

JANUARY 19, 2016

IN COMPLIANCE WITH CHAPTER 231, PUBLIC
LAW 1975, NOTICE OF THIS MEETING WAS GIVEN BY WAY OF ANNUAL
NOTICE: EMAILED TO THE HOME NEWS TRIBUNE AND THE
SENTINEL AND POSTED ON THE WEBSITE OF THE BOROUGH OF SOUTH
RIVER AND THIS ANNOUNCEMENT MUST BE ENTERED INTO THE MINUTES
OF THIS MEETING.

A Regular Meeting of the Board of Health of the Borough of South River in the County of Middlesex, the State of New Jersey was held on January 19, 2016 and was called to order by Allison Steffaro at 6:00 PM at 48 Washington Street in South River, New Jersey, with the following Committee Members in attendance:

Committee Member(s) Present: DeZarlo, Drugos, Hutchison (via telephone),
Kolbik, Lukacs, Major, Olsen, Steffaro
Committee Member(s) Absent: Tinitigan
Council Liaison: Clmn. Hutchison (via telephone)
Health Inspector: Edwin Gano - Absent
BOH Secretary: D. Jones

Everyone welcomed new members Drugos and Olsen.

Organization

Allison Steffaro asked for name(s) for the Election of President. Susan Olsen nominated Teresa Hutchison and was seconded by Heather Drugos. Beth Lukacs nominated Allison Steffaro and was seconded by Joyce Major. No other nominations were made. Motion to close nomination by Joyce Major seconded by Beth Lukacs. All were in favor.

Election of Teresa Hutchison to the position of President, to the SR Board of Health.

ROLL CALL VOTE

Yeas: Drugos, Hutchison, Olsen
Nays: Kolbik, Lukacs, Major, Steffaro
Absent: Tinitigan

Election of Allison Steffaro to the position of President, to the SR Board of Health.

ROLL CALL VOTE

Yeas: Kolbik, Lukacs, Major, Steffaro
Nays: Drugos, Hutchison, Olsen
Absent: Tinitigan

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Allison Steffaro resumed the seat of President to the Board of Health.

Allison Steffaro asked for name(s) for the Election of Vice-President. Teresa Hutchison nominated Heather Drugos. Susan Olsen seconded the motion. Joyce Major nominated Beth Lukacs. Allison Steffaro seconded the motion. No other nominations were made. Motion to close nomination by Joyce Major seconded by Beth Lukacs. All were in favor.

Election of Heather Drugos to the position of Vice-President, to the SR Board of Health.

ROLL CALL VOTE

Yeas: Drugos, Hutchison, Olsen
Nays: Kolbik, Lukacs, Major, Steffaro
Absent: Tinitigan

Election of Beth Lukacs to the position of Vice-President, to the SR Board of Health.

ROLL CALL VOTE

Yeas: Kolbik, Lukacs, Major, Steffaro
Nays: Drugos, Hutchison, Olsen
Absent: Tinitigan

Appointment(s)

RES: 2016-1

January 19, 2016

RESOLUTION

WE THE MEMBERS of the Board of Health of the Borough of South River do hereby appoint Debra A. Jones to the position of secretary to said board for the period of January 1, 2016 through December 31, 2016 in accordance with the current borough salary ordinance/resolution.

Dated: January 19, 2016

/s/ Allison Steffaro, President

Motion to accept Resolution made by Beth Lukacs. Seconded by Joyce Major

ROLL CALL VOTE

Yeas: Drugos, Hutchison, Kolbik, Lukacs, Major, Olsen, Steffaro
Nays: None
Absent: Tinitigan

JANUARY 19, 2016

Resolutions

RES:2016-2

January 19, 2016

RESOLUTION

WE THE MEMBERS of the Board of Health of the Borough of South River do hereby appoint Debra A. Jones to the position of Registrar of Vital Statistics for the period from January 1, 2016 through December 31, 2016 in accordance with the current borough salary ordinance/resolution.

