

AGENDA (FINAL)
MAYOR AND BOROUGH COUNCIL
MEETING NO. 14
DATE: 10-5-2026

Time: 7:00 P.M.

REGULAR (X)
SPECIAL ()
OTHER _____

ROLL CALL: Mayor Guindi () Clm. Giannakopoulos () Adm: _____
Clw. DaSilva () Clm. Gurchensky () Atty: _____
Clm. Donato () C. Pres. DeSantis () Eng.: _____
Clm. Dziemian () Other: _____

MEETING CALLED TO ORDER BY PRESIDING OFFICER

STATEMENT OF NOTICE OF PUBLICATION - CHAPTER 231, P. L. 1975

IN COMPLIANCE WITH CHAPTER 231 OF PUBLIC LAW OF 1975, NOTICE OF THIS MEETING TO BE HELD AT THE CRIMINAL JUSTICE BUILDING, 61 MAIN STREET, SOUTH RIVER HAS BEEN PUBLISHED IN THE HOME NEWS TRIBUNE ON JANUARY 7, 2026, POSTED ON THE MUNICIPAL BUILDING BULLETIN BOARD, THE BOROUGH WEBSITE, THE FRONT DOOR OF THE CRIMINAL JUSTICE BUILDING AT 61 MAIN STREET, SOUTH RIVER.

CALL OF THE ROLL

SALUTE TO THE FLAG / MOMENT OF SILENCE

PROCLAMATIONS, HONORS, AWARDS & PRESENTATIONS

- Water Meter Replacement Project Update – Felipe Contreras, CDM Smith
- Traffic Study Report, George Street and Washington One-Way Conversions

AGENDA SESSION

- Discussion on Ordinances

ORDINANCE - SECOND READING/PUBLIC HEARING

2026-21 AN ORDINANCE AMENDING § 350-8T(9)(i) OF THE CODE OF THE BOROUGH OF SOUTH RIVER REGARDING THE CASH-ON PREMISES LIMITATION APPLICABLE TO CLASS 5 CANNABIS RETAILERS

- PUBLIC HEARING
- COUNCIL DISCUSSION
- MOTION TO ADOPT

2026-22 AN ORDINANCE REPEALING AND REPLACING CHAPTER 43, "FILMING PERMITS," OF THE CODE OF THE BOROUGH OF SOUTH RIVER AND ESTABLISHING REGULATIONS CONSISTENT WITH THE FILM READY NEW JERSEY PROGRAM

- PUBLIC HEARING
- COUNCIL DISCUSSION
- MOTION TO ADOPT

2026-23 AN ORDINANCE CONSOLIDATING CHAPTER 13, "ADMINISTRATOR, OFFICE OF," INTO CHAPTER 9, "ADMINISTRATION," OF THE CODE OF THE BOROUGH OF SOUTH RIVER AND RESERVING CHAPTER 13

- PUBLIC HEARING
- COUNCIL DISCUSSION
- MOTION TO ADOPT

REPORTS

Mayor/Business Administrator/Departments/Professionals/Governing Body

PUBLIC COMMENT – Consent Resolutions Only (5 min per speaker)

MAYORAL APPOINTMENTS

- None

CONSENT RESOLUTIONS 2026-250 to 2026-261

WHEREAS RESOLUTION 2026-01 AUTHORIZES THE BOROUGH COUNCIL TO UTILIZE A CONSENT AGENDA TO ADOPT VARIOUS RESOLUTIONS OF A ROUTINE AND NONCONTROVERSIAL NATURE AT ONE TIME. NOW THEREFORE, BE IT AND IT IS HEREBY RESOLVED THAT THE BELOW-LISTED RESOLUTIONS ARE HEREBY ADOPTED BY THE BOROUGH COUNCIL IN WHOLE AS IF THE SAME WERE INDIVIDUALLY ACTED UPON.

250	Appointment of a Part-Time Administrative Assistant for Clerk's Office
251	Authorizing the Conditional Appointment of Jordan Stoveken as a Probationary Police Officer
252	Authorizing Tax Refund Overpayment - 5 Washington Street
253	Authorizing Mercantile License Refunds - Daisy's Liquors Inc. & In the Doghouse – payment in error
254	Authorizing Dumpster Escrow Fee Refund - Fourth Street
255	Authorizing the Requisition of Funds for Payment to the Custodian of the School for \$1,852,639.00
256	Authorizing Special Events Permit for High End Cannabis Grand Opening – October 3, 2026
257	Authorizing 2026 Salaries of Certain Officials and Employees
258	Awarding Bid for Heavy Truck Repairs to Norcia Corporation
259	Authorizing 2026 Budget Appropriation Transfer
260	Authorizing Certain Utility Refunds
261	Authorize the Bills & Claims List

APPROVE/DENY RESOLUTIONS 2026-250 to 2026-261

PUBLIC COMMENTS – Good and Welfare of the Borough (5 min per speaker)

GOVERNING BODY COMMENTS (For the Good and Welfare of the Borough)

ADJOURNMENT: *The next scheduled Council Meeting will take place on November 9, 2026, at 7:00 pm*

**BOROUGH OF SOUTH RIVER
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY**

ORDINANCE NO. 2026-21

AN ORDINANCE AMENDING § 350-8T(9)(i) OF THE CODE OF THE BOROUGH OF SOUTH RIVER REGARDING THE CASH-ON-PREMISES LIMITATION APPLICABLE TO CLASS 5 CANNABIS RETAILERS

WHEREAS, the Borough of South River (the "Borough") has adopted § 350-8T of the Code of the Borough of South River regulating licensed cannabis facilities as a matter of zoning and land use; and

WHEREAS, § 350-8T(9)(i) presently provides that no licensed non-retail cannabis facility or licensed retail cannabis facility shall be permitted to hold on the premises a physical reserve of cash, currency, or other monies in an amount exceeding \$5,000; and

WHEREAS, Nurturing Leaves, LLC commenced an action captioned *Nurturing Leaves, LLC v. Borough of South River, South River Borough Land Use Board, South River Borough Council, and South River Mayor Peter S. Guindi*, Superior Court of New Jersey, Law Division, Middlesex County, Docket No. MID-L-001908-26 (the "Action"); and

WHEREAS, the parties to the Action entered into a Settlement Agreement resolving the Action; and

WHEREAS, pursuant to Section 2.8 of the Settlement Agreement, the Borough agreed to adopt an ordinance amending § 350-8T(9)(i) so that the cash-on-premises limitation contained therein shall not apply to Class 5 Cannabis Retailers; and

WHEREAS, the Settlement Agreement further provides that, because § 350-8T constitutes a zoning regulation, the amendment shall proceed through all review, referral, notice, and other procedures required by the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., including referral to the South River Borough Land Use Board, acting in its capacity as Planning Board, prior to final adoption;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of South River, County of Middlesex, State of New Jersey, as follows:

SECTION 1. Amendment to § 350-8T(9)(i).

Section 350-8T(9)(i) of the Code of the Borough of South River is hereby amended to read in its entirety as follows:

- (i) No licensed non-retail cannabis facility or licensed retail cannabis facility shall be permitted to hold on the premises a physical reserve of cash, currency, or other monies in an amount exceeding \$5,000. **Notwithstanding the foregoing, the**

cash-on-premises limitation set forth in this subsection shall not apply to a Class 5 Cannabis Retailer.

SECTION 2. Remaining provisions unchanged.

Except as expressly amended by this Ordinance, all remaining provisions of § 350-8T and Chapter 350 of the Code of the Borough of South River shall remain unchanged and in full force and effect.

SECTION 3. Referral pursuant to Municipal Land Use Law.

Following introduction of this Ordinance, the Borough Clerk shall transmit a copy of this Ordinance to the South River Borough Land Use Board, acting in its capacity as Planning Board, for review and report in accordance with N.J.S.A. 40:55D-26 and all other applicable provisions of the Municipal Land Use Law.

Final adoption of this Ordinance shall occur only after completion of all review, referral, notice, hearing, and other procedures required by applicable law.

SECTION 4. Repealer.

All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed solely to the extent of such inconsistency.

SECTION 5. Severability.

If any section, subsection, paragraph, sentence, clause, phrase, or provision of this Ordinance shall be adjudged invalid or unconstitutional by a court of competent jurisdiction, such adjudication shall apply only to the section, subsection, paragraph, sentence, clause, phrase, or provision so adjudged, and the remainder of this Ordinance shall remain valid and effective.

SECTION 6. Codification.

This Ordinance shall be incorporated into the Code of the Borough of South River. The Borough's codifier is authorized to make nonsubstantive changes in numbering, formatting, capitalization, punctuation, cross-references, and other matters necessary for proper codification, provided that no substantive provision of this Ordinance is altered.

SECTION 7. Effective Date.

This Ordinance shall take effect upon final passage and publication according to law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at a regular meeting of the Borough Council of the Borough of South River, in the County of Middlesex, State of New Jersey, held on September 14, 2026, and will be considered for second reading and final passage at the regular meeting of said Governing Body to be held on the 5th day of October, 2026, at 7:00 p.m., or as soon thereafter as this matter can be reached, at the Council Chamber of the Criminal Justice Building located at 61 Main Street, South River, New Jersey, and/or virtually via Zoom meeting code 826 6082 9597: password: 000000 at which time all persons interested shall be given an opportunity to be heard concerning this ordinance.

Introduced 9-14-26

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Councilwoman DaSilva</i>			X			
<i>Councilman Donato</i>			X			
<i>Councilman Dziemian</i>			X			
<i>Councilman Giannakopoulos</i>		X	X			
<i>Councilman Gurchensky</i>			X			
<i>Council President DeSantis</i>	X		X			

Silvana Jaeckle

Silvana Jaeckle
Deputy Municipal Clerk
Borough of South River

Adopted 10-5-26

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Councilwoman DaSilva</i>						
<i>Councilman Donato</i>						
<i>Councilman Dziemian</i>						
<i>Councilman Giannakopoulos</i>						
<i>Councilman Gurchensky</i>						
<i>Council President DeSantis</i>						

Silvana Jaeckle
Deputy Municipal Clerk
Borough of South River

**BOROUGH OF SOUTH RIVER
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY**

ORDINANCE NO. 2026-22

AN ORDINANCE REPEALING AND REPLACING CHAPTER 43, "FILMING PERMITS," AND AMENDING § 155-1.1 OF THE CODE OF THE BOROUGH OF SOUTH RIVER TO ESTABLISH A FILM PERMITTING FRAMEWORK CONSISTENT WITH THE FILM READY NEW JERSEY PROGRAM

WHEREAS, pursuant to N.J.S.A. 40:48-2 and other applicable law, the Borough of South River (the "Borough") is authorized to adopt ordinances necessary and proper for the good government, order and protection of persons and property within the Borough; and

WHEREAS, Chapter 43, "Filming Permits," of the Code of the Borough of South River was adopted by Ordinance No. 2024-11 to regulate filming and broadcasting activities within the Borough; and

WHEREAS, § 155-1.1 of the Borough Code was adopted by Ordinance No. 2024-12 to establish fees associated with filming permits issued pursuant to Chapter 43; and

WHEREAS, the New Jersey Motion Picture and Television Commission ("NJMPTVC") administers the Film Ready New Jersey Program to prepare and certify municipalities to host film, television, streaming, digital media and related audiovisual productions through predictable permitting procedures, consistent fees, trained municipal contacts and recognized production practices; and

WHEREAS, the NJMPTVC has established requirements applicable to municipalities seeking designation as a Film Ready New Jersey community, including requirements concerning permit administration, application processing, filming hours, public notice, public safety, fees, waivers, insurance, communications with the NJMPTVC and other production-related matters; and

WHEREAS, the Mayor and Council recognize that responsible film and television production can provide economic, cultural, promotional and community benefits to the Borough, its residents and local businesses; and

WHEREAS, the Mayor and Council desire to encourage and facilitate responsible production activity while protecting public health, safety and welfare, municipal property, pedestrian and vehicular access, municipal operations, and the reasonable interests of residents and businesses; and

WHEREAS, the Mayor and Council have determined that the most appropriate means of conforming the Borough's regulations to the Film Ready New Jersey Program is to repeal and replace Chapter 43 in its entirety and to amend the corresponding fee provision contained in § 155-1.1;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of South River, County of Middlesex, State of New Jersey, as follows:

SECTION 1. Chapter 43 repealed and replaced.

