parking Lot
 Capacity of each _____
 Total parking capacities _____

EMPLOYEES

Type of staff position Community Manager Number of employed for each type 1
 A list of the responsibilities for each position is to be submitted separately

OTHER DOCUMENTS

SUBMITTED WAIVER

- | | | |
|---|--|--|
| 1. Proof of public liability insurance-\$1,000,000 minimum, with Borough added as an insured. | <input checked="" type="radio"/> (yes) (no) | (yes) (no) |
| 2. \$2,500 guarantee performance bond to insure that: | | |
| a. Streets will be left in as good a condition as they find them | | |
| b. Removal of all trash, litter and rubbish from property used and adjacent streets. | (yes) (no) | <input checked="" type="radio"/> (yes) (no) |
| 3. Letter of consent from property owner as to use of property | <input checked="" type="radio"/> (yes) (no) | |
| 4. Are any Legalized Games of Chance to be held | (yes) <input checked="" type="radio"/> (no) | |
| If yes, application(s) | (yes) (no) | |
| 5. Will any rides and/or safety equipment to be use for any at event | (yes) <input checked="" type="radio"/> (no) | |
| a. If yes, a copy of sufficient evidence of current inspection | (yes) (no) | |

6. Is alcohol to be sold, served and consumed (yes) (no)
 a. If yes, a copy of NJABC Special Permit for Social Affair application, if required, including plan of area (yes) (no)

/s/ ZACH SAHLE
 Name: ZACH SAHLE
 Title: Community Manager, RPL
 Telephone No: 732-292-4269

Sworn and subscribed before me this 17 day of MAY, 2016

Allison E. Titley
 Notary Public of New Jersey
 May Commission expires _____

ALLISON E. TITLEY
 NOTARY PUBLIC OF NEW JERSEY
 I.D. No: 65339
 My Commission Expires Sept. 01, 2018

FILING

Requesting Waived

FEE \$ 75.00
 AMOUNT DATE RECEIVED BY

REVIEWS

Department	Date	Approval	Denial
Code Compliance			
Fire	<u>5-20-16</u>	<u>OK</u>	
Rescue Squad	<u>5-20-16</u>	<u>OK</u>	
Health			
Police	<u>5-20-16</u>	<u>OK</u>	
Legal			
Mayor/Council			

South River Board of Education

15 Montgomery Street, South River NJ 08882
Tel: 732-613-4000 Fax: 732-238-8415

RECEIVED

MAY 18 2016

BOROUGH CLERK

Regis Wyluda.....	President
Cynthia A. Urbanik.....	Vice-President
Edward Andre	Elizabeth Lell
John Budzin	Kevin J. Nielsen
Rena Bush	Anthony Razzano
Kelly Cruz	

Mr. Michael J. Pfister
Superintendent; Ext. 223

Kenneth J. Kokoszka
Business Administrator/
Board Secretary; Ext. 227

October 30, 2015

American Cancer Society
c/o Michelle Perkin
11 Montgomery Street
South River, NJ 08882

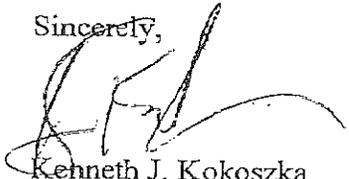
RE: Request to Use Facilities # 994
9/16/15, 10/21/15, 11/18/15, 1/20/16, 2/17/16, 3/16/16, 4/20/16
Bank Night: 05/18/2016
Relay for Life: 05/21/2016

Dear Ms. Perkin,

Your above referenced request on behalf of the American Cancer Society to use the High School Cafeteria and Field was approved at the September 24, 2015 Board of Education meeting under normal policy.

If there are any questions, please do not hesitate to call me at 732-613-4000 Ext. 231.

