

ADEQUATE NOTICE OF THIS MEETING HAS BEEN  
PROVIDED AS IS REQUIRED BY CHAPTER 231, PUBLIC  
LAW 1975 AND BY RESOLUTION 2013-6, WITH THE  
REQUEST OF THE HOME NEWS AND TRIBUNE AND THE  
SENTINEL NEWSPAPERS TO PUBLISH SAME AND THIS  
ANNOUNCEMENT MUST BE ENTERED INTO THE MINUTES  
OF THIS MEETING.

A Regular Meeting of the Board of Health of the Borough of South River in the County of Middlesex, the State of New Jersey was held on February 4, 2014 and was called to order by Jamie Keith at 6:00 PM at 61 Main Street in South River, New Jersey, with the following Committee Members in attendance:

Committee Member(s) Present: DeZarlo, Hutchison, Keith, Lukacs, Major,  
Tinitigan,  
Committee Member(s) Absent: Kolbik, Mammano, Steffaro  
Council Liaison: Clmn. Hutchison  
Health Inspector Edwin Gano  
BOH Secretary D. Jones

Jaime Keith welcomed new member Joe DeZarlo and Council Liaison for 2014, James Hutchison  
Organization

Mark Tinitigan nominated Teresa Hutchison for President. Jaime Keith seconded the motion. No other nominations were heard. Motion to close nomination by Mark Tinitigan seconded by Jaime Keith. All were in favor.

Election of Teresa Hutchison to the position of President, to the SR Board of Health.

ROLL CALL VOTE

Yeas: DeZarlo, Hutchison, Keith, Lukacs, Major, Tinitigan  
Nays: None  
Absent: Kolbik, Mammano, Steffaro

Jaime Keith nominated Beth Lukacs for Vice-President, Mark Tinitigan seconded the motion. No other nominations were heard. Motion to close nomination by Jaime Keith seconded by Mark Tinitigan. All were in favor.

Election of Beth Lukacs to the position of Vice-President, to the SR Board of Health.

ROLL CALL VOTE

Yeas: DeZarlo, Hutchison, Keith, Lukacs, Major, Tinitigan  
Nays: None  
Absent: Kolbik, Mammano, Steffaro

Appointment(s)

RES: 2014-1

February 4, 2014

RESOLUTION

WE THE MEMBERS of the Board of Health of the Borough of South River do hereby appoint Debra A. Jones to the position of secretary to said board for the period of January 1, 2014 through December 31, 2014 with an annual stipend of \$4,100.00 per year.

Dated: February 4, 2014

/s/ Teresa Hutchison, President

Motion to accept Resolution made by Mark Tinitigan. Seconded by Joyce Major

ROLL CALL VOTE

Yeas: DeZarlo, Hutchison, Keith, Lukacs, Major, Tinitigan

Nays: None

Absent: Kolbik, Mammano, Steffaro

Resolutions

RES:2014-2

February 4, 2014

RESOLUTION

WE THE MEMBERS of the Board of Health of the Borough of South River do hereby recommend that a stipend in the amount of \$4,100.00 per year be given to Debra A. Jones for her services as Registrar of Vital Statistics for the period from January 1, 2014 through December 31, 2014.

Dated: February 4, 2014

/s/ Teresa Hutchison, President

Motion to accept Resolution made by Mark Tinitigan. Seconded by Joyce Major.

ROLL CALL VOTE

Yeas: DeZarlo, Hutchison, Keith, Lukacs, Major, Tinitigan

Nays: None

Absent: Kolbik, Mammano, Steffaro

FEBRUARY 4, 2014

RES:2014-3

February 4, 2014

RESOLUTION

WE THE MEMBERS of the Board of Health of the Borough of South River do hereby recommend that a stipend in the amount of \$2,000.00 per year be given to Sheryl L. Nevin for her services as Deputy Registrar of Vital Statistics for the period from January 1, 2014 through December 31, 2014.

Dated: February 4, 2014

/s/ Teresa Hutchison, President

Motion to accept Resolution made by Mark Tinitigan. Seconded by Joyce Major

ROLL CALL VOTE

Yeas: DeZarlo, Hutchison, Keith, Lukacs, Major, Tinitigan

Nays: None

Absent: Kolbik, Mammano, Steffaro

RES:2014-4

February 4, 2014

RESOLUTION

WHEREAS, the Board of Health of the Borough of South River in the County of Middlesex, the State of New Jersey, has heretofore adopted a compiled "Rules and Regulations of the South River Board of Health; and

WHEREAS, the Board of Health desires to re-adopt the same for the year 2014; and

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Health of the Borough of South River that the said "Rules and Regulations" of the South River Board of Health", as compiled, be adopted for the year 2014.