Chapter 43, "Filming Permits," of the Code of the Borough of South River is hereby repealed and replaced in its entirety as follows:

CHAPTER 43

FILMING PERMITS

§ 43-1. Purpose and policy.

- A.** The purpose of this chapter is to establish a predictable, efficient, content-neutral and production-friendly process for the review and issuance of Film Permits within the Borough while protecting public health, safety and welfare, municipal property, traffic and pedestrian circulation, municipal operations, and the reasonable interests of residents and businesses.
- B.** It is the policy of the Borough to encourage responsible film, television, streaming, digital-media and other audiovisual production and to administer this chapter, to the extent reasonably practicable, consistently with the requirements and objectives of the Film Ready New Jersey Program administered by the New Jersey Motion Picture and Television Commission.
- C.** Nothing in this chapter shall authorize any activity prohibited by federal, State, county or municipal law, nor shall issuance of a Film Permit dispense with any other governmental approval required by law.

§ 43-2. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

APPLICANT

A Producer or a person authorized to submit and pursue a Film Permit application on behalf of a Producer.

BOROUGH

The Borough of South River, County of Middlesex, State of New Jersey.

BUSINESS DAY

A day on which the administrative offices of the Borough are open to the public.

FILM PERMIT

An authorization issued by the Borough pursuant to this chapter permitting a Project to conduct Filming involving Public Lands or otherwise requiring municipal authorization under § 43-4, subject to the locations, dates, hours and conditions stated therein.

FILM PERMIT REPRESENTATIVE

The full-time Borough employee responsible for receiving, administering, reviewing and acting upon Film Permit applications pursuant to this chapter.

FILM READY LIAISON

The Borough employee designated by the Mayor and Council to serve as the Borough's principal liaison with the NJMPTVC for purposes of obtaining and maintaining Film Ready New Jersey certification. The Film Ready Liaison and Film Permit Representative may, but need not, be the same person.

FILMING

The recording of still or moving images, with or without sound, upon film, videotape, digital media or any similar recording medium, for commercial, educational, entertainment, institutional, television, theatrical, streaming, advertising or other audiovisual production purposes. The term shall not include bona fide news gathering concerning matters of public interest.

MAJOR MOTION PICTURE

A motion picture or audiovisual production financed or distributed by a major motion-picture studio, television network or streaming platform, including their affiliates or successors; a motion picture with a production budget of at least \$20,000,000; or a recurrent weekly television or streaming series. Major studios or platforms include, by way of example and not limitation, NBCUniversal/Peacock, Warner Bros. Discovery/HBO, Paramount/Showtime, Walt Disney Studios/Hulu/Marvel, Sony Pictures, Amazon MGM Studios, Netflix and A24, together with comparable entities and their successors or affiliates.

NON-REVENUE PROJECT

A Project for which the Applicant certifies in writing that the Project is not intended to generate revenue from public exhibition.

PRODUCER

Any person, corporation, limited liability company, partnership, studio, network, production company, organization or other entity responsible for a Project.

PROJECT

A motion picture, television program or series, streaming production, commercial, documentary, educational or institutional production, music video, digital-media production or other production involving Filming.

PUBLIC LANDS

Any street, highway, road, lane, sidewalk, square, park, playground, parking area, building, facility, right-of-way, open space or other real property owned, leased, maintained or controlled by the Borough.

§ 43-3. Film Permit Representative; Film Ready Liaison.

- A.** The Borough Clerk shall serve as the Film Permit Representative and shall administer Film Permit applications and approvals under this chapter.
- B.** If the Borough Clerk is unavailable to perform such duties, or if the Mayor and Council determine that another arrangement would better serve the administration of this chapter, the Mayor and Council may, by resolution, designate another full-time Borough employee to serve as Film Permit Representative.
- C.** Neither the Mayor nor any member of the Borough Council shall serve as Film Permit Representative.
- D.** The Mayor and Council shall designate the Film Ready Liaison by resolution. The Film Ready Liaison shall be a Borough employee and shall perform the communications, location-development, resource-development, certification and recertification responsibilities required by the NJMPTVC.
- E.** The Film Permit Representative may consult and coordinate with the Borough Administrator, Chief of Police, Fire Official, Department of Public Works, Construction Official, Zoning Officer, Health Department and any other Borough department, officer or employee whose jurisdiction or operations may reasonably be affected by a proposed Project.

§ 43-4. Film Permit required; exemptions.

- A.** Except as otherwise provided herein, no person or entity shall conduct Filming:
 - (1)** Upon Public Lands;
 - (2)** On private property where the Project utilizes Public Lands or a Borough right-of-way for the operation, placement, parking or temporary storage of production vehicles, generators, lighting, cables, equipment, temporary structures, barricades or other production facilities;
 - (3)** Where the Project requires the temporary closure, restriction or controlled use of a Borough street, sidewalk, parking area or other Public Lands;
 - (4)** Where the Project requires special police, fire, public works, traffic-control, inspection or other municipal services beyond those ordinarily available to the public; or

- (5) Where Filming conducted principally on private property otherwise materially obstructs or interferes with public access to Public Lands or a Borough right-of-way, without first obtaining a Film Permit pursuant to this chapter.
- B. A single Film Permit may encompass multiple approved Borough locations and multiple filming dates associated with the same Project.
- C. No Film Permit shall be required for:
 - (1) Filming conducted entirely upon private property where the Project does not materially disrupt the public's use or enjoyment of Public Lands or a public right-of-way and does not require special municipal services;
 - (2) Filming conducted entirely upon property owned or controlled by the County of Middlesex, State of New Jersey, or the United States, provided that:
 - (a) all authorization required from the governmental entity having jurisdiction has been obtained;
 - (b) no Borough municipal services are specially utilized; and
 - (c) no Borough public right-of-way or Public Lands are obstructed or materially affected;
 - (3) Bona fide news gathering concerning matters of public interest;
 - (4) Constitutionally protected expressive activity to the extent that requiring a Film Permit would be prohibited by applicable law;
 - (5) Personal or noncommercial photography or recording involving handheld equipment where the activity does not assert or exercise exclusive use of Public Lands, materially obstruct pedestrian or vehicular traffic or require special municipal services; or
 - (6) Any other activity for which imposition of a Film Permit requirement would be prohibited by applicable law.
- D. An exemption from the Film Permit requirement shall not exempt any person or entity from complying with otherwise applicable laws or obtaining any separate permit or approval lawfully required for an activity associated with the Project.

§ 43-5. Film Permit application.

- A. An Applicant shall submit an application to the Film Permit Representative upon a form approved by the Borough.

- B.** A standard application is an application submitted at least four Business Days before the proposed first day of Filming.
- C.** An application submitted three or fewer Business Days before the proposed first day of Filming shall be considered an expedited application and shall be subject to the expedited permit fee established by § 43-14, unless a different fee applies to the Project under that section.
- D.** The Film Permit Representative may accept and process an application upon shorter notice where reasonably practicable. Nothing herein shall require the Borough to dispense with an approval, public-safety requirement or governmental review that cannot lawfully or practicably be completed within the requested time.
- E.** The application shall identify, as applicable:
 - (1)** The Project name and production company;
 - (2)** The name, address, telephone number and email address of the Applicant;
 - (3)** The name and contact information of the Producer and location manager or other responsible production representative;
 - (4)** The proposed Filming locations;
 - (5)** Proposed dates and hours for preparation, Filming and restoration;
 - (6)** The approximate number of cast and crew;
 - (7)** The number, type and proposed location of production vehicles;
 - (8)** Proposed parking, base camp, holding, catering and equipment areas;
 - (9)** Proposed use of Public Lands;
 - (10)** Any requested street, sidewalk or parking closure or restriction;
 - (11)** Exterior lighting, generators, amplified sound or anticipated extraordinary noise;
 - (12)** Any proposed pyrotechnics, fire or smoke effects, simulated or actual weapons, stunts, vehicle chases or crashes, temporary structures, aircraft or drones, animals, water effects or other unusual or potentially hazardous activity;
 - (13)** Police, fire, public works, inspection or other municipal services reasonably anticipated or requested;
 - (14)** Any other governmental permit or approval known to be required;

(15) Whether the Project qualifies as a nonprofit, student or Non-Revenue Project;

(16) Whether the Project's production budget is less than \$20,000,000 or \$20,000,000 or more for purposes of the fee schedule; and

(17) Such additional information as is reasonably necessary to evaluate the Project's physical and operational effects upon Public Lands, public safety, traffic, pedestrian access and municipal services.

F. Materials already on file with the Borough may be incorporated by specific reference where current and complete.

§ 43-6. Review; issuance; conditions; denial; suspension or revocation.

A. The Film Permit Representative shall review each complete application promptly and may consult with affected Borough departments and officials.

B. The Film Permit Representative shall make reasonable efforts to resolve operational concerns through consultation with the Applicant and reasonable permit conditions rather than denial.

C. A Film Permit may contain reasonable, content-neutral conditions concerning locations, dates, hours, traffic, pedestrian access, parking, public safety, noise, lighting, municipal services, restoration of Public Lands and other matters reasonably related to the Project's actual municipal impacts.

D. A Film Permit may be denied only upon objective facts establishing that the proposed Filming:

(1) Would violate an applicable law or ordinance;

(2) Would unreasonably interfere with the use and enjoyment of adjoining property and such interference cannot reasonably be mitigated;

(3) Would unreasonably impede the free flow of vehicular or pedestrian traffic and such impediment cannot reasonably be mitigated;

(4) Would create an unreasonable and unmitigable risk to public health, safety or welfare;

(5) Conflicts with a previously authorized use of Public Lands that cannot reasonably coexist with the Project;

(6) Requires another governmental approval that has been finally denied or cannot be obtained before the proposed activity; or

(7) Is based upon an application containing a material misrepresentation or omission that has not been corrected after reasonable notice.

- E. Prior to denying a Film Permit, the Film Permit Representative shall, where reasonably practicable, consult with the Applicant concerning potential alternatives or conditions that might permit the Project to proceed.
- F. A denial shall be in writing and shall state the material grounds for the determination.
- G. No determination under this chapter shall be based upon the content, message, subject matter or viewpoint of a Project, or upon any status protected from discrimination by federal or State law.
- H. A Film Permit may be suspended or revoked for a material violation of this chapter or of a material permit condition, a material misrepresentation in the application, or an immediate and substantial public-safety condition attributable to the Project. Except where immediate action is reasonably necessary to address an emergency, the Applicant shall receive notice and a reasonable opportunity to cure before suspension or revocation.

§ 43-7. Public safety protection plan.

- A. Prior to commencement of Filming under a Film Permit, the Chief of Police and Borough Administrator, or another appropriate Borough official or designee, shall meet or confer with the Producer, location manager or other responsible production representative to develop an appropriate public safety protection plan for the Project.
- B. The Producer shall communicate the nature of planned interior and exterior sequences to the extent reasonably necessary to permit the Borough to identify and involve departments or agencies having public-safety responsibilities.
- C. A public safety protection plan may address, as appropriate:
 - (1) Traffic and pedestrian control;
 - (2) Police staffing;
 - (3) Fire and emergency medical needs;
 - (4) Emergency access;
 - (5) Crowd and spectator management;
 - (6) Street, sidewalk or parking restrictions;
 - (7) Temporary structures;

- (8) Weapons, pyrotechnics, smoke, fire, stunts, animals and similar activities;
- (9) Lighting, electrical and generator safety;
- (10) Emergency contacts and communication procedures; and
- (11) Other matters reasonably related to public safety.

D. Filming shall not commence until:

- (1) A public safety protection plan has been established, including a determination that no special public-safety services are necessary where appropriate; and
- (2) The Applicant and Borough have identified and agreed upon the public-safety services to be provided and the standard Borough rates applicable to those services.

E. The Chief of Police may require one or more off-duty police officers where reasonably necessary under the public safety protection plan. Charges shall be based upon the Borough's standard rates for such services.

F. Where existing electrical power lines or facilities are to be utilized in connection with a Project, an on-site licensed electrician may be required when reasonably necessary for public safety if the Producer does not otherwise have an appropriately licensed electrician available.