Sincerely,



Kenneth J. Kokoszka
School Business Administrator

Emergency telephone numbers only in the event you are unable to enter the building or specified classrooms are as follows:

1. 908-705-4972
2. 732-735-0106

KJK/kl
cc: Mr. M. Pfister, Mr. E. Biernacki, Mrs. K. Buffalino

H

SOUTH RIVER FIRE DEPARTMENT SUMMIT ENGINE COMPANY

www.southriverfire.org



P.O. BOX 214
SOUTH RIVER, NEW JERSEY 08882

RECEIVED

MAY 10 2016

BOROUGH CLERK

RECEIVED

MAY 10 2016

BOROUGH CLERK

PAT
23 MAY
2016
[Signature]

may 9, 2016

Dear Mayor & Council,

We the members of Summit Engine Co. have accepted the transfer of Mr. Thomas Jansukiemiz from Engine Co. 1 to Summit Engine Co. of the South River Fire Dept. Effective 4-29-16. We would also like your approval on this matter. Thank you.

Sincerely,

[Signature]

James Billerman
Recording Secretary

I

Request for Council Action

MAY 18 2016

COMMUNITY DEVELOPMENT

Date: May 23, 2016

Resolution: Retain John Imbriano, Laborer "A"

Ordinance: _____

Other Reason for Request (Attach Back-up)

See Attached

Funds Appropriated: yes _____ no _____ not applicable x

Adriano Scam
Department Head

Federick C. Carr
Approval/Disapproved Administrator

BOROUGH OF SOUTH RIVER

Department of Public Works
9 Ivan Way
South River, NJ 08882
Phone: (732) 257-9051 Fax: (732) 613-6113



<http://www.southrivernj.org>
Email: dpw@southrivernj.org

MEMORANDUM 16-0032

TO: Frederick Carr, Borough Administrator *FC*

FROM: Adriano Soares *AS*
Director of Public Works

DATE: May 17, 2016

RE: John Imbriano, Laborer "A"

Please be advised that I am recommending the retention of Mr. John Imbriano within the Department of Public Works Sanitation Department. Mr. Imbriano completed his 6 month probationary period on May 9, 2016. Please place such recommendation on the agenda for the May 23, 2016 Business Meeting.

If you have any questions, please feel free to contact me.

AS:dms

cc: David Tylicki, Shop Steward
John Imbriano, Laborer "A"

J

JOHN H. ALLGAIR, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME



TIMOTHY W. GILLEN, PE, PP, CME
BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME

May 16, 2016

Jads Construction Company, Inc.
P.O. Box 513
South River, New Jersey 08882

Attn: Linda Castillo

**Re: Improvements to Montgomery Street Phase I
N.J. DOT FY 2014 Municipal Aid Program
Borough of South River
Middlesex County, New Jersey
Our File No.: PSR00642.01**

Dear Ms. Castillo:

Enclosed, please find three (3) copies of Change Order No. 1 for the above referenced project. The Change Order has been prepared based on the descriptions and amounts provided in the Contract and Bid Prices for the additional sidewalk improvements on Montgomery Street. Kindly sign all three (3) copies and forward to this office for further processing.

Should you have any questions regarding this matter, please do not hesitate to contact this office.

Very truly yours,
CME Associates

Bruce M. Koch, PE, PP, CME
Borough Engineer's Office

BMK/mdp
Enclosure

cc: Mayor John Krenzel
All Council Members
Borough Administrator
Borough Clerk
Chief Financial Officer
Director of Public Works
Dominick Critelli, NJDOT

Date: May 16, 2016
 Our File: PSR00642.01

CME ASSOCIATES
 3141 BORDENTOWN AVENUE
 PARLIN, NEW JERSEY 08859

CHANGE ORDER NO. 1

PROJECT NAME: IMPROVEMENTS TO MONTGOMERY AVENUE

OWNER: BOROUGH OF SOUTH RIVER

CONTRACTOR: JADS CONSTRUCTION COMPANY, INC., PO BOX 513, SOUTH RIVER, NEW JERSEY 08882

You are hereby advised of the following changes in contract quantities or in the case of supplemental work, you agree to its performance by your firm at the prices stated herein.