Dated: January 19, 2016

/s/ Allison Steffaro, President

Motion to accept Resolution made by Beth Lukacs. Seconded by Joyce Major

ROLL CALL VOTE

Yeas: Drugos, Hutchison, Kolbik, Lukacs, Major, Olsen, Steffaro

Nays: None

Absent: Tinitigan

RES:2016-3

January 19, 2016

RESOLUTION

WE THE MEMBERS of the Board of Health of the Borough of South River do hereby recommend that a stipend be given to Diane Nale for her services as Deputy Registrar of Vital Statistics for the period from January 1, 2016 through December 31, 2016 in accordance with the current borough salary ordinance/resolution.

Dated: January 19, 2016

/s/ Allison Steffaro, President

Motion to accept Resolution made by Beth Lukacs. Seconded by Joyce Major

ROLL CALL VOTE

Yeas: Drugos, Hutchison, Kolbik, Lukacs, Major, Olsen, Steffaro

Nays: None

Absent: Tinitigan

JANUARY 19, 2016

RES:2016-4

January 19, 2016

RESOLUTION

WHEREAS, the Board of Health of the Borough of South River in the County of Middlesex, the State of New Jersey, has heretofore adopted a compiled "Rules and Regulations of the South River Board of Health; and

WHEREAS, the Board of Health desires to re-adopt the same for the year 2016; and

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Health of the Borough of South River that the said "Rules and Regulations" of the South River Board of Health", as compiled, be adopted for the year 2016.

Dated: January 19, 2016

/s/ Allison Steffaro, President

Motion to accept Resolution made by Beth Lukacs. Seconded by Joyce Major

ROLL CALL VOTE

Yeas: Drugos, Hutchison, Kolbik, Lukacs, Major, Olsen, Steffaro

Nays: None

Absent: Tinitigan

RES:2016-5

January 19, 2016

RESOLUTION

BE IT RESOLVED by the South River Board of Health of the Borough of South River in the County of Middlesex, the State of New Jersey, that the following schedule of meetings for the year 2016 shall be adopted:

Place: 48 Washington Street

Time: 6:00 pm

DATES: MONTH DAY

Meetings are the 3rd Tuesday of each Month except where noted:

JANUARY 19, 2016

January	19th
February	16th
March	15th
April	19th
May	17th
June	21st
July	19th
August	16th
September	20th
October	18th
November	no meeting
December	no meeting
January (2017)	24th

Dated: January 19, 2016

/s/Allison Steffaro, President

Teresa Hutchison asked if the 1st meeting in January 2017 can be changed from the 3rd Tuesday to the 4th Tuesday due to the fact that she cannot make the 3rd Tuesday in January in the coming year of 2017. All were in favor of the change.

Motion to accept Resolution made by Joyce Major. Seconded by Susan Olsen

ROLL CALL VOTE

Yeas: Drugos, Hutchison, Kolbik, Lukacs, Major, Olsen, Steffaro
Nays: None
Absent: Tinitigan

RES:2016-6

January 19, 2016

RESOLUTION

BE IT AND IT IS HEREBY RESOLVED, by the Board of Health of the Borough of South River in the County of Middlesex, the State of New Jersey, that pursuant to Chapter 231, Public Law 1975, the Home News-Tribune, a news publication published in Neptune, NJ and with circulation within the Borough of South River is hereby designated as the Official Newspaper for all Official Notices of the Board of Health for the year 2016; and

BE IT FURTHER RESOLVED that the Sentinel Publication, a weekly newspaper used for display advertisement not of a legal nature.

JANUARY 19, 2016

Dated: January 19, 2016

/s/ Allison Steffaro, President

Motion to accept Resolution made by Beth Lukacs. Seconded by Susan Olsen.