G. The Fire Official or other authorized Borough inspector may inspect a location or equipment when reasonably necessary and may issue lawful safety directions within the scope of the official's authority.

H. Neither the Borough nor any Borough department shall utilize feather bedding in connection with a Project. For purposes of this subsection, feather bedding means willfully assigning more law-enforcement or public-safety personnel than is reasonably considered necessary under standard public-safety practices for the planned Filming.

I. Borough officials shall use reasonable and customary public-safety criteria when determining the amount and nature of police, fire or other public-safety staffing required for a Project.

§ 43-8. Additional permits and governmental approvals.

A. Depending upon the nature of a proposed sequence or activity, a Project may be required to obtain separate approvals from the Police Department, Fire Official, Construction Department, Zoning Officer, Health Department, animal-control authority, Department of Public Works, County of Middlesex, State of New Jersey, federal government or another governmental entity having jurisdiction.

B. Activities potentially requiring additional approval include, without limitation:

- (1) Pyrotechnics, explosives, fire and smoke effects;
- (2) Temporary structures;
- (3) Simulated or actual firearms or other weapons;
- (4) Dangerous stunts;
- (5) Vehicle chases or crashes;
- (6) Aircraft or drone operations;
- (7) Wild or regulated animals;
- (8) Street, sidewalk or parking closures;
- (9) Construction or structural alterations; and
- (10) Any other regulated activity.

C. Issuance of a Film Permit shall not constitute or substitute for another permit or approval required by law.

§ 43-9. Filming days and hours.

A. Filming shall be permitted Monday through Sunday.

B. Unless different hours are expressly approved in the Film Permit, the standard exterior Filming period shall permit:

- (1) Production activity beginning no earlier than 7:00 a.m.;
- (2) Camera activity through 9:00 p.m.; and
- (3) Crew wrap through 10:00 p.m.

C. Exterior night Filming outside the standard hours may be approved by the Film Permit Representative subject to reasonable conditions concerning lighting, noise, traffic, public safety and neighboring properties.

D. Interior Filming outside the standard hours may be permitted where it does not create a material exterior impact upon adjoining properties or the public.

- E. Weekend and night Filming shall not be prohibited solely because of the day or hour proposed where the Project can be reasonably accommodated consistent with applicable law and the protection of public health, safety and welfare.
- F. The Borough shall not, solely by reason of the duration or frequency of Filming, impose a limit upon:
 - (1) The number of consecutive Filming days at a location; or
 - (2) The total number of Filming days per calendar year at a location.

§ 43-10. Notice to immediately affected properties.

- A. Notice shall not be required based upon a predetermined geographic radius.
- B. Where a Project is reasonably anticipated to cause additional exterior light or noise affecting neighboring property, or to materially impair pedestrian or vehicular traffic, the Film Permit Representative may require written notice to immediately adjacent residents, businesses or merchants reasonably expected to be affected.
- C. Any notice required under this section shall:
 - (1) Identify the general Filming location;
 - (2) State the anticipated dates and approximate hours;
 - (3) Describe the general nature of the anticipated impact; and
 - (4) Provide appropriate contact information.
- D. The Film Permit Representative shall not require notice to be transmitted more than three days before the first affected Filming date.
- E. Certified mail shall not be required. Notice may be hand-delivered, transmitted by registered mail, or delivered by another reasonably verifiable method approved by the Film Permit Representative.
- F. Proof of notice shall not be required to be submitted more than two days before the first affected Filming date.
- G. A resident, business or merchant receiving notice may submit an objection or concern to the Film Permit Representative. Any such submission may be considered only insofar as it identifies legitimate operational effects including noise, lighting, traffic, access, parking or public safety. Opposition to the content, subject matter, message or viewpoint of a Project shall not constitute a basis for denial or conditioning of a Film Permit.

§ 43-11. Operational standards.

- A.** A copy of the Film Permit shall be maintained at the location during permitted Filming and made available for inspection by an authorized Borough official.
- B.** The Producer shall comply with all locations, dates, hours and material conditions stated in the Film Permit.
- C.** Production vehicles and equipment shall be parked, placed or stored only in approved locations and shall not obstruct fire lanes, hydrants, emergency access, driveways or pedestrian routes except as specifically authorized.
- D.** Signs identifying production parking, base camp, cast or crew holding areas, traffic changes or safety restrictions shall be installed when required by the public safety protection plan, Police Department or applicable law and shall be removed promptly upon completion.
- E.** Exterior lighting and amplified sound shall be arranged and operated so as to minimize unreasonable intrusion upon neighboring residents and businesses while accommodating the reasonable needs of the Project.
- F.** No tree, landscaping feature, Borough building facade, street fixture, traffic-control device, sign or other Public Lands or Borough property shall be removed, damaged, painted, covered or materially altered without prior approval of the Borough official or department having jurisdiction.
- G.** Any temporary change approved for production purposes shall be restored promptly after completion of the affected activity unless the Borough agrees otherwise in writing.
- H.** Production equipment shall be stored only at locations approved for such purpose.
- I.** The Producer shall maintain reasonable sanitation, litter-control and waste-removal practices and shall remove production debris and equipment promptly following completion.
- J.** Reasonable pedestrian and customer access to residences, businesses and public places shall be maintained except where a temporary restriction has been expressly authorized pursuant to the Film Permit or public safety protection plan.
- K.** The Producer shall take reasonable measures to minimize interference with previously scheduled activities upon Public Lands and with normal public activity.
- L.** Nothing in this section shall prohibit temporary impacts expressly authorized by a Film Permit, public safety protection plan or other lawful governmental approval.

§ 43-12. Insurance, indemnification and bond.

- A. As a condition of a Film Permit involving Public Lands or material municipal exposure, the Applicant shall provide satisfactory evidence of liability insurance providing coverage of not less than:
- (1) \$500,000 for bodily injury to any one person;
 - (2) \$1,000,000 aggregate bodily injury coverage for an occurrence; and
 - (3) \$300,000 for property damage for each occurrence.
- B. The Borough shall be named as an additional insured with respect to activities conducted pursuant to the Film Permit.
- C. The Film Permit Representative may accept equivalent or broader Commercial General Liability coverage, provided that any insurance requirement imposed pursuant to this chapter shall remain within the maximum coverage permitted under the then-current Film Ready New Jersey requirements.
- D. The Applicant shall agree in writing to defend, indemnify and hold harmless the Borough and its officials, employees and agents from claims, liabilities, losses, damages and reasonable costs arising out of the Applicant's Filming activities, except to the extent caused by the negligence, gross negligence or willful misconduct of the Borough or a person for whom the Borough is legally responsible.
- E. Where reasonably necessary to secure restoration of Public Lands, removal of equipment, compliance with municipal requirements or reimbursement of public expense, the Film Permit Representative may require a cash or maintenance bond in an amount not exceeding \$2,000.
- F. A bond required pursuant to this section shall be returned no later than 15 days after completion of Filming if there has been no damage to Public Lands, unreimbursed public expense or other lawful charge properly secured by the bond.

§ 43-13. Waivers; modifications; production changes.

- A. After consultation with any Borough agency or department significantly affected by the Project, the Film Permit Representative may waive or modify any requirement, limitation or restriction of this chapter that is within the Borough's lawful discretion to waive where the Film Permit Representative determines that:
- (1) Strict compliance would impose an unreasonable burden upon the Applicant or the Borough under the circumstances; and

- (2) The waiver or modification can be granted without endangering public health, safety or welfare.

B. In considering a waiver, the Film Permit Representative may consider:

- (1) Potential traffic congestion;
- (2) The Applicant's ability to remove vehicles and equipment from Public Lands;
- (3) The extent of requested restrictions upon public streets or parking;
- (4) Whether Filming is interior or exterior and the proposed hours;
- (5) The reasonably anticipated effect upon adjoining properties and occupants; and
- (6) The Borough's prior experience with the Applicant, if any.

C. The waiver authority established herein is intended to permit the Borough to respond efficiently to unexpected production changes, including weather, sudden illness of cast or essential crew, loss of access to a location, emergencies, unavoidable scheduling changes or other good cause.

D. Where Filming cannot occur on an approved date because of inclement weather or other good cause not reasonably attributable to the Applicant, the Film Permit Representative may approve substitute dates without requiring an additional basic Film Permit fee.

E. A waiver may contain reasonable conditions necessary to address the circumstances giving rise to the waiver.

F. Nothing herein authorizes waiver of a requirement imposed by State, federal or county law, or another municipal requirement that the Borough lacks lawful authority to waive.

§ 43-14. Fees and reimbursements.

A. The following fees shall apply to Film Permits issued pursuant to this chapter:

- (1) Basic Film Permit, submitted four or more Business Days before the first Filming date: \$100, one time per Project.
- (2) Expedited Basic Film Permit, submitted three or fewer Business Days before the first Filming date: \$250, one time per Project.
- (3) Nonprofit or student Film Permit: \$25, one time per Project. No daily Filming fee shall be charged.
- (4) Daily Filming on Public Lands:

- (a) Project with a production budget of less than \$20,000,000: \$150 per Filming day.
 - (b) Project with a production budget of \$20,000,000 or more: \$500 per Filming day.
- (5) Daily Filming entirely on private property: No municipal Filming fee, provided the Project does not materially disrupt the public's use or enjoyment of Public Lands or a public right-of-way and does not require special municipal services.
- (6) Public-safety services: the Borough's standard hourly rates applicable to the police, fire or other public-safety services actually required under the approved public safety protection plan.
- (7) Street-closure inconvenience fee: \$5,000 per day for a Borough street closure authorized in connection with a Project.
- (8) Municipal parking: the same rate charged to members of the general public for comparable parking.
- B. A Project for which the Applicant certifies that the Project will not generate revenue from public exhibition shall not be assessed a daily Filming fee.
- C. If a Project initially certifies that all Filming will occur entirely upon private property without affecting Public Lands but thereafter utilizes or materially affects Public Lands or a Borough right-of-way, the Borough may assess the applicable daily public-property Filming fee and may require public-safety personnel in accordance with this chapter.
- D. In addition to the foregoing fees, an Applicant shall reimburse the Borough for:
 - (1) Actual and documented damage to Public Lands caused by the Project;
 - (2) Reasonable restoration costs attributable to the Project; and
 - (3) Actual and demonstrable municipal revenue directly lost because the Project was granted exclusive or restricted use of Borough property, including applicable public parking revenue.

Where reasonably ascertainable in advance, the basis for such reimbursement shall be disclosed to the Applicant before commencement of Filming.

- E. The Film Permit Representative may waive or reduce any municipal fee established by this chapter when the Film Permit Representative determines that a waiver or reduction is appropriate and consistent with the Film Ready New Jersey Program. Nothing herein requires waiver of a third-party charge or a Borough service charge that the Film Permit Representative lacks lawful authority to waive.

- F. No Borough department, officer or employee shall impose a production-specific fee, surcharge or charge not stated in this chapter or otherwise charged at the same rate to a similarly situated non-production applicant.
- G. No fee shall be described or assessed as “at cost,” “to be determined,” “TBD,” or by comparable open-ended terminology unless the charge is a generally applicable municipal charge imposed upon similarly situated applicants without regard to production activity and is authorized by law.
- H. Once an applicable fee schedule has been identified and agreed upon between the Borough and the Applicant and production has commenced, the Borough shall not renegotiate or increase those fees above the rates or maximums permitted by this chapter and applicable Film Ready New Jersey requirements.

§ 43-15. Appeals.

- A. An Applicant aggrieved by the denial, suspension, or revocation of a Film Permit, by a material permit condition, or by the denial of requested relief under this chapter may appeal to the Mayor and Council.
- B. A written notice of appeal stating the grounds for the appeal shall be filed with the Borough Clerk within 10 calendar days after the determination being appealed.
- C. The Mayor and Council shall schedule a hearing upon the appeal within 30 days after the notice of appeal is filed.
- D. The Mayor and Council shall decide the appeal by resolution at the first regularly scheduled public meeting following the hearing, unless the Applicant agrees in writing to a later decision date.
- E. The Mayor and Council may affirm, reverse or modify the determination being appealed.
- F. If a resolution is not adopted within the time required by this section, a denial, suspension, or revocation being appealed shall be deemed reversed and the Film Permit shall issue or be reinstated, subject to satisfaction of any separate, non-waivable governmental approval or legal requirement applicable to the Project.