LOCATION OF CHANGE
 Montgomery Street, South River

NATURE AND REASON FOR CHANGE
 To revise the contract quantities to allow the addition of supplemental work for the Board of Education.

The work would appear to qualify as a minor modification to affect economies, improve service and resolve minor problems. It does not appear to materially expand upon the size, nature, or scope of the project as it was originally described in the bid specification nor could the extra work reasonably be effectuated by a separate bid contract without imposing adverse cost consequences.

ITEM	DESCRIPTION	ORIGINAL QUANTITY U/M	UNIT PRICE	AMENDED QUANTITY	AMENDED EXTENSION	INCREASE/DECREASE
10	REMOVE EX. CURB AND/OR CURB AND GUTTER	410.00 LF	\$3.00	425.00	\$1,275.00	\$45.00
11	REMOVE EX. HMA AND/OR CONC S.W.S., APRONS & DRIVEWAYS	270.00 S.Y.	\$25.00	445.00	\$11,125.00	\$4,375.00
13	EXCAVATION, UNCLASSIFIED	975.00 C.Y.	\$1.00	1,000.00	\$1,000.00	\$25.00
22	CONCRETE SIDEWALK, 4" THICK	200.00 S.Y.	\$45.00	565.00	\$25,425.00	\$16,425.00
23	CONCRETE DRIVEWAY, APRON, SIDEWALK AND/OR HIC RAMPS, REINFORCED, 6" THICK	70.00 S.Y.	\$55.00	75.00	\$4,125.00	\$275.00
24	TRUNCATED DOME DETECTABLE WARNING SURFACE.	14.00 S.Y.	\$215.00	15.50	\$3,332.50	\$322.50
25	9"x20" CONCRETE VERTICAL CURB	410.00 L.F.	\$24.00	425.00	\$10,200.00	\$360.00
34	TOPSOILING, 4" THICK	150.00 S.Y.	\$8.00	180.00	\$1,440.00	\$240.00
35	FERTILIZING AND SEEDING, TYPE A-3	150.00 S.Y.	\$1.00	180.00	\$180.00	\$30.00
36	STRAW MULCHING	150.00 S.Y.	\$0.01	180.00	\$1.80	\$0.30

\$22,097.80
 \$324,554.00
 \$346,651.80

CHANGE ORDER NO. 1 TOTAL:
 ORIGINAL CONTRACT AMOUNT
 ADJUSTED CONTRACT AMOUNT BASED ON CHANGE ORDER NO. 1:

CONTRACTOR: _____ BOROUGH ENGINEER: _____ MAYOR

AUTHORIZED BY RESOLUTION NO.: _____ DATED: _____

South River Board of Education

15 Montgomery Street, South River NJ 08882
Tel: 732-613-4000 Fax: 732-238-8415

Regis Wyluda..... President
Cynthia A. Urbanik..... Vice-President
Edward Andre Kelly Cruz
Cheryl Beck Kevin J. Nielsen
John Budzin Anthony Razzano
Renae Bush

Mr. Michael J. Pfister
Superintendent; Ext. 223

Kenneth J. Kokoszka
Business Administrator/
Board Secretary; Ext. 227

MAY 05 2016

May 2, 2016

Borough of South River
C/O Mr. Fred Carr, Borough Administrator
48 Washington Street
South River, New Jersey 08882

Re: Improvements to Montgomery Street

Dear Mr. Carr:

In connection with the upcoming improvements to Montgomery Street this summer, please be advised that at its April 28, 2016 public meeting the South River Board of Education accepted the proposal from CME dated March 15, 2016 (attached) in the amount of \$22,097.80, along with engineering costs in the amount of \$ 3,500.00 to perform the work as stated in the proposal.

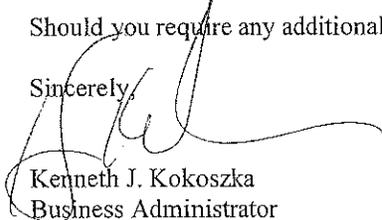
As a reminder this will confirm the elimination of the verge resulting in the sidewalks to be 8ft. wide; and as such Mr. Koch will be requesting on behalf of the Board a waiver from the governing body to eliminate said verge.

