

JANUARY 24, 2013

ADEQUATE NOTICE OF THIS MEETING HAS BEEN
PROVIDED AS IS REQUIRED BY CHAPTER 231, PUBLIC
LAW 1975 AND BY RESOLUTION 2012-6, WITH THE
REQUEST OF THE HOME NEWS AND TRIBUNE AND THE
SENTINEL NEWSPAPERS TO PUBLISH SAME AND THIS
ANNOUNCEMENT MUST BE ENTERED INTO THE MINUTES
OF THIS MEETING.

A Regular Meeting of the Board of Health of the Borough of South River in the County of Middlesex, the State of New Jersey was held on January 24, 2013 and was called to order by Joyce Major at 7:30 PM at 61 Main Street in South River, New Jersey, with the following Committee Members in attendance:

Committee Member(s) Present: Keith, Kokinos, Kolbik, Major, Steffaro, Tinitigan,
Committee Member(s) Absent: Hutchison, Lukacs, Zelanko
Council Liaison: Clmn. Haussermann
Health Inspector Edwin Gano
BOH Secretary D. Jones

Organization

Secretary read an e-mail sent in from Teresa Hutchinson stating: Hi All,

Debbie, thank you for this info. regarding the meeting. Although I cannot be present for this meeting date, I would be interested in filling in for Paul until he returns, as President. If the committee is in favor, I am requesting nomination for President. Using my M.D. Degree and past experience heading other committees in town as credentials but more importantly, my desire to serve the Board and South River. I have some ideas and a solid commitment.

Thank you all for your consideration.

Teresa. Allison Steffaro nominated Teresa Hutchison for President. No one seconded the motion. Motion dies. No roll call needed. Mark Tinitigan nominated Jaime Keith for President. Allison Steffaro seconded the motion. No other nominations were heard. Motion to close nomination by Allison Steffaro seconded by Mark Tinitigan. All were in favor.

Election of Jaime Keith to the position of President, to the SR Board of Health.

ROLL CALL VOTE

Yeas: Keith, Major, Steffaro, Tinitigan
Nays: None
Absent: Hutchison, Lukacs, Zelanko

Secretary read an e-mail sent in from Beth Lukacs stating: Hi Debbie -

I just wanted to confirm that with you that I will be late to the meeting tonight - I leave work at 7:30 pm and if all goes well, I should be at the meeting by 7:45 pm.

I really enjoy being a part of the board of health and am interested in becoming more involved in the leadership of the board. After considering my current work schedule, I feel that the office of Vice President would be a great fit - I would be able to support the next board President wholeheartedly, and could step up should it be required. Should I not make it to the meeting prior to the reorganization, would you be able to offer my services as Vice President for consideration?

Also..... just a reminder that I would like to organize the board of health team for the Relay for Life - May 18, 2013.

I would like to propose that we walk
"In support of Paul Zelanko"

Thanks!

Beth

Allison Steffaro nominated Beth Lukacs for Vice-President, Mark Tinitigan seconded the motion. No other nominations were heard. Motion to close nomination by Allison Steffaro seconded by Mark Tinitigan. All were in favor.

Election of Beth Lukacs to the position of Vice-President, to the SR Board of Health.

ROLL CALL VOTE

Yeas: Keith, Major, Steffaro, Tinitigan
Nays: None
Absent: Hutchison, Lukacs, Zelanko

JANUARY 24, 2013

Appointment(s)

RES: 2013-1

January 24, 2013

RESOLUTION

WE THE MEMBERS of the Board of Health of the Borough of South River do hereby appoint Debra A. Jones to the position of secretary to said board for the period of January 1, 2013 through December 31, 2013 with an annual stipend of \$4,100.00 per year.

Dated: January 24, 2013

/s/ Jaime Keith, President

Motion to accept Resolution made by Joyce Major. Seconded by Allison Steffaro.