§ 43-16. Copies, inspections and NJMPTVC communications.

- A. Prior to commencement of permitted Filming, the Film Permit Representative shall transmit or make available a copy of the Film Permit to:
 - (1) The South River Police Department;
 - (2) The Borough Fire Official or appropriate Fire Department representative; and

- (3) The NJMPTVC, to the extent required by the Film Ready New Jersey Program.
- B. The Applicant shall permit inspections by the Fire Official, Construction Official or another authorized Borough official where such inspection is reasonably necessary and within that official's lawful jurisdiction.
- C. Within 10 Business Days following completion of photography for a Project filmed in the Borough after Film Ready certification, the Film Ready Liaison shall provide the NJMPTVC with the information required by the Film Ready New Jersey Program, including:
- (1) Project name and production-company name;
 - (2) Start and completion dates of physical production in the Borough;
 - (3) Total number of Filming days; and
 - (4) Addresses of Filming locations.
- D. Any amendment to this chapter or to the municipal Film Ready fee schedule shall be transmitted to the NJMPTVC within 10 Business Days after adoption.
- E. Any change in the Borough's Film Ready Liaison shall be reported to the NJMPTVC within 10 Business Days.
- F. Appropriate Borough officials are authorized to provide such additional administrative information and certifications as are reasonably necessary to obtain and maintain Film Ready New Jersey certification.

§ 43-17. Private inconvenience or location compensation.

- A. Any payment to a private resident or private business for:
- (1) Use of private property;
 - (2) Appearance of private property in a camera shot;
 - (3) Preparation, modification or "dressing" of private property;
 - (4) Loss of business; or
 - (5) Private inconvenience,
- shall be privately negotiated between the Producer and the affected property owner, resident or business.
- B. The Borough shall not negotiate or renegotiate private compensation on behalf of a Producer, property owner, resident or business.

- C. Nothing herein prevents a Borough official from facilitating communications between affected parties concerning operational matters, provided that the official does not participate in the negotiation of private compensation.

§ 43-18. Violations and penalties.

- A. No person shall knowingly:

- (1) Conduct Filming requiring a Film Permit without first obtaining such permit;
- (2) Materially exceed the scope of an issued Film Permit; or
- (3) Violate a material condition of a Film Permit or a lawful order issued pursuant to this chapter.

- B. Any person convicted of violating this chapter shall be subject to:

- (1) A fine not exceeding \$2,000;
- (2) Imprisonment for a term not exceeding 90 days;
- (3) Community service for a period not exceeding 90 days; or
- (4) Any combination thereof as determined by the Municipal Court.

- C. Each day upon which a violation continues after notice shall constitute a separate violation.

- D. The remedies established herein shall be cumulative and shall not preclude the Borough from seeking injunctive relief, reimbursement for property damage or any other remedy available by law.

SECTION 2. Amendment to § 155-1.1.

Section 155-1.1, "Chapter 43, Filming Permits," of the Code of the Borough of South River is hereby repealed and replaced in its entirety as follows:

§ 155-1.1. Chapter 43, Filming Permits.

Fees applicable to Film Permits, Filming and related activities regulated pursuant to Chapter 43 shall be as established in § 43-14, Fees and reimbursements, of the Borough Code.

SECTION 3. Film Ready New Jersey certification and municipal support.

- A. The Mayor and Council hereby declare their support for responsible film and television production within the Borough and for the Borough's participation in the Film Ready New Jersey Program.

- B. The Mayor, Borough Administrator, Borough Clerk, Film Permit Representative, Film Ready Liaison and other appropriate Borough officials and employees are authorized and directed to take reasonable administrative action necessary to apply for, obtain and maintain Film Ready New Jersey certification, including:
- (1) Completion of required Film Ready training;
 - (2) Designation of the Film Ready Liaison;
 - (3) Identification and submission of Borough Filming locations to the NJMPTVC Location Library;
 - (4) Identification and submission of local production resources;
 - (5) Submission of the Borough's Film Ready certification and recertification applications;
 - (6) Maintenance and updating of required locations, contacts and production resources; and
 - (7) Communications and reporting required by the NJMPTVC.
- C. The NJMPTVC is authorized to use an electronic version of the official Borough seal or logo solely in connection with the Film Ready New Jersey Program, identification of the Borough as a participating or certified Film Ready community, and related NJMPTVC governmental marketing materials.
- D. Nothing in this section shall authorize expenditure of municipal funds except in accordance with applicable law and an available appropriation.

SECTION 4. Repealer.

All ordinances and parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed solely to the extent of such inconsistency.

SECTION 5. Severability.

If any section, subsection, paragraph, sentence, clause, phrase or provision of this Ordinance is adjudged invalid or unconstitutional by a court of competent jurisdiction, such adjudication shall apply only to the section, subsection, paragraph, sentence, clause, phrase or provision so adjudged, and the remainder of this Ordinance shall remain valid and effective.

SECTION 6. Codification.

This Ordinance shall be incorporated into the Code of the Borough of South River. The Borough's codifier is authorized to make nonsubstantive changes in numbering, formatting, capitalization, punctuation, cross-references and other matters necessary for proper codification, provided that no substantive provision of this Ordinance is altered.

SECTION 7. Effective Date.

This Ordinance shall take effect upon final passage and publication according to law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at a regular meeting of the Borough Council of the Borough of South River, in the County of Middlesex, State of New Jersey, held on September 14, 2026, and will be considered for second reading and final passage at the regular meeting of said Governing Body to be held on the 5th day of October, 2026, at 7:00 p.m., or as soon thereafter as this matter can be reached, at the Council Chamber of the Criminal Justice Building located at 61 Main Street, South River, New Jersey, and/or virtually via Zoom meeting code 826 6082 9597: password: 000000 at which time all persons interested shall be given an opportunity to be heard concerning this ordinance.

Introduced 9-14-26

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Councilwoman DaSilva</i>			X			
<i>Councilman Donato</i>			X			
<i>Councilman Dziemian</i>		X	X			
<i>Councilman Giannakopoulos</i>			X			
<i>Councilman Gurchensky</i>			X			
<i>Council President DeSantis</i>	X		X			

Silvana Jaeckle

Silvana Jaeckle
Deputy Municipal Clerk
Borough of South River

Adopted 10-5-26

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Councilwoman DaSilva</i>						
<i>Councilman Donato</i>						
<i>Councilman Dziemian</i>						
<i>Councilman Giannakopoulos</i>						
<i>Councilman Gurchensky</i>						
<i>Council President DeSantis</i>						

Silvana Jaeckle
Deputy Municipal Clerk
Borough of South River

**BOROUGH OF SOUTH RIVER
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY
ORDINANCE NO. 2026-23**

AN ORDINANCE CONSOLIDATING CHAPTER 13, "ADMINISTRATOR, OFFICE OF," INTO CHAPTER 9, "ADMINISTRATION," OF THE CODE OF THE BOROUGH OF SOUTH RIVER AND RESERVING CHAPTER 13

WHEREAS, Chapter 9 of the Code of the Borough of South River is presently titled "Administration, Department of" and establishes the Department of Administration and the Office of the Borough Clerk; and

WHEREAS, existing § 9-1 provides that the Department of Administration is under the supervision and control of a Director of Administration who is a member of the Borough Council appointed annually at the Borough's organizational meeting; and

WHEREAS, Chapter 13 of the Borough Code is separately titled "Administrator, Office of" and establishes the Office of the Borough Administrator and various administrative offices and positions under or associated with that Office; and

WHEREAS, the Mayor and Council have determined that the present organization of Chapters 9 and 13 is duplicative, outdated, and does not accurately reflect the present administrative structure of the Borough; and

WHEREAS, pursuant to N.J.S.A. 40A:9-136, the governing body of a municipality may, by ordinance, create the office of municipal administrator and delegate to the administrator all or a portion of the executive responsibilities of the municipality, subject to the powers and responsibilities otherwise vested by general law in the Mayor, Council, or other municipal officers or bodies; and

WHEREAS, pursuant to N.J.S.A. 40A:9-137, the Borough Administrator shall be appointed by the Mayor with the advice and consent of the Borough Council and shall serve at the pleasure of the governing body, and removal of the Borough Administrator shall be governed by N.J.S.A. 40A:9-138; and

WHEREAS, the Borough Clerk is a statutory municipal officer established pursuant to N.J.S.A. 40A:9-133, possessing powers, duties, responsibilities and a statutory term established by general law; and

WHEREAS, the Mayor and Council desire to place the Department of Administration under the administrative supervision and coordination of the Borough Administrator while expressly preserving the independent statutory powers, duties, responsibilities, tenure and authority of the Borough Clerk and all other municipal officers whose powers and duties are established by general law; and

WHEREAS, the Mayor and Council further desire to establish a clearer administrative chain of command by creating the office of Deputy Borough Administrator and reorganizing the Borough's local code-enforcement function under an Office of Code Enforcement administered by a Director of Code Enforcement; and

WHEREAS, the Mayor and Council desire to modernize the provisions governing administrative personnel by retaining the essential functions of existing positions while removing obsolete, unnecessarily detailed, or duplicative personnel provisions more appropriately addressed by job descriptions, personnel policies, Civil Service requirements, collective negotiations agreements, and other applicable law; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of South River, County of Middlesex, State of New Jersey, as follows:

SECTION 1. Chapter 9 repealed and replaced.

Chapter 9, presently titled "Administration, Department of," of the Code of the Borough of South River is hereby repealed and replaced in its entirety as follows:

CHAPTER 9

ADMINISTRATION

ARTICLE I. DEPARTMENT OF ADMINISTRATION; OFFICE OF THE BOROUGH ADMINISTRATOR

§ 9-1. Organization and authority.

- A.** There shall be a Department of Administration in the Borough of South River under the administrative supervision and coordination of the Borough Administrator.
- B.** The Department of Administration shall include the Office of the Borough Administrator, the Office of the Borough Clerk, the Office of Code Enforcement, TV35, and such other administrative offices, agencies, officers, employees, or functions as may from time to time be placed within the Department by ordinance, resolution, or other lawful action of the Mayor and Council.
- C.** The Borough Administrator shall be responsible for the general administrative coordination of the Department and its constituent offices, subject at all times to the powers, duties, responsibilities and authority vested by statute, regulation or other applicable law in the Mayor, Borough Council, Borough Clerk, Chief Financial Officer, Tax Collector, Tax Assessor, Construction Official, Zoning Officer, Fire Official, Police Chief, or any other municipal officer, official, board, body or agency.
- D.** The Borough Administrator may coordinate the administrative operations of the Office of the Borough Clerk; provided, however, that nothing in this chapter shall interfere with,

diminish, transfer or otherwise affect any statutory power, duty, responsibility, term, tenure or independence vested in the Borough Clerk or Deputy Borough Clerk by law.

§ 9-2. Borough Administrator.

A. Office created; status.

The office of Borough Administrator of the Borough of South River is hereby continued and established pursuant to N.J.S.A. 40A:9-136.

The position may be full-time or part-time as determined by the Borough Council. The Borough Administrator shall be selected on the basis of executive and administrative ability and qualifications, with special consideration given to education, training and experience in governmental or public administration.

A Borough Administrator may engage in outside employment, consulting or professional activities only to the extent permitted by applicable law and Borough policy and provided that such activity creates no prohibited conflict of interest and does not materially interfere with the performance of the Administrator's duties to the Borough.

B. Appointment and term.

The Borough Administrator shall be appointed by the Mayor with the advice and consent of the Borough Council pursuant to N.J.S.A. 40A:9-137 and shall serve at the pleasure of the governing body.

C. Chief administrative officer.

The Borough Administrator shall serve as the chief administrative officer of the Borough and shall be responsible for the coordination and administration of the executive and administrative functions delegated to the office by this chapter, by other ordinance or resolution, or by lawful direction of the Mayor and Council.

D. Powers and duties.

Subject to the powers, duties and responsibilities vested by law in the Mayor, Borough Council, or another municipal officer, official, board or agency, the Borough Administrator shall:

- (1) Attend meetings of the Mayor and Council and such other meetings as may be requested by the Mayor and Council.
- (2) Serve as an administrative liaison between the Mayor and Council and the various municipal departments, offices, agencies, boards and professional advisors of the Borough.