Dated: February 4, 2014

/s/ Teresa Hutchison, President

Motion to accept Resolution made by Mark Tinitigan. Seconded by Jaime Keith

ROLL CALL VOTE

Yeas: DeZarlo, Hutchison, Keith, Lukacs, Major, Tinitigan  
Nays: None  
Absent: Kolbik, Mammano, Steffaro

RES:2014-5

February 4, 2014

RESOLUTION

BE IT RESOLVED by the South River Board of Health of the Borough of South River in the County of Middlesex, the State of New Jersey, that the following schedule of meetings for the year 2014 shall be adopted:

Place: 61 Main Street or 48 Washington Street

Time: 6:00 pm

DATES: MONTH DAY

Meetings are the 3<sup>rd</sup> Tuesday of each Month except where noted:

January	21st
February	4th
March	18th
April	15th
May	20th
June	17th
July	15th
August	19th
September	16th
October	21st
November	no meeting
December	no meeting
January (2015)	20th

Dated: February 4, 2014

/s/Teresa Hutchison, President

Motion to accept Resolution made by Mark Tinitigan. Seconded by Beth Lukacs

ROLL CALL VOTE

Yeas: DeZarlo, Hutchison, Keith, Lukacs, Major, Tinitigan  
Nays: None  
Absent: Kolbik, Mammano, Steffaro

RES:2014-6

February 4, 2014

RESOLUTION

BE IT AND IT IS HEREBY RESOLVED, by the Board of Health of the Borough of South River in the County of Middlesex, the State of New Jersey, that pursuant to Chapter 231, Public Law 1975, the Home News-Tribune, a news publication published in Neptune, NJ and with circulation within the Borough of South River is hereby designated as the Official Newspaper for all Official Notices of the Board of Health for the year 2014; and

BE IT FURTHER RESOLVED that the Sentinel Publication, a weekly newspaper used for display advertisement not of a legal nature.

Dated: February 4, 2014

/s/Teresa Hutchison, President

Motion to accept Resolution made by Mark Tinitigan. Seconded by Joyce Major.

ROLL CALL VOTE

Yeas: DeZarlo, Hutchison, Keith, Lukacs, Major, Tinitigan  
Nays: None  
Absent: Kolbik, Mammano, Steffaro

Regular Meeting

MINUTES

Monthly minutes for October, November, December 2013 and January 2014 were submitted for approval and/or amendment. Mark Tinitigan made a motion to approve the minutes and was seconded by Beth Lukacs. All were in favor.

REPORTS

The monthly registrar report for September, October, November, December 2013 and January 2014 were reviewed, read and a motion to accept the report was made by Mark Tinitigan. Seconded by Jaime Keith. All were in favor. The monthly health inspector's sanitation reports for October, November, December 2013 and January 2014 were reviewed, read and a motion to accept the report was made by Mark Tinitigan. Seconded by Joyce Major. All were in favor.

COMMUNICATIONS

Resignation of Vera Silva was read, reviewed and filed.

County Health Contract for 2014 was reviewed and filed.

A request from the SR High School Yearbook committee was received regarding supporting the Oriflamme for 2014. Board decided to use their funds for scholarships as they have done in the past and revisit the request next year if asked.

OLD BUSINESS

1. Food Bank - \$25,139.50 - \$250.00 in gift cards were received from the EB Charitable Foundation for food for the holidays. Food Bank statistics for 2013 were reviewed. Feinstein Foundation drive will begin March 1 until April 30, 2014. Donation includes monetary as well as in-kind charitable gifts, such as food items (valued at \$1.00 per item or pound) or pledges.
2. Animal Control – \$193.88 – Rabies Clinic went well over 250 dogs and cats combined were vaccinated.
3. Event Planning - \$765.87 – Funds can be used for Relay for Life, Health Seminars, etc.
4. Operation RAM - \$1,427.14 – Thank you letter from SrA Christopher Michaels was sent in thanking the Board for the packages.
5. Frost on the Pumpkin - \$4,396.05 – Race for 2014 will be 10/26/2014. Race will begin and end at Denney Stadium just like last year.

NEW BUSINESS

Everyone was reminded about the Relay for Life scheduled on May 17, 2014. Beth asked that the Team name this year be "In Memory of Paul Zelanko". All members agreed. Beth will register the team and will send directions for all to join. She stated that Applebee's will be holding a fund raiser breakfast from 8 am to 10 am on March 16, 2014 for the Relay for Life. Tickets are \$10.00. Beth gave 10 tickets for each member to sell and that money will go towards the Team Goal.

BILLS – FYI

1. Borough of Helmetta – 4 <sup>th</sup> Quarter 2013	\$2,703.75
2. Borough of Helmetta – Call Outs – September 2013	\$300.00
3. Borough of Helmetta Animal Shelter – September 2013	\$690.00
4. Borough of Helmetta Animal Shelter – October 2013	\$425.00
5. Borough of Helmetta – Call Outs – October 2013	\$450.00
6. Borough of Helmetta – Call Outs – November 2013	\$300.00
7. Borough of Helmetta Animal Shelter – November 2013	\$75.00
8. Borough of Helmetta Animal Shelter – December 2013	\$100.00

BOARD LIAISON COMMENTS

Councilman Hutchison stated that he is honored and privileged when asked to be the Liaison to the Board. He stated that he will make every effort to attend all meetings and if he cannot Councilman Guindi will be there to cover. He assured that this year we will have Council representation. He congratulated the President, Vice President and Secretary to their positions for 2014.

BOARD MEMBERS COMMENTS

Mark Tinitigan welcomed Joe DeZarlo and Jim Hutchison to the Board and looks forward in working with them in the future. Teresa Hutchison welcomed Joe to the Board and looks forward in working with him as well. She thanked the Board for voting her in as Board President this year and will try her best to continue with Paul's legacy. She thanked Beth for continuing as Vice-President and thanked Jaime for her service last year as President and is glad she will continue on the Board. She too welcomed Jim Hutchison as the Boards Liaison.

ADJOURNMENT

Motion was made by Beth Lukacs to adjourn the meeting, seconded by Jaime Keith. All were in favor. Next meeting will be held on March 18, 2014

Respectfully submitted,  
*Debra A. Jones*  
*Secretary to Board*