Given the above, please use this letter as your authorization to proceed with the project. On or about the first week of July, 2016 this office will provide you with its purchase order in the amounts mentioned herein.

On behalf of the South River Board of Education we would like to take this opportunity to thank the governing body in agreeing to join with the Board in this cost savings endeavor.

Should you require any additional information, please do not hesitate to contact this office.

Sincerely,


Kenneth J. Kokoszka
Business Administrator

C: M. Pfister, Supt.
J. Zanga, CFO
B. Koch, CME
C. Parton, Esq.
carrboroproject050216 (word c drive)

PAT
ATTN: CR w/ letters
FROM CME with
regard to change
order for Mont.
Street Road
Project
Phase I
Fred

CME ASSOCIATES
 3141 BORDENTOWN AVENUE
 PARLIN, NEW JERSEY 08859

DRAFT

Date: March 15, 2016
 Our File: PSR00642.01

CHANGE ORDER NO. 1

PROJECT NAME: IMPROVEMENTS TO MONTGOMERY AVENUE

OWNER: BOROUGH OF SOUTH RIVER

CONTRACTOR: JADS CONSTRUCTION COMPANY, INC., PO BOX 513, SOUTH RIVER, NEW JERSEY 08882

You are hereby advised of the following changes in contract quantities or in the case of supplemental work, you agree to its performance by your firm at the prices stated herein.

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Montgomery Street, South River

NATURE AND REASON FOR CHANGE

To revise the contract quantities to allow the addition of supplemental work for the Board of Education.

The work would appear to qualify as a minor modification to affect economies, improve service and resolve minor problems. It does not appear to materially expand upon the size, nature, or scope of the project as it was originally described in the bid specification nor could the extra work reasonably be effectuated by a separate bid contract without imposing adverse cost consequences.

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36	STRAW MULCHING	150.00 S.Y.	\$0.01	180.00	\$1.80	\$0.30

\$22,097.80
 \$324,554.00
 \$346,651.80

CHANGE ORDER NO. 1 TOTAL:
 ORIGINAL CONTRACT AMOUNT
 ADJUSTED CONTRACT AMOUNT BASED ON CHANGE ORDER NO. 1:

DRAFT
 CONTRACTOR

DRAFT
 MAYOR

BOROUGH ENGINEER

DATED:

AUTHORIZED BY RESOLUTION NO.:

South River Board of Education

15 Montgomery Street, South River NJ 08882
Tel: 732-613-4000 Fax: 732-238-8415

Regis Wyluda..... President
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Edward Andre Kelly Cruz
Cheryl Beck Kevin J. Nielsen
John Budzin Anthony Razzano
Rena Bush

Mr. Michael J. Pfister
Superintendent; Ext. 223

Kenneth J. Kokoszka
*Business Administrator/
Board Secretary; Ext. 227*

MINUTES APRIL 28, 2016 REGULAR PUBLIC MEETING

FINANCE

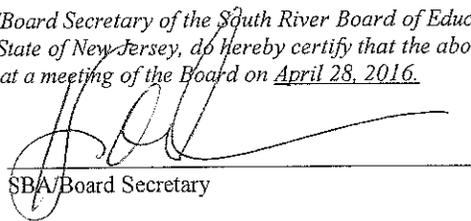
Motion by Razzano and seconded by Bush and unanimously approved by roll call vote the following:

2. Approved – Authorization to Proceed - Borough of South River - Middle School / District Sidewalk Project

The Finance Committee upon recommendation of the Superintendent recommends to authorize the Business Administrator to provide written authorization to the Borough of South River to proceed with the Middle / District sidewalk project in the amount of \$22,097.80 and engineering costs of \$3,500.00, be approved.