- (3) Coordinate the implementation and administration of Borough ordinances, resolutions, policies and lawful directives.
- (4) Keep the Mayor and Council reasonably informed concerning matters assigned to the Administrator or otherwise within the Administrator's administrative jurisdiction.
- (5) Coordinate interdepartmental operations and facilitate communication among Borough departments, offices, agencies, boards, officers and employees.
- (6) Negotiate or participate in the negotiation of contracts, agreements and other municipal matters, subject to all approvals required by law and the ultimate authority of the Mayor and Council.
- (7) Make recommendations to the Mayor and Council concerning Borough operations, improvements, facilities, services, programs, policies and administrative practices.
- (8) Conduct studies, surveys and administrative reviews concerning municipal matters as requested by the Mayor and Council and provide reports and recommendations concerning the same.
- (9) Review and make recommendations concerning present and future budgets, purchasing procedures, administrative procedures, personnel organization and municipal operations.
- (10) Monitor performance under contracts for services or goods provided to the Borough and report material noncompliance to the appropriate municipal officials.
- (11) Coordinate the preparation and dissemination of public information when authorized by the Mayor and Council and consistent with applicable law.
- (12) Coordinate the administration, maintenance and use of real property owned by the Borough, subject to the authority of the Mayor and Council and other officials or departments having responsibility for such property.
- (13) Serve as liaison between the Borough and county, State and federal agencies concerning grants, funding, programs, services and other municipal matters as appropriate.
- (14) Establish or coordinate appropriate administrative procedures for the receipt, referral, tracking and response to complaints concerning Borough operations and services.
- (15) Make recommendations intended to increase the efficiency, effectiveness, coordination and responsiveness of Borough operations.

- (16) Prepare such administrative reports as may be requested by the Mayor and Council, including periodic and annual reports concerning Borough governmental activities.
- (17) Coordinate with the Chief Financial Officer concerning the timely preparation and submission of financial reports required by law or requested by the governing body.
- (18) Participate in the preparation of the annual operating and capital budgets in coordination with the Chief Financial Officer, Auditor and other appropriate officials.
- (19) Review and approve vouchers, bills, requisitions and other financial documents to the extent authorized by applicable law, Borough financial procedures and lawful delegation.
- (20) Coordinate and administer sound personnel and management practices and maintain or coordinate appropriate personnel records, subject to Civil Service requirements, collective negotiations agreements, personnel policies and other applicable law.
- (21) Review the administrative operations of Borough departments and offices to the extent within the Administrator's lawful authority.
- (22) Serve as the Borough's representative to any joint insurance fund in which the Borough participates if so designated by the Mayor and Council.
- (23) Perform such other administrative and ministerial duties and functions as may lawfully be assigned by the Mayor and Council.

E. Preservation of authority of other officials.

No power or duty assigned to the Borough Administrator shall be construed to authorize the Administrator to perform, interfere with, supersede, reverse or diminish any function that by statute, regulation or other general law is vested exclusively in another municipal officer, official, board, body or agency.

F. Compensation.

The Borough Administrator shall receive compensation in such amount as may be established by the applicable Salary Ordinance, resolution, or other lawful action of the governing body.

G. Removal.

The Borough Administrator may be removed by a two-thirds vote of the governing body in accordance with N.J.S.A. 40A:9-138.

A resolution of removal shall become effective three months after its adoption by the governing body. The governing body may provide that the resolution shall have immediate effect; provided, however, that the Borough shall cause to be paid to the Administrator forthwith any unpaid balance of salary and the Administrator's salary for the next three calendar months following adoption of the resolution, as required by N.J.S.A. 40A:9-138.

H. Political activity.

Political activity by the Borough Administrator shall be governed by applicable law and Article X of Chapter 68, Personnel Regulations, of the Borough Code.

I. Leave and benefits.

The Borough Administrator shall be entitled to vacation, personal leave, sick leave and other benefits in accordance with applicable Borough personnel policies, ordinances and resolutions, and any employment agreement lawfully authorized by the Borough.

§ 9-3. Deputy Borough Administrator.

A. Position created.

There is hereby created the office and position of Deputy Borough Administrator.

The position may be full-time or part-time as determined by the Borough Council. Creation of the office shall not require the Borough to fill the position at all times.

B. Appointment.

The Deputy Borough Administrator shall be appointed by the Mayor with the advice and consent of the Borough Council.

C. Duties.

The Deputy Borough Administrator shall report to and assist the Borough Administrator in the administration of the affairs of the Borough and shall perform such lawful duties as may be assigned by the Borough Administrator or by the Mayor and Council.

The duties may include:

- (1) Attending meetings of the governing body when requested;
- (2) Assisting in the implementation and administration of Borough ordinances, resolutions, policies and directives;
- (3) Coordinating administrative matters involving Borough departments, offices and personnel;

- (4) Representing the Borough in dealings with federal, State, county and other municipal governments when authorized;
- (5) Assisting in personnel administration, departmental coordination, scheduling and administrative practices;
- (6) Monitoring and following up on administrative assignments, projects and directives;
- (7) Assisting in reviewing vouchers, bills and other administrative documents when authorized;
- (8) Coordinating projects involving multiple Borough departments or agencies;
- (9) Performing the functions of Acting Borough Administrator as provided in § 9-4; and
- (10) Performing such other duties as the Borough Administrator may lawfully assign.

D. Compensation.

The Deputy Borough Administrator shall receive compensation in accordance with the applicable Salary Ordinance and any other lawful authorization of the governing body.

§ 9-4. Acting Borough Administrator.

A. Temporary absence or inability to serve.

In the event the Borough Administrator is temporarily unable to perform the duties of the office because of vacation, illness, leave of absence, suspension or other temporary absence:

- (1) The Deputy Borough Administrator, if the position is then filled and the Deputy is available to serve, shall perform the duties and responsibilities of the Borough Administrator.
- (2) If the office of Deputy Borough Administrator is vacant or the Deputy Borough Administrator is unavailable, the Chief Financial Officer shall perform the duties and responsibilities of the Borough Administrator for a period not exceeding 30 consecutive days.
- (3) If neither the Deputy Borough Administrator nor the Chief Financial Officer is available to serve, the Mayor may designate another qualified Borough employee to perform the duties and responsibilities of the Borough Administrator on a temporary basis for a period not exceeding 30 consecutive days, subject to applicable law.

B. Vacancy or extended absence.

If the office of Borough Administrator is vacant, or if an absence is anticipated to continue for more than 30 consecutive days, an Acting Borough Administrator shall be appointed in the manner required by applicable law.

Where appointment to the office is required, the Mayor shall nominate and, with the advice and consent of the Borough Council, appoint an Acting Borough Administrator to serve until a Borough Administrator is duly appointed and qualified or the incumbent Borough Administrator resumes the duties of the office, as applicable.

Pending such appointment, the temporary succession established by Subsection A shall continue to the extent permitted by law.

C. Powers.

A person lawfully serving as Acting Borough Administrator shall exercise the powers and perform the duties of the Borough Administrator during the period of such service, subject to applicable law and any lawful limitations imposed by the Mayor and Council.

D. Compensation.

Additional compensation, if any, for service as Acting Borough Administrator shall be established by Salary Ordinance, resolution, employment agreement lawfully authorized by the Borough, or other lawful action of the governing body.

§ 9-5. Executive Assistant to the Borough Administrator.

A. Position created.

There is hereby continued within the Office of the Borough Administrator the position of Executive Assistant to the Borough Administrator. The position shall be full-time unless otherwise authorized by ordinance.

B. Duties.

The Executive Assistant shall provide administrative and clerical support to the Borough Administrator and, when assigned by the Borough Administrator, to other appropriate administrative offices.

Duties may include:

- (1) Preparing correspondence, memoranda, reports and administrative documents;
- (2) Gathering, organizing and maintaining information and records;
- (3) Maintaining appropriate financial, budgetary, purchasing, requisition and administrative records;

- (4) Maintaining schedules, appointments and administrative calendars;
- (5) Maintaining confidential and personnel-related records to the extent authorized;
- (6) Collecting and organizing data used for administrative decision-making;
- (7) Maintaining office files, records and administrative systems;
- (8) Attending department-head or other administrative meetings when directed;
- (9) Providing administrative assistance to other Borough departments or offices when assigned by the Borough Administrator; and
- (10) Performing such other compatible administrative and clerical duties as may be assigned.

C. Compensation.

Compensation shall be established by the applicable Salary Ordinance.

D. Appointment and employment status.

The position shall be filled and employment shall continue in accordance with applicable law, including applicable Civil Service laws and regulations, Borough personnel policies and collective negotiations agreements.

§ 9-6. Office Manager.

A. Position created.

The position of Office Manager within the Office of the Borough Administrator is hereby continued and may be full-time or part-time as authorized by the Borough.

B. Duties.

The Office Manager shall perform administrative and office-management functions assigned by the Borough Administrator, which may include:

- (1) Preparing administrative correspondence, memoranda, reports and documents;
- (2) Collecting and analyzing information needed for administrative purposes;
- (3) Coordinating designated clerical and administrative work;
- (4) Establishing and maintaining administrative records and files;

- (5) Assisting with personnel records, recruitment postings, employment applications and job descriptions;
- (6) Assisting with central purchasing, supplies, postage and other common administrative services;
- (7) Coordinating maintenance and updating of Borough administrative materials and Code publications;
- (8) Supervising assigned clerical personnel when authorized by the Borough Administrator; and
- (9) Performing other compatible administrative duties as assigned by the Borough Administrator.

C. Compensation.

Compensation shall be established by the applicable Salary Ordinance.

D. Appointment and employment status.

The position shall be filled and employment shall continue in accordance with applicable law, including applicable Civil Service laws and regulations, Borough personnel policies and collective negotiations agreements.

§ 9-7. Assistant to the Borough Administrator for Special Projects.

A. Position created.

The position of Assistant to the Borough Administrator for Special Projects is hereby continued. The position shall be part-time unless otherwise authorized by ordinance.

B. Duties.

The Assistant to the Borough Administrator for Special Projects shall assist the Borough Administrator with designated municipal projects, initiatives, studies and administrative assignments and shall perform such other compatible duties as may lawfully be assigned.

C. Qualifications.

The individual shall possess education, training, experience or a combination thereof reasonably related to the administrative responsibilities of the position, as established by applicable law and the Borough's approved job description.

D. Compensation.

Compensation shall be established by the applicable Salary Ordinance.

E. Appointment and employment status.

The position shall be filled and employment shall continue in accordance with applicable law, including applicable Civil Service laws and regulations, Borough personnel policies and collective negotiations agreements.

§ 9-8. Receptionist.

A. Position created.

The position of Receptionist within the Department of Administration is hereby continued. The position shall be full-time unless otherwise authorized by ordinance.

B. Duties.

The Receptionist shall perform front-office, public-contact and general clerical duties, including:

- (1) Receiving and directing visitors and callers;
- (2) Providing general municipal information and referring inquiries to the appropriate department or official;
- (3) Receiving, sorting and distributing correspondence, mail and deliveries;
- (4) Scheduling appointments when directed;
- (5) Maintaining appropriate clerical records and files;
- (6) Preparing routine correspondence, reports and other documents;
- (7) Providing general clerical support to the Department of Administration; and
- (8) Performing such other compatible duties as may be assigned by the Borough Administrator.

C. Compensation.

Compensation shall be established by the applicable Salary Ordinance.

D. Appointment and employment status.

The position shall be filled and employment shall continue in accordance with applicable law, including applicable Civil Service laws and regulations, Borough personnel policies and collective negotiations agreements.

ARTICLE II. OFFICE OF THE BOROUGH CLERK

§ 9-9. Borough Clerk.

A. Office established; appointment and term.

There shall be an Office of the Borough Clerk of the Borough of South River.

The Borough Clerk shall be appointed by the governing body for a term of three years in accordance with N.J.S.A. 40A:9-133 and shall possess all qualifications and certifications required by applicable law.

The Office may include a Deputy Borough Clerk, Assistant Borough Clerks and such other clerical personnel as may be authorized by the Borough.

B. Statutory independence.

The Borough Clerk is a statutory municipal officer. Nothing contained in this chapter shall diminish, transfer or interfere with any power, function, duty, responsibility, term, tenure or authority vested in the Borough Clerk by N.J.S.A. 40A:9-133 or any other applicable law.