ROLL CALL VOTE

Yeas: Drugos, Hutchison, Kolbik, Lukacs, Major, Olsen, Steffaro

Nays: None

Absent: Tinitigan

Regular Meeting

MINUTES

Monthly minutes for October 2015 was submitted for approval and/or amendment. Joyce Major made a motion to approve the minutes and was seconded by Beth Lukacs. All members who were on Board and at the October 2015 meeting were in favor.

REPORTS

The monthly registrar reports for October, November, December 2015 were reviewed and read. A motion to accept the reports were made by Beth Lukacs. Seconded by Joyce Major. All members who were on Board for the year 2015 were in favor.

The monthly health inspector's sanitation reports for September, October, November, December 2015 will be placed on February's agenda since the Health Inspector did not attend the meeting.

OLD BUSINESS

1. Food Bank - \$16,161.16 - \$250.00 in gift cards were received from the EB Charitable Foundation for food for the holidays. Food Bank statistics for 2015 were reviewed. Beth thanked the Fire Department for holding a food drive. Beth reviewed the guidelines and the bus transportation for the new members. She also told them about the diaper program and the Community Food Bank of NJ. She gave an update regarding the Website and also there is an answering machine at the food bank which is working out well. She stated that the Thanksgiving Dinner went great and thanked everyone who came out to help. One recommendation that everyone agrees with is to get the word out to all the residents of South River that there is a Food Bank in town.

2. Animal Control – \$193.88 – Larisa gave an update about the Low-Cost Spay/Neutering for Dogs and Cats. September: 3 cats 2 dogs, October: 2 cats and 2 dogs, November: none, December: 3 cats and 1 dog. She stated that the Neuter Scooter is now called the People for Animals Spay Shuttle. We have the new dates for January, February and April. The Website and TV-35 will be updated. Copies will also be available the 48 Washington Street. Larisa also updated the cat colonies. There are 7 colonies that still exist in the Borough with 21 cats in total. There are 7 locations that have been taken in and are no longer on property, none outdoors. There are 10 locations where either no one responded to the message Larisa left or the phone number is no longer in service or there was no phone to begin with. Larisa will give us an update periodically.
3. Event Planning - \$1,096.61 – Allison and Beth stated that the coat drive went well. Beth will be getting out thank you notes to the agencies that helped get this organized. She will also be getting out thank you notes to the agencies who helped put the Thanksgiving Dinner together.
4. Operation RAM - \$1,199.89 – Still looking for names.
5. Frost on the Pumpkin - \$8,361.29 – Too early for planning. Date is 10/30/2016.
6. Relay for Life – Date is Saturday, May 16, 2016. Many of the members this year cannot make the Relay for Life but will look into joining another team. Maybe the possibility of having a Borough of SR Team which can include all employees, volunteers, boards and commissions, mayor and council.

NEW BUSINESS

Allison stated that the Board of Health is a great group and we all work for Town and should be proud and continue this throughout the year and years to come. She wanted to address the homeless situation in Town and how can the Board help in this. It was recommended by Beth to place it on the next agenda when Mark Tinitigan is present, since he may have better knowledge with this.

PUBLIC COMMENTS

Ryan Jones stated that 10/16 to 10/23 is National Food Bank Week. He stated that he will also be looking into ways on how to promote the SR Food Bank. He will also try to take information to Assemblywoman Pinken to help get the word out.

There was a student from the College of St. Elizabeth attending the meeting. She is taking public health classes and had to attend a meeting to observe and write a paper on for one of her classes.

REGULAR MEETING
BOARD OF HEALTH
MEETING NO. 1
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JANUARY 19, 2016

BOARD MEMBER COMMENTS

Joyce stated that the Board of Health is a very active board and the members that are appointed, all do their best to serve the Community.

ADJOURNMENT

Motion was made by Sue Olsen to adjourn the meeting, seconded by Larisa Kolbik. All were in favor. Next meeting will be held on February 16, 2016.

Respectfully submitted,

Debra A. Jones, Secretary to Board