(COPY ATTACHED AND SUPPLIED EACH BOARD MEMBER)

I, Kenneth J. Kokoszka, SBA/Board Secretary of the South River Board of Education of the county of Middlesex and the State of New Jersey, do hereby certify that the above is a true copy of a resolution adopted at a meeting of the Board on April 28, 2016.


SBA/Board Secretary

**BOROUGH OF SOUTH RIVER
AUDITING SERVICES AGREEMENT FOR APPLICATION TO
USDA COMMUNITY FACILITIES
DIRECT LOANS AND GRANTS PROGRAM**

THIS AGREEMENT made this 23rd day of May, 2016 between the Borough of South River, County of Middlesex, New Jersey (Municipality), and Gerard Stankiewicz, Certified Public Accountant, Registered Municipal Accountant of the firm Samuel Klein and Company (Auditor):

WHEREAS, the Municipality has a designated Auditor under a separate agreement dated January 1, 2016 and the Auditor has agreed to perform all auditing services customarily provided by the auditor necessary to obtain a loan from Rural Development for the construction of a new 21,000 square foot Fire House located on Raritan and Jackson Street in the Borough of South River (the Project) including specific Auditing services identified herein; and

WHEREAS, the Municipality is authorized to enter into this Agreement for Auditing Services as a professional services agreement pursuant to N.J.S.A. 40A:11-5(1)(a)(i) and N.J.S.A. 40A:2-38.1 in order to contract for such Auditing Services and to establish a reasonable rate of compensation therefor.

WITNESSETH:

That for and in consideration of the mutual covenants and promises between the parties thereto, it is hereby agreed:

SECTION A: AUDITING SERVICES

That the Auditor will perform such services as are necessary to accomplish the above recited objectives including, but not limited to the following:

1. Furnish advice and assistance to the Borough Council of the Municipality in connection with (a) the preparation and review of all financial documents, ordinances and resolutions as may be necessary to connection with the authorization and financing of the Project; (b) the review of all financial documents and records needed for completion and execution of documents for obtaining a loan made or insured or a grant made by the United States of America, acting through Rural Development; and (c) such other financial review as may be necessary in connection with the financing of the Project.
2. Assist and cooperate with the Borough Business Administrator, Borough Chief Financial Officer, Borough Attorney, Borough Engineer, Borough Architect and Borough Bond Counsel for the Municipality shall have responsibility for those legal services on behalf of the Municipalities necessary to comply with the requirements of Rural Development which may be conditions to the issuance of such loan or grant. Provision for the compensation of the Borough Attorney, Borough Engineer, Borough Architect and Borough Bond Counsel for the Municipality such service is not made herein.

SECTION B: COMPENSATION

The Municipality will pay to the Auditor professional services as indicated in the separate agreement dated January 1, 2016 in accordance with the section on Nonaudit Services, Section 8 rendered in accordance herewith not to exceed the amount of \$9,000.00. The hourly rates range from \$145 for Partners, \$110 for Principals, \$90 for Managers, \$80 for Supervisors, \$70 for Staff Members and \$55 for Para-Professionals. Said fees shall be payable upon satisfaction of all terms and conditions of Rural Development for the issuance of the loan or grant and the

disbursement to the Authority of the proceeds thereof. As such, the Auditor shall submit to the Authority an invoice for payment, reasonably describing nature of all services provided herein, including an itemized description of each such service and the actual time expended thereon, as well as a statement of all customary disbursements for costs in connection therewith. Payment shall be due by the Municipality upon satisfying these conditions.

SECTION C: AFFIRMATIVE ACTION

Auditor and the Municipality incorporate into this Agreement for Auditing Services mandatory language of N.J.A.C. 17:27-3.4(a) and 17:27-5.3 issued pursuant to N.J.S.A. 10:5-31 et seq. (P.L. 1975, c 127) as amended and supplemented from time to time, and Auditor agrees to comply with the above regulations provided N.J.A.C. 17:27-3.4(a) shall be applied subject to the terms and N.J.A.C. 17:27-3.4(d).