ROLL CALL VOTE

Yeas: Keith, Major, Steffaro, Tinitigan

Nays: None

Absent: Hutchison, Lukacs, Zelanko

Resolutions

RES:2013-2

January 24, 2013

RESOLUTION

WE THE MEMBERS of the Board of Health of the Borough of South River do hereby recommend that a stipend in the amount of \$4,100.00 per year be given to Debra A. Jones for her services as Registrar of Vital Statistics for the period from January 1, 2013 through December 31, 2013.

Dated: January 24, 2013

/s/ Jaime Keith, President

Motion to accept Resolution made by Joyce Major. Seconded by Mark Tinitigan.

ROLL CALL VOTE

Yeas: Keith, Major, Steffaro, Tinitigan

Nays: None

Absent: Hutchison, Lukacs, Zelanko

JANUARY 24, 2013

RES:2013-3

January 24, 2013

RESOLUTION

WE THE MEMBERS of the Board of Health of the Borough of South River do hereby recommend that a stipend in the amount of \$2,000.00 per year be given to Sheryl L. Nevin for her services as Deputy Registrar of Vital Statistics for the period from January 1, 2013 through December 31, 2013.

Dated: January 24, 2012

/s/ Jaime Keith, President

Motion to accept Resolution made by Mark Tinitigan. Seconded by Allison Steffaro

ROLL CALL VOTE

Yeas: Keith, Major, Steffaro, Tinitigan
Nays: None
Absent: Hutchison, Lukacs, Zelanko

RES:2013-4

January 24, 2013

RESOLUTION

WHEREAS, the Board of Health of the Borough of South River in the County of Middlesex, the State of New Jersey, has heretofore adopted a compiled "Rules and Regulations of the South River Board of Health; and

WHEREAS, the Board of Health desires to re-adopt the same for the year 2013; and

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Health of the Borough of South River that the said "Rules and Regulations" of the South River Board of Health", as compiled, be adopted for the year 2013.

Dated: January 24, 2012

/s/ Jaime Keith, President

Motion to accept Resolution made by Mark Tinitigan. Seconded by Allison Steffaro

ROLL CALL VOTE

Yeas: Keith, Major, Steffaro, Tinitigan
Nays: None
Absent: Hutchison, Lukacs, Zelanko

RES:2013-5

January 24, 2013

RESOLUTION

BE IT RESOLVED by the South River Board of Health of the Borough of South River in the County of Middlesex, the State of New Jersey, that the following schedule of meetings for the year 2013 shall be adopted:

Place: 61 Main Street

Time: 7:30 pm

DATES: MONTH DAY

Meetings are the 3rd Thursday of each Month except where noted:

	February	21st
	March	21st
	April	18th
	May	16th
	June	20th
	July	18th
	August	15th
	September	19th
	October	17th
2 nd Thursday	November	14th
2 nd Thursday	December	12th
	January (2014)	16th

Dated: January 24, 2012

/s/Jaime Keith, President

Motion to accept Resolution made by Mark Tinitigan. Seconded by Joyce Major

ROLL CALL VOTE

Yeas: Keith, Major, Steffaro, Tinitigan

Nays: None

Absent: Hutchison, Lukacs, Zelanko

JANUARY 24, 2013

RES:2013-6

January 24, 2013

RESOLUTION

BE IT AND IT IS HEREBY RESOLVED, by the Board of Health of the Borough of South River in the County of Middlesex, the State of New Jersey, that pursuant to Chapter 231, Public Law 1975, the Home News-Tribune, a news publication published in Neptune, NJ and with circulation within the Borough of South River is hereby designated as the Official Newspaper for all Official Notices of the Board of Health for the year 2013; and

BE IT FURTHER RESOLVED that the Sentinel Publication, a weekly newspaper used for display advertisement not of a legal nature.

Dated: January 24, 2013

/s/Jaime Keith, President

Motion to accept Resolution made by Mark Tinitigan. Seconded by Joyce Major.

ROLL CALL VOTE

Yeas: Keith, Major, Steffaro, Tinitigan

Nays: None

Absent: Hutchison, Lukacs, Zelanko

Regular Meeting

MINUTES

Monthly minutes for June, October, November and December 2012 were submitted for approval and/or amendment. Allison Steffaro made a motion to approve the minutes and was seconded by Mark Tinitigan. All were in favor.