C. Duties.

The Borough Clerk shall:

- (1)** Act as secretary of the municipal corporation and custodian of the municipal seal and of all minutes, books, deeds, bonds, contracts and archival records of the municipal corporation, except where custody of a particular class of records is otherwise lawfully assigned;
- (2)** Act as secretary to the governing body, prepare meeting agendas at the discretion of the governing body, be present at meetings of the governing body, keep a journal of proceedings, retain original ordinances and resolutions and record meeting minutes;
- (3)** Serve as chief administrative officer of all elections held in the Borough, subject to Title 19 of the Revised Statutes;
- (4)** Serve as chief registrar of voters in the Borough, subject to Title 19 of the Revised Statutes;

- (5) Serve as the administrative officer responsible for acceptance of applications for licenses and permits and issuance of licenses and permits, except where statute or municipal ordinance assigns such responsibility to another municipal officer;
- (6) Serve as coordinator and records manager responsible for local archives and records-retention programs as required by law;
- (7) Administer oaths and take acknowledgments when authorized by law;
- (8) Issue or administer bingo and raffle licenses to the extent authorized by law;
- (9) Maintain and preserve ordinances, resolutions, contracts and other official records of the Borough;
- (10) Maintain appropriate records of licenses and permits issued through the Clerk's Office and account for fees received in accordance with Borough financial procedures; and
- (11) Perform such other duties as are now or hereafter imposed by statute, regulation, ordinance or other applicable law.

D. Administrative coordination.

The Borough Clerk shall cooperate with the Borough Administrator concerning matters of general municipal administration and interdepartmental coordination, provided that all assignments involving the statutory functions of the Office of the Borough Clerk shall remain subject to the authority of the Borough Clerk and applicable law.

E. Meetings.

The Borough Clerk shall attend meetings of the governing body as required by N.J.S.A. 40A:9-133 and such additional municipal meetings as may lawfully be required.

F. Hours.

The Office of the Borough Clerk shall maintain such regular hours as are established for Borough administrative offices, subject to operational requirements and applicable personnel policies.

G. Compensation.

Compensation shall be established by the applicable Salary Ordinance.

§ 9-10. Deputy Borough Clerk.

A. Office created; appointment.

Pursuant to N.J.S.A. 40A:9-135, there is hereby continued the office of Deputy Borough Clerk.

The Deputy Borough Clerk shall be appointed by the Mayor with the advice and consent of the Borough Council and shall possess all qualifications required by applicable law.

B. Duties.

The Deputy Borough Clerk shall report to the Borough Clerk and shall:

- (1) Assist the Borough Clerk in the performance of the statutory and administrative duties of the Office;
- (2) Assist in preparation and maintenance of agendas, minutes, resolutions, ordinances, official records and archives;
- (3) Assist with municipal elections, licensing, records management and public-record functions;
- (4) Perform such additional duties as may be assigned by the Borough Clerk consistent with law; and
- (5) During the absence or disability of the Borough Clerk, possess all powers and perform all functions and duties of the Borough Clerk as provided by N.J.S.A. 40A:9-135.

C. Vacancy.

Nothing herein shall limit any additional authority conferred upon a Deputy Borough Clerk by applicable law during a vacancy in the office of Borough Clerk.

D. Compensation.

Compensation shall be established by the applicable Salary Ordinance.

ARTICLE III. OFFICE OF CODE ENFORCEMENT

§ 9-11. Office established; scope.

- A. There is hereby established within the Department of Administration an Office of Code Enforcement.
- B. The Office shall be responsible for the administration and enforcement of municipal ordinances and regulations assigned to the Code Enforcement Officer or other personnel within the Office.

- C.** The Office may coordinate enforcement matters with other Borough departments and officials, including the Zoning Officer, Construction Official, Fire Official, Police Department, Health Department and other governmental agencies.
- D.** Nothing in this Article shall confer upon the Director of Code Enforcement, Code Enforcement Officer or Assistant Code Enforcement Officer any power or authority independently vested by statute, regulation or other law in the Zoning Officer, Construction Official, subcode official, Fire Official, Health Officer or any other statutory or licensed official unless the same individual has been separately and lawfully appointed to that office and possesses all qualifications required to exercise such authority.

§ 9-12. Director of Code Enforcement.

A. Position created.

The position of Director of Code Enforcement is hereby created.

The Director may be full-time or part-time as determined by the Borough Council. Creation of the position shall not require that it be separately filled at all times.

B. Appointment.

The Director of Code Enforcement shall be appointed by the Mayor with the advice and consent of the Borough Council.

C. Reporting relationship.

The Director shall report administratively to the Borough Administrator and shall serve as the chief administrator of the Office of Code Enforcement.

D. Duties.

The Director shall:

- (1) Administer and coordinate the day-to-day operations of the Office of Code Enforcement;
- (2) Supervise Code Enforcement Officers, Assistant Code Enforcement Officers and assigned clerical personnel, subject to applicable law;
- (3) Assign, coordinate and track complaints, inspections, enforcement matters and follow-up activities;
- (4) Develop and implement consistent administrative procedures for complaint intake, inspections, notices, records and case tracking;

- (5) Coordinate enforcement activity with other Borough departments, agencies and officials when appropriate;
- (6) Monitor workload, staffing, equipment, training and operational needs of the Office;
- (7) Prepare periodic reports concerning code-enforcement activities for the Borough Administrator, Mayor and Council;
- (8) Assist in preparation and administration of the Office's budget;
- (9) Serve as an administrative liaison between the Office, Borough Administrator, other municipal departments and the public; and
- (10) Perform such other compatible administrative duties as may lawfully be assigned.

E. Limitation of authority.

The Director's administrative supervision shall not authorize the Director to alter, reverse, supersede or substitute the Director's judgment for any determination or function that by law is vested in another statutory, licensed or certified municipal official, unless the Director has been separately and lawfully appointed to that office.

F. Compensation.

Compensation shall be established by the applicable Salary Ordinance.

§ 9-13. Code Enforcement Officer.

A. Position created.

The position of Code Enforcement Officer is hereby continued. The Borough may appoint one or more Code Enforcement Officers on a full-time or part-time basis as authorized by the governing body.

B. Appointment.

Code Enforcement Officers shall be appointed by the Mayor with the advice and consent of the Borough Council, subject to applicable law.

C. Duties.

The Code Enforcement Officer shall be responsible for field and office work associated with enforcing municipal ordinances and resolutions assigned to the Office of Code Enforcement, with particular emphasis upon property-maintenance and similar local regulatory requirements.

Duties may include:

- (1) Conducting inspections and investigations concerning suspected violations of municipal ordinances;
- (2) Receiving and investigating complaints;
- (3) Issuing notices, orders, summonses, complaints or other enforcement documents to the extent authorized by law;
- (4) Initiating or assisting with enforcement proceedings;
- (5) Preparing reports and maintaining inspection and enforcement records;
- (6) Conducting follow-up inspections and monitoring compliance;
- (7) Appearing and testifying before the Municipal Court or other appropriate governmental bodies when necessary;
- (8) Coordinating inspections or enforcement matters with other municipal departments and governmental agencies;
- (9) Inspecting properties for conditions governed by municipal property-maintenance, licensing, nuisance, sanitation or other local ordinances assigned for enforcement;
- (10) Identifying suspected zoning violations and referring such matters to the Zoning Officer where a determination or action by the Zoning Officer is required;
- (11) Identifying conditions that may fall within the jurisdiction of the Construction Official, Fire Official, Health Department or another governmental official and referring or coordinating such matters as appropriate; and
- (12) Performing such other compatible enforcement duties as may lawfully be assigned.

D. Limitations.

A Code Enforcement Officer shall not, solely by virtue of appointment to that position, exercise authority conferred by law upon the Zoning Officer, Construction Official, a Uniform Construction Code subcode official, Fire Official, Health Officer or another separately established municipal office.

Nothing herein shall prevent a Code Enforcement Officer from simultaneously serving in another compatible Borough office or position if separately and lawfully appointed and qualified.

E. Qualifications.

A Code Enforcement Officer shall possess the education, training, experience, licenses, certifications and other qualifications required by applicable law and the Borough's approved job description.

F. Compensation.

Compensation shall be established by the applicable Salary Ordinance.

G. Removal.

A Code Enforcement Officer shall be subject to removal in accordance with applicable law.

§ 9-14. Assistant Code Enforcement Officer.

A. Position created.

The position of Assistant Code Enforcement Officer is hereby continued. The position shall be part-time unless otherwise authorized by ordinance.

B. Duties.

Under the supervision of the Director of Code Enforcement and Code Enforcement Officer, as applicable, the Assistant Code Enforcement Officer shall:

- (1) Assist Code Enforcement Officers in performing inspections, investigations and other code-enforcement functions;
- (2) Assist with complaint intake, recordkeeping and follow-up enforcement;
- (3) Perform enforcement functions that the Assistant is lawfully authorized and qualified to perform; and
- (4) Perform such additional compatible duties as may lawfully be assigned.

C. Qualifications.

The Assistant Code Enforcement Officer shall possess the education, experience, licenses and other qualifications required by applicable law and the Borough's approved job description.

D. Appointment.

The Assistant Code Enforcement Officer shall be appointed by the Mayor with the advice and consent of the Borough Council, subject to applicable law.

E. Compensation.

Compensation shall be established by the applicable Salary Ordinance.

ARTICLE IV. TV35

§ 9-15. TV35 Manager/Cameraperson.

A. Position created.

The position of TV35 Manager/Cameraperson is hereby continued as a part-time position. The TV35 Manager/Cameraperson shall report to the Borough Administrator.

B. Duties.

The TV35 Manager/Cameraperson shall:

- (1) Video-record meetings of the Mayor and Council and upload or transmit such recordings to the Borough's cable channel and appropriate Borough digital or social media platforms;
- (2) Maintain the Borough cable channel's calendar of events and public announcements as directed;
- (3) Maintain responsibility for assigned audiovisual equipment and report necessary repairs, replacements or purchases to the Borough Administrator;
- (4) Video-record Borough events when directed and reasonably available and upload or transmit such recordings to appropriate Borough media platforms; and
- (5) Perform such other compatible duties relating to Borough audiovisual communications as may be assigned by the Borough Administrator.

C. Qualifications.

The individual shall possess education, training or experience reasonably related to audiovisual production, broadcasting, digital media or computer technology, as established by applicable law and the Borough's approved job description.

D. Compensation.

Compensation shall be established by the applicable Salary Ordinance.

E. Appointment and employment status.

The position shall be filled and employment shall continue in accordance with applicable law, including applicable Civil Service laws and regulations , Borough personnel policies and collective negotiations agreements.

ARTICLE V. GENERAL PROVISIONS

§ 9-16. Simultaneous service in multiple offices or positions.

- A.** Nothing in this chapter shall prohibit the same individual from simultaneously holding or serving in more than one compatible Borough office, position, title or assignment, provided that:
- (1)** Each appointment or employment action required for each office or position is separately and lawfully made;
 - (2)** The individual possesses all licenses, certifications, qualifications and credentials required for each office or position;
 - (3)** The simultaneous service is not prohibited by statute, regulation, applicable Civil Service requirements, ethics or conflict-of-interest law, collective negotiations obligations, common-law principles governing incompatible public offices, or other applicable law; and
 - (4)** The individual is capable of performing the duties of each office or position.
- B.** Simultaneous service in more than one office or position shall not merge, transfer, diminish or enlarge the powers or duties assigned by law to any particular office.
- C.** An individual serving in multiple capacities shall exercise the powers of each office only in the capacity in which those powers have lawfully been conferred.

SECTION 2. Chapter 13 reserved.

Chapter 13, presently titled "Administrator, Office of," is hereby repealed as a separately codified substantive chapter, the provisions thereof having been consolidated, reorganized and continued as applicable within Chapter 9 pursuant to this Ordinance.

Chapter 13 shall hereafter be designated:

CHAPTER 13

RESERVED

SECTION 3. Continuation of existing offices, employees, appointments and actions.