IN WITNESS THEREOF, The Borough of South River caused this instrument to be duly executed by its proper officials and has caused its corporate seal to be hereto affixed, and the Auditor has caused this Agreement to be duly executed by the property party as of the day and year set forth above.

ATTEST:

Attested to Krenzel

By: _____
John M. Krenzel, Mayor

Patricia O'Connor, Borough Clerk



Attested to Stankiewicz



Gerard Stankiewicz, CPA, RMA

L

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT dated the _____ day of May, 2016,

BETWEEN: BOROUGH OF SOUTH RIVER, a municipal corporation of the State of New Jersey, having its principal offices located at 48 Washington Street, South River, NJ 08882 (hereinafter referred to as "Borough");

AND: THE LAW FIRM OF GILMORE AND MONAHAN, P.A., having its principal offices located at Ten Allen Street, P.O. Box 1540, Toms River, New Jersey 08754 (hereinafter referred to as "Attorney").

WITNESSETH:

WHEREAS, the Borough has a designated attorney and the Attorney has agreed to perform all legal services customarily provided by the attorney necessary to obtain a USDA Community Facilities Direct Loan for a New Firehouse (hereinafter "the Project"); and

WHEREAS, the Borough has formed a municipal corporation in Middlesex County, New Jersey under the Provisions of N.J.S.A. 40A:60-1 et seq.; and

WHEREAS, the Borough of South River is a valid municipal corporation under the provisions of said statute and Attorney will perform all other customary legal services necessary to the organization, financing, construction and initial operation of the Project; and

NOW, THEREFORE, the parties hereunder do agree as follows:

Section A: Legal Services

1. That the law firm of Gilmore & Monahan, P.A., is hereby retained for a term of one (1) year to perform such services as are necessary to accomplish the above recited objective including but not limited to, the following:

A. Preparation and filing of such other actions as may be necessary or incidental to cause the Borough to become authorized to undertake the proposed project.

GILMORE & MONAHAN
A Professional Corporation
COUNSELLORS AT LAW
Allen Street Professional Center
Ten Allen Street
P.O. Box 1540
Toms River, New Jersey 08754

B. Furnish advise and assistance to the governing body of the Borough in connection with (i) the notice for and conduct of meetings; (ii) the preparation of minutes of the meetings; (iii) the preparation and enactment of such resolutions as many be necessary in connection with the authorization, financing, construction and operation of the Project, (iv) the completion and execution of documents for obtaining a loan made or insured or a grant made by the United States of America, acting through the Rural Utilities Service, U.S. Department of Agriculture; (v) entering into construction contracts; (vi) preparation and adoption of By-Laws, Rules and Regulations, and rate schedules (vii) such other action as may be necessary in connection with the financing, construction and initial operation of the Project.

C. Review of construction contracts, bid-letting procedures, and surety and contractual bonds in connection therewith.

D. Preparation, negotiation or review of contract with a city or other source of water supply when necessary.

E. Preparation, where necessary, and review of deeds, easements and other rights-of way documents and other instruments for sites for source of water supply, pumping station, treatment plants, and other facilities necessary to the system and to provide continuous rights of way therefore; rendering title opinion with reference thereto; and providing for the recordation thereof.

F. Obtain necessary permits and certificates from County and municipal bodies, from State regulatory agencies and from other public or private sources with respect to the approval of the system, the construction and operation thereof, pipeline crossings and the like.

G. Cooperate with the engineer employed by the Borough in connection with preparation of tract sheets, easement and other necessary title documents, construction contracts, water supply contracts, health permits, crossing permits and other instruments.

H. When applicable, cooperate with recognized bond counsel employed by the Borough in the preparation of the documents necessary for the financing aspects of the system. Since Bond Counsel is retained by the Borough, the Attorney will not be responsible for the preparation and approval of those documents pertaining to the issuance of the Borough's obligation.