COMMUNICATIONS

County Health Contract for 2013 was reviewed and filed.

Animal Impoundment Services Contract and Animal Control Agreement Contract with Helmetta Interlocals were reviewed and filed.

REPORTS

The monthly registrar report for October, November and December 2012 were reviewed, read and a motion to accept the report was made by Allison Steffaro. Seconded by Mark Tinitigan. All were in favor. The monthly health inspector's sanitation reports for October, November and December 2012 were reviewed, read and a motion to accept the report was made by Joyce Major. Seconded by Allison Steffaro. All were in favor.

Beth Lukacs arrived 7:45 pm

OLD BUSINESS

1. Food Bank - \$28,482.94 Beth stated that Holy Trinity has been set up as a clothing center and this should help residents who need some clothing. Beth asked if it would be possible to have the senior bus once a month on a Wednesday between the food bank hours to pick up and take home clients. Councilman Haussermann will follow up. Beth stated that as of right now the Food Bank hours are Wednesday's and Saturdays between 10 am and 12 pm. Councilman Haussermann stated that the food bank will be able to remain at Sts. Peter and Paul until 8/31/2013. Borough will be paying a rental fee for usage of building. He stated that the engineer and other have come to 55 Reid Street and estimates are coming in lower than what first thought and will be able to repair.
2. Animal Control – \$193.88 – Rabies Clinic went well over 250 dogs and cats combined were vaccinated.
3. Event Planning - \$1,709.19 – Funds can be used for Relay for Life, Health Seminars, National Night Out, etc. \$3,414.17 Funds for Frost on the Pumpkin Race.
4. Handicap and Disabled – Councilman Haussermann stated that they will be having their first meeting on January 31, 2013.
5. Operation RAM - \$1,403.03 – Members were asked to try to get names and addresses for any Borough residents that are in the combat zone.
6. Rutgers Concession Stand – 2nd check came in, in the amount of \$600.00. Jaime Keith reported that Project Graduation has lost its space at Rutgers for future games.

NEW BUSINESS

Feinstein Foundation drive will begin March 1 until April 30, 2013. Donation includes monetary as well as in-kind charitable gifts, such as food items (valued at \$1.00 per item or pound) or pledges.

Everyone was reminded about the Relay for Life scheduled on May 18, 2013. Beth asked that the Team name this year be "In Support of Paul Zelanko". All members agreed. Beth will register the team and will send directions for all to join. She stated that Applebee's will be holding a fund raiser breakfast from 8 am to 10 am on March 3, 2013 for the Relay for Life. Tickets are \$10.00. Beth has tickets if anyone should want.

BILLS – FYI

- | | |
|--|-------------------------|
| 1. Helmetta 3 rd Quarter Call Outs – Animal Control | \$1,437.50 |
| 2. Helmetta Animal Shelter July and September | \$1,280.00 and \$550.00 |
| 3. Raritan Valley Wildlife – 4 th Quarter | \$1,125.00 |

BOARD LIAISON COMMENTS

Councilman Haussermann stated that he will forward the Board's request to the Administrator regarding the bus and will be announcing Board events at upcoming Council Meetings.

BOARD MEMBERS COMMENTS

Allison Steffaro stated that Beth Lukacs should be acknowledged for hard work and dedication to the Food Bank during the Hurricane. She stated that Beth was there almost 24/7 along with Paul and Leslie Zelanko. All agreed and thanked Beth for her hard work and dedication with the food bank. A discussion was brought about the Storm and the members stated to the Chief and Councilman Haussermann that they would like to have had more information available to them before the storm hit so that they would have a better plan of what to do. They asked that in the future they be notified and informed of what exactly the Board of Health (food bank) should be in such emergencies.

ADJOURNMENT

Motion was made by Allison Steffaro to adjourn the meeting, seconded by Joyce Major. All were in favor. Next meeting will be held on February 21, 2013.

Respectfully submitted,
Debra A. Jones
Secretary to Board