- A.** Except where this Ordinance expressly creates a new office or position, the relocation, renumbering, reorganization or restatement of an existing office or position shall constitute a continuation of that office or position and not its abolition and recreation.
- B.** No person lawfully holding an existing Borough office or position immediately before the effective date of this Ordinance shall be required to be reappointed or rehired solely

because the provisions governing that office or position have been relocated or renumbered by this Ordinance.

C. Nothing in this Ordinance shall, solely by reason of recodification or reorganization:

- (1) Create a vacancy in an existing office or position;
- (2) Shorten or extend a statutory term of office;
- (3) Impair tenure, Civil Service rights, contractual rights, collective-negotiations rights or other employment protections established by law;
- (4) Alter existing compensation except where separately authorized by lawful action of the Borough;
- (5) Invalidate an appointment, designation, delegation, personnel action, contract, resolution, approval, enforcement action or other municipal act lawfully undertaken before the effective date of this Ordinance; or
- (6) Merge the independent statutory powers of separate municipal offices merely because the same individual may serve in multiple capacities.

D. The offices of Deputy Borough Administrator and Director of Code Enforcement are newly created by this Ordinance. Creation of either office shall not require that the position be immediately or continuously filled.

E. All references in the Borough Code, ordinances, resolutions, forms, policies, contracts or other municipal records to a provision of former Chapter 13 shall, where appropriate, be construed to refer to the corresponding successor provision of Chapter 9.

SECTION 4. Repealer.

All ordinances and parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed solely to the extent of such inconsistency.

No provision of this section shall be construed to repeal a provision merely because it has been relocated, reorganized or restated within Chapter 9 by this Ordinance.

SECTION 5. Severability.

If any section, subsection, paragraph, sentence, clause, phrase or provision of this Ordinance is adjudged invalid or unconstitutional by a court of competent jurisdiction, such adjudication shall apply only to the portion so adjudged, and the remainder of this Ordinance shall remain valid and effective.

SECTION 6. Codification.

This Ordinance shall be incorporated into the Code of the Borough of South River.

The Borough's codifier is authorized to:

- A. Renumber and format the provisions hereof as necessary for proper codification;
- B. Update internal and external cross-references affected by the consolidation of former Chapter 13 into Chapter 9;
- C. Preserve and appropriately relocate applicable legislative histories, amendment histories and editor's notes associated with provisions continued by this Ordinance;
- D. Update the Code's table of contents, index, disposition lists and similar codification materials; and
- E. Make non-substantive grammatical, punctuation, capitalization, formatting and typographical corrections necessary for consistent codification.

No authority granted by this section shall permit the codifier to make a substantive change to this Ordinance.

SECTION 7. Effective Date.

This Ordinance shall take effect upon final passage and publication according to law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at a regular meeting of the Borough Council of the Borough of South River, in the County of Middlesex, State of New Jersey, held on September 14, 2026, and will be considered for second reading and final passage at the regular meeting of said Governing Body to be held on the 5th day of October, 2026, at 7:00 p.m., or as soon thereafter as this matter can be reached, at the Council Chamber of the Criminal Justice Building located at 61 Main Street, South River, New Jersey, and/or virtually via Zoom meeting code 826 6082 9597: password: 000000 at which time all persons interested shall be given an opportunity to be heard concerning this ordinance.

Introduced 9-14-26

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Councilwoman DaSilva</i>			X			
<i>Councilman Donato</i>			X			
<i>Councilman Dziemian</i>			X			
<i>Councilman Giannakopoulos</i>			X			
<i>Councilman Gurchensky</i>		X	X			
<i>Council President DeSantis</i>	X		X			

Silvana Jaeckle

Silvana Jaeckle
Deputy Municipal Clerk
Borough of South River

Adopted 10-5-26

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Councilwoman DaSilva</i>						
<i>Councilman Donato</i>						
<i>Councilman Dziemian</i>						
<i>Councilman Giannakopoulos</i>						
<i>Councilman Gurchensky</i>						
<i>Council President DeSantis</i>						

Silvana Jaeckle
Deputy Municipal Clerk
Borough of South River

MEMO TO: Mayor and Borough Council, Borough of South River
FROM: Justin B. Cornell, P.E., C.M.E., Borough Engineer's Office *JBC*
DATE: October 5, 2026
RE: Capital Project Status Report
South River, New Jersey
Our File No.: PSR00046.01

❑ **NJDOT FY 2023 Local Transportation Projects Grant**

- The Borough received a \$575,000 grant for the Improvements to Albourne Street from Ferris Street to Seppi Avenue, Franklin Street from Wilson Avenue to Pulawski Avenue and Olchaskey Avenue from Kamm Avenue to Prentice Avenue.
- Crossroads Paving has mobilized to Franklin Street to install storm sewer. Storm Sewer Improvements are expected to continue through the month of October. Concrete work and Paving to follow.

❑ **NJDOT FY 2025 Local Aid Program**

- The Borough received a \$506,913.00 grant for the following roads:
 - Prentice Avenue from Willett Avenue to Sheldon Avenue.
 - Tice Avenue from the Old Bridge Turnpike to David Street.
 - Cleveland Avenue from Virginia Street to Terminus.
- Fernandes Construction substantially completed the project. Our office prepared a punchlist and submitted to the NJDOT for their final review.

❑ **2025 Electrical Substation Maintenance**

- The project was approved for award in the amount of \$131,540.00 to RESA Service, LLD of Farmingdale, New Jersey. Signed contracts were submitted to the Borough.
- Work is continuing on the Electrical Substation Improvements.

❑ **NJDOT FY 2026 Local Aid Program**

- The Borough received a \$582,753.00 grant for the following roads:
 - Mercer Street from Willett Avenue to Johnson Place.
 - Lyons Street from the Sunset Street to Frandsen Avenue.
 - Mitchell Avenue from Old Bridge Turnpike to Garden Street.
- Project Design is nearing completion. Our office has also added all applications from the residential curb and sidewalk replacement program to the scope of the project. Upon completion of all documents the project will be sent to the NJDOT for review.

❑ **NJDOT FY 2027 Local Aid Program**

- Our office submitted an application to the NJDOT for improvements to the following roads:
 - John Street from Old Bridge Turnpike to Rose Street.
 - Hollander Street from John Street to Amherst Street.
 - Nelson Street from East Prospect Street to Chestnut Street.
- Our office submitted an additional application to the NJDOT for bike path improvements from Grekoski Park to Bissett's Recreation Area.

RESOLUTION 2026-250

RESOLUTION AUTHORIZING THE APPOINTMENT OF KIMBERLY ZIELINSKI TO THE POSITION OF PART-TIME ADMINISTRATIVE ASSISTANT

I, Peter S. Guindi, Mayor, with the advice and consent of the Council of the Borough of South River, do hereby appoint Kimberly Zielinski to the position of Part-Time Administrative Assistant at a rate of \$25.00/per hour effective September 23, 2026.

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Councilwoman DaSilva</i>						
<i>Councilman Donato</i>						
<i>Councilman Dziemian</i>						
<i>Councilman Giannakopoulos</i>						
<i>Councilman Gurchensky</i>						
<i>Council President DeSantis</i>						

I do hereby certify that the foregoing is a true and exact copy of authorization to approve the foregoing resolution adopted by the Mayor and Borough Council of South River on October 5, 2026.

Silvana Jaeckle
Deputy Municipal Clerk
Borough of South River

RESOLUTION 2026-251

**RESOLUTION AUTHORIZING CONDITIONAL APPOINTMENT OF POLICE OFFICER JORDAN STOVEKEN TO
THE BOROUGH OF SOUTH RIVER POLICE DEPARTMENT**

WHEREAS, the Borough of South River Police Department interviewed candidates for the opening of a Police Officer position; and

WHEREAS, the South River Police Chief, Mark Tinitigan, recommends Jordan Stoveken for said Police Officer position pending successful completion of a comprehensive medical and psychological exams as well as the mandatory substance abuse test; and

WHEREAS, the Borough of South River Mayor and Council desire to appoint Jordan Stoveken as a Borough of South River Police Officer.

NOW, THEREFORE, BE IT RESOLVED, the Borough of South River Mayor and Council, do hereby authorize the appointment of Jordan Stoveken as Police Officer of the Borough of South River Police Department to be paid an annum salary pursuant to the South River Police Department current contract and the effective start date is October 22, 2026.

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Councilwoman DaSilva</i>						
<i>Councilman Donato</i>						
<i>Councilman Dziemian</i>						
<i>Councilman Giannakopoulos</i>						
<i>Councilman Gurchensky</i>						
<i>Council President DeSantis</i>						

I do hereby certify that the foregoing is a true and exact copy of authorization to approve the foregoing resolution adopted by the Mayor and Borough Council of South River on October 5, 2026.

Silvana Jaeckle
Deputy Municipal Clerk
Borough of South River



SOUTH RIVER POLICE DEPARTMENT

Mark E. Tinitigan
Chief of Police
61 Main Street
South River, NJ 08882
Phone: (732) 238-1000
Fax: (732) 613-6103

September 19, 2026

Mayor Peter S. Guindi
Borough of South River
48 Washington Street
South River, NJ 08882

Re: Appointment of New Police Officer

Dear Mayor,

The screening process for the following candidate for conditional appointment as a Police Officer with the South River Police Department has been completed:

- Jordan Stoveken

I respectfully recommend Mr. Stoveken for appointment to the position of Police Officer. This conditional appointment is contingent upon his successful completion of the following:

- Graduation from PTC Certified Police Academy
- Comprehensive medical examination
- Psychological evaluation
- Mandatory substance abuse testing

Mr. Stoveken is set to graduate from the Atlantic County Police Academy on **October 22, 2026**, earning his Police Training Commission (PTC) certificate.

Accordingly, I recommend that a resolution authorizing his appointment be placed on the agenda for the **October 5, 2026**, Borough Council meeting, with an effective appointment date of October 23, 2026, contingent upon the successful completion of all outstanding requirements.

A formal "Swearing-In" Ceremony may be scheduled for a later date. Please feel free to contact me if you have any questions or require additional information.

Respectfully,

A handwritten signature in black ink, appearing to read "Mark E. Tinitigan".
Mark E. Tinitigan
Chief of Police

SERVING WITH

DUTY, HONOR & COURAGE
SINCE 1917

RESOLUTION 2026-252
TAX OVERPAYMENT REFUND

WHEREAS, the official tax records of the Borough of South River, New Jersey show certain adjustments, recessions, amendments, cancellations, corrections, refunds and uncollectibles should be made on certain accounts due to various reasons; and

WHEREAS, the Tax Collector recommends these changes as listed; and

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED that the Borough Tax Collector be and he is authorized to make the necessary adjustments, indicated below and any attached list.

LOT & BLOCK	REASON	NAME & ADDRESS	PROPERTY LOCATION	AMOUNT
B157 L19	Overpayment	Luis Miguel Garcia 5 Washington Street South River, NJ 08882	5 Washington Street	\$1,446.16

Check payable to: RealSafe Title, LLC
 111 Littleton Road, Suite 301
 Parsippany, NJ 07054

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Councilwoman DaSilva</i>						
<i>Councilman Donato</i>						
<i>Councilman Dziemian</i>						
<i>Councilman Giannakopoulos</i>						
<i>Councilman Gurchensky</i>						
<i>Council President DeSantis</i>						

I do hereby certify that the foregoing is a true and exact copy of authorization to approve the foregoing resolution adopted by the Mayor and Borough Council of South River on October 5, 2026.

Silvana Jaeckle
Deputy Municipal Clerk
Borough of South River

REQUEST FOR COUNCIL ACTION

DATE: 9/28/26

RESOLUTION: ✓

ORDINANCE:

OTHER REASON FOR REQUEST (ATTACH BACK-UP):

TAX REFUND (DUPLICATE PAYMENT)
- 5 WASHINGTON ST

FUNDS APPROPRIATED:

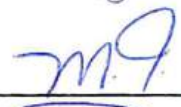
YES

NO



DEPARTMENT HEAD





APPROVED/DISAPPROVED ADMINISTRATOR

RESOLUTION 2026-253

**RESOLUTION OF THE BOROUGH OF SOUTH RIVER, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AUTHORIZING
A MERCANTILE LICENSE REFUND**

WHEREAS, the official Borough Clerk records of the Borough of South River, New Jersey show certain adjustments, recessions, amendments, cancellations, corrections, refunds, and uncollectible should be made on certain accounts due to various reasons; and

WHEREAS, the Chief Financial Officer recommends these changes as listed below; and

<u>Reason</u>	<u>Name& Address</u>	<u>Amount</u>
Payment in error	Daisy's Liquors Inc. 64 Jackson Street South River, NJ 08882	\$25.00
Payment in error	In the Doghouse 171 Hillside Avenue South River, NJ 08882	\$50.00

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED that the Borough of South River Mayor and Council hereby authorize the Borough Clerks Office to make the necessary adjustments as indicated.

