

IN COMPLIANCE WITH CHAPTER 231, PUBLIC  
LAW 1975, NOTICE OF THIS MEETING WAS GIVEN BY WAY OF ANNUAL  
NOTICE: EMAILED TO THE HOME NEWS TRIBUNE AND THE  
SENTINEL AND POSTED ON THE WEBSITE OF THE BOROUGH OF SOUTH  
RIVER AND THIS ANNOUNCEMENT MUST BE ENTERED INTO THE MINUTES  
OF THIS MEETING.

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A Regular Meeting of the Board of Health of the Borough of South River in the County of Middlesex, the State of New Jersey was held on February 17, 2015 and was called to order by Teresa Hutchison at 6:00 PM at 48 Washington Street in South River, New Jersey, with the following Committee Members in attendance:

Committee Member(s) Present: DeZarlo, Hutchison, Keith, Kolbik, Lukacs, Major, Silva, Steffaro  
Committee Member(s) Absent: Tinitigan  
Council Liaison: Clmn. Hutchison  
Health Inspector Edwin Gano  
BOH Secretary D. Jones

Everyone welcomed new member Vera Silva. Vera stated that she is excited to be part of the Board and looks forward to working with everyone.

#### Organization

Teresa Hutchison asked for name(s) for the Election of President. Allison Steffaro nominated herself and was seconded by Jaime Keith. Teresa Hutchison nominated herself and was seconded by Larisa Kolbik. No other nominations were made. Motion to close nomination by Beth Lukacs seconded by Joyce Major. All were in favor.

Election of Allison Steffaro to the position of President, to the SR Board of Health.

#### ROLL CALL VOTE

Yeas: Keith, Lukacs, Major, Steffaro  
Nays: Hutchison, Kolbik  
Absent: Tinitigan

Election of Teresa Hutchison to the position of President, to the SR Board of Health.

#### ROLL CALL VOTE

Yeas: Hutchison, Kolbik  
Nays: Keith, Lukacs, Major, Steffaro  
Absent: Tinitigan

FEBRUARY 17, 2015

Allison Steffaro resumed the seat of President to the Board of Health.

Jaime Keith nominated Beth Lukacs for Vice-President, Joyce Major seconded the motion. No other nominations were made. Motion to close nomination by Joyce Major seconded by Jaime Keith. All were in favor.

Election of Beth Lukacs to the position of Vice-President, to the SR Board of Health.

ROLL CALL VOTE

Yeas: Hutchison, Keith, Kolbik, Lukacs, Major, Steffaro  
Nays: None  
Absent: Tinitigan

Appointment(s)

RES: 2015-1

February 17, 2015

RESOLUTION

WE THE MEMBERS of the Board of Health of the Borough of South River do hereby appoint Debra A. Jones to the position of secretary to said board for the period of January 1, 2015 through December 31, 2015 in accordance with the current borough salary ordinance/resolution.

Dated: February 17, 2015

/s/ Allison Steffaro, President

Motion to accept Resolution made by Jaime Keith. Seconded by Joyce Major

ROLL CALL VOTE

Yeas: Hutchison, Keith, Kolbik, Lukacs, Major, Steffaro  
Nays: None  
Absent: Tinitigan

Resolutions

RES:2015-2

February 17, 2015

RESOLUTION

WE THE MEMBERS of the Board of Health of the Borough of South River do hereby appoint Debra A. Jones to the position of Registrar of Vital Statistics for the period from January 1, 2015 through December 31, 2015 in accordance with the current borough salary ordinance/resolution.

Dated: February 17, 2015

/s/ Allison Steffaro, President

Motion to accept Resolution made by Jaime Keith. Seconded by Beth Lukacs

ROLL CALL VOTE

Yeas: Hutchison, Keith, Kolbik, Lukacs, Major, Steffaro  
Nays: None  
Absent: Tinitigan

RES:2015-3

February 17, 2015

RESOLUTION

WE THE MEMBERS of the Board of Health of the Borough of South River do hereby recommend that a stipend be given to Sheryl L. Nevin for her services as Deputy Registrar of Vital Statistics for the period from January 1, 2015 through December 31, 2015 in accordance with the current borough salary ordinance/resolution.

Dated: February 17, 2015

/s/ Allison Steffaro, President

Motion to accept Resolution made by Joyce Major. Seconded by Jaime Keith

ROLL CALL VOTE

Yeas: Hutchison, Keith, Kolbik, Lukacs, Major, Steffaro  
Nays: None

Absent: Tinitigan

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RES:2015-4

February 17, 2015

RESOLUTION

WHEREAS, the Board of Health of the Borough of South River in the County of Middlesex, the State of New Jersey, has heretofore adopted a compiled "Rules and Regulations of the South River Board of Health; and

WHEREAS, the Board of Health desires to re-adopt the same for the year 2015; and

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Health of the Borough of South River that the said "Rules and Regulations" of the South River Board of Health", as compiled, be adopted for the year 2015.

