



48 WASHINGTON STREET, SOUTH RIVER, NEW JERSEY 08882

SOUTHRIVERNJ.ORG

(732) 257-1999

Persuant to South River Ord. 2017-8, members of the public may make an application to dedicate a tree or bench within the borough's public spaces to memorialize a person or business. Bench dedication applications are subject to approval by Recreation Department policy and tree dedication applications are subject to approval by Shade Tree Commission policy.

GENERAL INFORMATION

Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

DETAILS

Application request being made for:  Bench  Tree  I will be donating my own tree.

Tree species requested (See approved species list\*): \_\_\_\_\_

Once the application is made, relevant departments shall conduct a review. The Recreation Department and Environmental & Shade Tree Commission shall determine whether an existing or new tree/bench shall be dedicated, based upon tree and park strategic plan.

While we cannot guarantee that your request will be honored, do you have a preference of the following:

Requested Location: \_\_\_\_\_ Requested Date of dedication: \_\_\_\_\_

DEDICATION

Dedications consist of a plaque that will be affixed to the site of the dedication. All plaques will follow the same format.

Name of Individual being honored: \_\_\_\_\_

If they are deceased, would you like to add birth and death years?  Yes  No

If yes: \_\_\_\_\_ to \_\_\_\_\_

AUTHORIZATION

I have read and agree to terms, rules, and regulations of the Borough of South River for bench and tree dedications. If my application is denied for any reason, or I choose to rescind my application prior to Borough expenditure, I will be refunded my fee.\*

SIGNATURE OF APPLICANT

PAYMENT

CASH  CHECK

NAME ON CHECK: \_\_\_\_\_

CHECK NUMBER: \_\_\_\_\_

OFFICIAL USE ONLY

\_\_\_/\_\_\_/\_\_\_ MAILED OUT  
\_\_\_/\_\_\_/\_\_\_ RECEIVED  
\_\_\_/\_\_\_/\_\_\_ INACTIVATED  
\_\_\_/\_\_\_/\_\_\_ DELETED  
\_\_\_/\_\_\_/\_\_\_ PROCESSED

BY: \_\_\_\_\_

# APPLICATION FOR TREE & BENCH DEDICATION

FORM E-1

**BIO** At some point in the future, we may consider providing an additional virtual space for including additional biographical information related to the dedication of trees and benches. Currently, there are many challenges that make the reality difficult. If you would like to include a short biography of the person being honored below, please do so below. Unfortunately, at the present time, such information is unable to be associated with dedications, but hope to provide this feature in the future. If you would like, you can also submit a photograph limited to face and bust of the individual.

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**APPROVED TREE SPECIES**

The following trees are currently approved by the Environmental and Shade Tree Commission for planting in the borough. These trees fall into different categories that may not be appropriate in certain locations. The Environmental and Shade Tree Commission shall assist in making a determination about the proper tree for the dedication if a new tree is to be planted. This list is subject to change due to changing circumstances within the borough.

American Elm, Lacebark elm, Zlkova, Male Ginko, Pin Oak, Red Oak, White Oak, Swamp white Oak, Chestnut, Willow, Blackgum, Littleleaf linden, Freeman maple, Sycamore maple, Red Maple, Red Horsechestnut, European hornbeam, Hackberry, Katsura tree, Yellowwood, American hophornbeam, Eastern redbud, Trident maple, Hedge maple, Amur maple, American smoketree, Winter King Hawthorn, Persian parrotia, Japanese tree lilac.

**Additional Details**

Bench applications are submitted to the Parks & Recreation Department. Tree applications are submitted to the Environmental and Shade Tree Commission. All applications are subject to review from these bodies and will be evaluated within the confines of their strategic plans for the parks as well as the shade tree inventory. The purpose of these dedications is to provide small opportunities for residents of the borough to build connections and relationships with our public spaces and to memorialize the lives of residents who have contributed to the borough.

While we attempt to make every effort to accommodate requests, we cannot guarantee that specific requests for a dedication can be accommodated. This is due to a wide variety of factors related to the overall plans of the parks and our borough tree inventory. Dedication of trees and benches need not be limited to “new” plantings and placements, but may be considered for existing trees or benches in the borough.

Ultimately, our goal is to beautify our public spaces. These policies are subject to change due to changing circumstances within the borough.