Section B: Compensation

The Attorney shall be compensated as follows: All attorneys shall be compensated in the total amount of one hundred sixty-five dollars (\$165.00) per hour and not to exceed \$17,500.00 for services rendered to the Borough for the Project. The firm shall bill the Borough for all services rendered. This includes: telephone calls (minimum charge of .2 of an hour), dictating letters (minimum charge of .3 of an hour), reviewing letters (minimum charge of .2 of an hour), preparation of ordinances (minimum charge of one hour), preparation of resolutions (minimum charge of .5 of an hour), preparation of contracts (minimum charge of one hour), travel to and from meetings and court, legal research, negotiations and other services rendered on behalf of the Borough. In addition to legal fees, the Borough shall pay the following costs and expenses: experts' fees, court costs, accountants' fees, appraisers' fees, service fees, investigator fees and depositions costs; a flat fee of 4% of legal services shall be charged for postage, facsimile and telephone; photocopying charges shall be billed at the rate of 25 cents per copied page; messenger services at the rate of \$20 per hour; transportation costs at the rate of 32 cents per mile. Costs incurred for LexisNexis/Westlaw legal research, overnight

delivery, courier and any other necessary expenses shall be billed at the actual rate disbursed or incurred by the Attorney. Paralegal/Law Clerk shall be billed at the rate of \$75.00 per hour.

Section C: Other Provisions

1. That the Borough shall, by appropriate resolution, adopt and ratify this Agreement, that the Borough shall be substituted for the individual Council members as a party to this Agreement and that the Council Members as individuals shall thereupon be relieved of all personal liability existing or arising from this Agreement.

2. That should the Borough fail or refuse to adopt and ratify this agreement by appropriate resolution within 30 days for the date of the commencement of its legal existences, this agreement shall terminate and Owners shall be liable to the Attorney for payment of \$ 0, which sum represents payment in full for the Borough under the terms of this agreement to the date of said termination.

3. The parties to this contract agree to incorporate into this contract the mandatory language of subsection 3.5(a) of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Contractor or subcontractor agrees to comply fully with the terms, provisions, and obligations of said subsection 3.5(a).

4. The parties to this contract agree to incorporate into this contract the mandatory language of section 3.7 of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Contractor or subcontractor agrees to comply fully with the terms, provisions, and obligations of said section 3.7.

5. The Attorney shall execute the Affirmative Action Agreement, Exhibit A attached hereto, which shall be incorporated herein by reference.

6. The Attorney shall submit a copy of the Certificate of Employee Information Report, or a copy of letter of Federal approval, or Form AA-302 (Initial Employee Information Report) prior to execution of this agreement.

7. The Attorney shall provide written notice to its subcontractors of the responsibility to submit proof of business registration to the Attorney.

Before final payment on the contract is made by the Borough, the Attorney shall submit an accurate list and the proof of business registration of each subcontractor or supplier used in the fulfillment of the contract, or shall attest that no subcontractors were used.

For the term of the contract, the Attorney and each of its affiliates and a subcontractor and each of its affiliates [N.J.S.A. 52:32-44(g)(3)] shall collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act on all sales of tangible personal property delivered into this State, regardless of whether the tangible personal property is intended for a contract with a contracting agency.

A business organization that fails to provide a copy of a business registration as required pursuant to section 1 of P.L. 2001, c. 134 (C.52:32-44 et al.) or subsection e. or f. of section 92 of P.L. 1977, c.110 (C.5:12-92), or that provides false business registration information under the requirements of either of those sections, shall be liable for a penalty of \$25 for each day of violation, not to exceed \$50,000 for each business registration copy not properly provided under a contract with a contracting agency.

8. The Borough of South River and the Attorney for themselves, their heirs, executors, administrators, successors or assigns, hereby agree to the full performance of the covenants herein contained.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

WITNESS & ATTEST:

BOROUGH OF SOUTH RIVER

By
PATRICIA O'CONNOR, RMC
Borough Clerk
(Seal)

JOHN KRENZEL, Mayor

GILMORE & MONAHAN, P.A.

By
As to Jean L. Cipriani, Partner

JEAN L. CIPRIANI, Partner