Dated: February 17, 2015

/s/ Allison Steffaro, President

Motion to accept Resolution made by Beth Lukacs. Seconded by Jaime Keith

ROLL CALL VOTE

Yeas: Hutchison, Keith, Kolbik, Lukacs, Major, Steffaro

Nays: None

Absent: Tinitigan

RES:2015-5

February 17, 2015

RESOLUTION

BE IT RESOLVED by the South River Board of Health of the Borough of South River in the County of Middlesex, the State of New Jersey, that the following schedule of meetings for the year 2015 shall be adopted:

Place: 48 Washington Street

Time: 6:00 pm

DATES:

MONTH

DAY

Meetings are the 3<sup>rd</sup> Tuesday of each Month except where noted:

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January	21st changed to 27th
February	17th
March	17th
April	21st
May	19th
June	16th
July	21st
August	18th
September	15th
October	20th
November	no meeting
December	no meeting
January (2016)	19th

Dated: February 17, 2015

/s/Allison Steffaro, President

Motion to accept Resolution made by Jamie Keith. Seconded by Joyce Major

ROLL CALL VOTE

Yeas: Hutchison, Keith, Kolbik, Lukacs, Major, Steffaro  
 Nays: None  
 Absent: Tinitigan

RES:2015-6

February 17, 2015

RESOLUTION

BE IT AND IT IS HEREBY RESOLVED, by the Board of Health of the Borough of South River in the County of Middlesex, the State of New Jersey, that pursuant to Chapter 231, Public Law 1975, the Home News-Tribune, a news publication published in Neptune, NJ and with circulation within the Borough of South River is hereby designated as the Official Newspaper for all Official Notices of the Board of Health for the year 2015; and

BE IT FURTHER RESOLVED that the Sentinel Publication, a weekly newspaper used for display advertisement not of a legal nature.

Dated: February 17, 2015

/s/ Allison Steffaro, President

Motion to accept Resolution made by Beth Lukacs. Seconded by Joyce Major.

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### Regular Meeting

### MINUTES

Monthly minutes for October 2014 was submitted for approval and/or amendment. Jaime Keith made a motion to approve the minutes and was seconded by Joyce Major. All were in favor.

### REPORTS

The monthly registrar reports for October, November, December 2014 and January 2015 were reviewed, read and a correction on December's death report was made to J. Uler's age. A motion to accept the reports were made by Jaime Keith. Seconded by Joyce Major. All were in favor. The monthly health inspector's sanitation reports for October, November, December 2014 and January 2015 were reviewed, read and a motion to accept the report was made by Jaime Keith. Seconded by Teresa Hutchison. All were in favor.

### COMMUNICATIONS

County Health Contract for 2015 was reviewed and filed.

Resolution appointing various Board of Health Members was reviewed and filed

### OLD BUSINESS

1. Food Bank - \$18,665.45 - \$250.00 in gift cards were received from the EB Charitable Foundation for food for the holidays. Food Bank statistics for 2014 were reviewed. No bus service for the month of February. Beth did do some curbside drop offs if the clients signed up in advance. Looking at doing possible food drives for the months of March and April. Allison will be getting in touch with the Student Council to do one. Beth thanked the Fire Department for holding a food drive, since that time she has had a few more volunteers coming to help on Wednesdays and Saturdays. Paul's Corner is working out well. Beth stated that ever since Hurricane Sandy, Stop and Shop has been extra generous in giving donations to the food bank. They just did some clearing of their shelves and gave a large amount of dishes, paper products, utensils, mugs, etc., that we will be giving out a Easter Baster to each household. Another possible may be holding a drive for back packs in July to give out to those children in need when school begins in September of 2015.

Beth asked if any information was yet received regarding the Feinstein Foundation drive which usually begins March 1. Debbie has not yet received anything and will check the website tomorrow. A thank you letter was sent to Home Depot for their discount in purchasing a freezer for the food bank. Copies of thank you letters were attached to the agenda as FYI. These were donations given in memory of Pat Gradl.

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2. Animal Control – \$193.88 – Information was attached from the County regarding Rabies Advisory. Larisa explained about the Low-Cost Spay/Neutering for Dogs and Cats. She stated that the Neuter Scooter will be coming to South River once a month beginning in March to Grekoski Park around 7 am to pick up your dog or cat take them to either get spay/neuter and bring them back around 4 pm. Once Larisa receives all the information, we will post it on the Borough Website, TV35, and send it to the papers as well. We will also make flyers for the Borough Facilities. Larisa asked for a copy of the TNR Colonies in the Borough and will be working on getting them updated.
3. Event Planning - \$441.62 – Teresa stated that the coat drive went well. There were over 100 coats donated. It was held at the VFW. The leftovers are at the food bank and hopefully will be distributed within the next week or so. Members discussed about planning the coat drive in early spring, kick off sometime September/October and to distribute in November and/or December. Teresa was asked the chair this event. She will report back with some details at the next meeting. We will need drop off places and storage places for the coats. We will ask that the coats come cleaned but if not, we will need to look into getting them cleaned.
4. Operation RAM - \$1,199.89 – Still looking for names.
5. Frost on the Pumpkin - \$8,535.07 – Too early for planning
6. Relay for Life – Date is Saturday, May 16, 2015. Beth stated that registration is free and asked all Board Members to join. She stated that there will be an Applebee's Breakfast Fundraiser on March 28, 2015. Anyone wanting tickets can see her.

#### NEW BUSINESS

Letters were received from Kamila Buffalino, Principal of SR High School requesting the Boards participation in Senior Awards Night, to be held on Tuesday, June 9, 2015. Last year the Board gave two awards for the Frost on the Pumpkin, male and female, \$50.00 each and two awards for Health and Wellness, male and female, \$50.00 each. Members voted to do the same for this year as well. At the next meeting, it will be discussed to see if anyone wants to go to present the award or have the school present the award on the Boards behalf.

#### BILLS – FYI

- |  |          |
|--|----------|
| 1. Borough of Helmetta Animal Shelter – September 2014 | \$903.00 |
| 2. Borough of Helmetta – Call Outs – October 2014      | \$76.50  |
| 3. Borough of Helmetta Animal Shelter – October 2014   | \$286.00 |
| 4. Borough of Helmetta Animal Shelter – November 2014  | \$332.07 |

ADJOURNMENT

Motion was made by Jaime Keith to adjourn the meeting, seconded by Joyce Major. All were in favor. Next meeting will be held on March 17, 2015.

Respectfully submitted,

*Debra A. Jones, Secretary to*

*Board*