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Councilwoman DaSilva</i>						
<i>Councilman Donato</i>						
<i>Councilman Dziemian</i>						
<i>Councilman Giannakopoulos</i>						
<i>Councilman Gurchensky</i>						
<i>Council President DeSantis</i>						

I do hereby certify that the foregoing is a true and exact copy of authorization to approve the foregoing resolution adopted by the Mayor and Borough Council of South River on October 5, 2026.

Silvana Jaeckle
Deputy Municipal Clerk
Borough of South River

RESOLUTION 2026-254

RESOLUTION OF THE BOROUGH OF SOUTH RIVER, COUNTY OF MIDDLESEX,
STATE OF NEW JERSEY AUTHORIZING AN ESCROW REFUND

WHEREAS, the official Borough Clerk records of the Borough of South River, New Jersey show certain adjustments, recessions, amendments, cancellations, corrections, refunds, and uncollectible should be made on certain accounts due to various reasons; and

WHEREAS, the Borough Clerk recommends these changes as listed below; and

<u>Reason</u>	<u>Name& Address</u>	<u>Amount</u>
Escrow Refund	Meredeth Larson	\$200.00
Dumpster removal	79 New Street	
From Fourth Street	South River, NJ 08882	

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED that the Borough of South River Mayor and Council hereby authorize the Borough Clerks Office to make the necessary adjustments as indicated.

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Councilwoman DaSilva</i>						
<i>Councilman Donato</i>						
<i>Councilman Dziemian</i>						
<i>Councilman Giannakopoulos</i>						
<i>Councilman Gurchensky</i>						
<i>Council President DeSantis</i>						

I do hereby certify that the foregoing is a true and exact copy of authorization to approve the foregoing resolution adopted by the Mayor and Borough Council of South River on October 5, 2026.

Silvana Jaeckle
Deputy Municipal Clerk
Borough of South River

RESOLUTION 2026-255

**RESOLUTION OF THE BOROUGH OF SOUTH RIVER, COUNTY OF MIDDLESEX,
STATE OF NEW JERSEY AUTHORIZING THE REQUISITION OF FUNDS FOR
PAYMENT TO THE CUSTODIAN OF THE SCHOOL MONIES**

WHEREAS, pursuant to the applicable Statutes of the State of New Jersey, the Local School District is required to requisition funds for Operating Expense and Debt Service Expense from the Borough; and

WHEREAS, a requisition dated September 24, 2026, has been received from the Local School District for the following amount:

CURRENT OPERATING EXPENSE:	\$1,852,639.00
RESTORED FUNDS:	0.00
DEBT SERVICE EXPENSE:	<u>0.00</u>
TOTAL	\$1,852,639.00

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Mayor and Borough Council of the Borough of South River that the Chief Financial Officer is hereby authorized and directed to draw the above stated amount from the proper accounts and pay to the Custodian of the School Monies the amount so drawn pursuant to the applicable Statutes of the State of New Jersey by November 6, 2026.

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Councilwoman DaSilva</i>						
<i>Councilman Donato</i>						
<i>Councilman Dziemian</i>						
<i>Councilman Giannakopoulos</i>						
<i>Councilman Gurchensky</i>						
<i>Council President DeSantis</i>						

I, Silvana Jaeckle, do hereby certify that the foregoing is a true and exact copy of authorization to approve the foregoing resolution adopted by the Mayor and Borough Council of South River on October 5, 2026

Silvana Jaeckle
Deputy Municipal Clerk
Borough of South River

Requisition for Taxes

November 2026 Payment

Resolved: that the amount of district taxes needed to meet the obligations of this Board for the next eight weeks is \$1,852,639.00 and that the South River Municipal Government is hereby requested to place in the hands of the Custodian of School Monies that amount by November 6, 2026, in accordance with the statutes relating thereto.

Johnny Rosa, SBA/Board Secretary

Amount of District Tax Approved	<u>\$22,320,951.00</u>
Amount Received (as of September 4, 2026)	<u>\$ 5,647,200.00</u>
Amount of this Request	<u>\$ 1,852,639.00</u>
Balance of the Credit to the Board of Education	<u>\$14,821,112.00</u>

RESOLUTION 2026-256

**RESOLUTION AUTHORIZING A SPECIAL EVENTS PERMIT TO HIGH END CANNABIS CORP.
FOR A GRAND OPENING EVENT TO BE HELD ON OCTOBER 3, 2026**

WHEREAS, High End Cannabis Corp., located at 109 Water Street, South River New Jersey, had applied for a Special Events Permit on September 21, 2026, for a Grand Opening Event that was held at 109 Water Street, South River on Saturday, October 3, 2026, from 11:00 a.m. to 8:00 p.m.; and

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED, by the Mayor and Borough Council of the Borough of South River that the application of High End Cannabis Corp. for a Grand Opening Event that was held at 109 Water Street, South River on Saturday, October 3, 2026, from 11:00 a.m. to 8:00 p.m. is hereby approved.

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Councilwoman DaSilva</i>						
<i>Councilman Donato</i>						
<i>Councilman Dziemian</i>						
<i>Councilman Giannakopoulos</i>						
<i>Councilman Gurchensky</i>						
<i>Council President DeSantis</i>						

I, Silvana Jaeckle, do hereby certify that the foregoing is a true and exact copy of authorization to approve the foregoing resolution adopted by the Mayor and Borough Council of South River on October 5, 2026

Silvana Jaeckle
Deputy Municipal Clerk
Borough of South River

RESOLUTION 2026-257
RESOLUTION AUTHORIZING 2026 SALARIES OF CERTAIN OFFICIALS AND EMPLOYEES

WHEREAS, the Borough of South River is in need of certain officials and employees to administer, manage, and perform the day to day operations at the Borough of South River; and

WHEREAS, these officials and employees shall be compensated for the performance of their duties; and

WHEREAS, the compensation proposed for the incumbency in the following office and positions shall fall within the salary range approved by the Mayor and Council of the Borough of South River; and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Mayor and Borough Council of the Borough of South River, County of Middlesex, State of New Jersey, that the official and employee listed are to be paid \$37.50/hour, effective September 3, 2026:

DEPARTMENT OF PUBLIC SAFETY

Special Law Enforcement Officers, Class III (SLEO III):

Chino Kang

Todd Kutcher

Consuelo Perez

John Podolski, Jr.

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Councilwoman DaSilva</i>						
<i>Councilman Donato</i>						
<i>Councilman Dziemian</i>						
<i>Councilman Giannakopoulos</i>						
<i>Councilman Gurchensky</i>						
<i>Council President DeSantis</i>						

I do hereby certify that the foregoing is a true and exact copy of authorization to approve the foregoing resolution adopted by the Mayor and Borough Council of South River on October 5, 2026.

Silvana Jaeckle
Deputy Municipal Clerk
Borough of South River

RESOLUTION 2026-258

**RESOLUTION AUTHORIZING THE AWARDING OF A CONTRACT FOR
HEAVY TRUCK REPAIR**

WHEREAS, the Borough of South River requires heavy truck repair and maintenance services for the Borough on an as-needed basis, as determined by the Director of Public Works; and

WHEREAS, under the New Jersey Local Public Contracts Law, the Borough sought public bids for such Services in a fair and open manner consistent with N.J.S.A. 19:44A-20.5; and

WHEREAS the Borough publicly advertised and received invitations for bids consistent with N.J.S.A. 40A:11-4a on September 30, 2026, at 11:30 A.M., and

WHEREAS the Borough received two (2) bids on the above date, to wit:

- A&T Fleet Service, 81 US Route 46, Fairfield, NJ 07004
- Norcia Corporation, 451 Black Horse Lane, North Brunswick, NJ 08905

WHEREAS, Norcia Corporation, 451 Black Horse Lane, North Brunswick, NJ 08905, has been determined to be the lowest responsible bidder per N.J.S.A. 40A:11-4a; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the municipal budget in account number(s): 6-01-26-315-000, 6-02-55-502-202, 6-03-55-502-202.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Plainsboro, that the contract for public bid for Heavy Truck Repair is hereby awarded to Norcia Corporation, 451 Black Horse Lane, North Brunswick, NJ 08905, and that the Mayor is authorized to enter into the contract for one (1) year as per the bid documents, with the option to extend as per N.J.S.A. 40A:11-15.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to:

- Borough Administrator
- Chief Financial Officer
- Director of Public Works
- Norcia Corporation
451 Black Horse Lane, North Brunswick, NJ 08905

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Councilwoman DaSilva						
Councilman Donato						
Councilman Dziemian						
Councilman Giannakopoulos						
Councilman Gurchensky						
Council President DeSantis						

I, Silvana Jaeckle, do hereby certify that the foregoing is a true and exact copy of authorization to approve the foregoing resolution adopted by the Mayor and Borough Council of South River on October 5, 2026

Silvana Jaeckle
Deputy Municipal Clerk
Borough of South River

RESOLUTION 2026-259

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF SOUTH RIVER TO PROVIDE FOR THE TRANSFER
OF YEAR 2026 BUDGET APPROPRIATION**

WHEREAS, there appears to be insufficient funds in certain accounts of the 2026 Budget to meet the demands thereon for the balance of the year;

WHEREAS, there appears to be a surplus in other such accounts over and above the demands for the balance of the year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of South River that in accordance with the provisions of R.S. 40A:4-58, the surplus in the accounts herein before mentioned be, and the same is hereby transferred to the accounts mentioned as being insufficient to meet demands.

BE IT FURTHER RESOLVED that the Chief Financial Officer be and he is hereby authorized and directed to make the following transfers effective November 1, 2026:

CURRENT FUND

From:

Salaries and Wages:

Borough Clerk	\$ 15,000.00	
Municipal Court	\$ 15,000.00	
Code Enforcement	\$ 10,000.00	
Office on Aging	<u>\$ 20,000.00</u>	
	Subtotal	\$ 60,000.00

Other Expenses:

Group Health Benefits	<u>\$100,000.00</u>	
	Subtotal	\$100,000.00

Total \$160,000.00

To:

Salary and Wages:

General Administration	\$ 5,000.00	
Collection of Taxes	\$ 5,000.00	
Maintenance of Parks	\$ 20,000.00	
Uniform Construction Code	<u>\$ 15,000.00</u>	
	Subtotal	\$ 45,000.00

Other Expenses:

General Administration	\$ 5,000.00	
Legal Services	\$ 30,000.00	
Engineering	\$ 5,000.00	
Road Repairs	\$ 10,000.00	
Vehicle Maintenance	\$ 30,000.00	
Telephone	\$ 5,000.00	
Heat	\$ 5,000.00	
Gasoline	<u>\$ 25,000.00</u>	
	Subtotal	\$115,000.00

Total \$160,000.00

WATER UTILITY OPERATING FUND**From:**

Salaries and Wages \$ 75,000.00
Purchase of Water \$ 25,000.00

Total \$ 100,000.00

To:

Operating \$ 25,000.00
Professional Services \$ 75,000.00

Total \$100,000.00

ELECTRIC UTILITY OPERATING FUND**From:**

Operating \$ 50,000.00
Insurance \$ 50,000.00
Salaries & Wages \$ 50,000.00

Total \$150,000.00

To:

Purchase Power \$100,000.00
Professional Services \$50,000.00

Total \$150,000.00

BE IT FURTHER RESOLVED that any additional transfer required prior to January 1, 2027, shall be by the recommendation of the Chief Financial Officer, approved in writing by the Borough Administrator and ratified by the Borough Council.

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Councilwoman DaSilva</i>						
<i>Councilman Donato</i>						
<i>Councilman Dziemian</i>						
<i>Councilman Giannakopoulos</i>						
<i>Councilman Gurchensky</i>						
<i>Council President DeSantis</i>						

I do hereby certify that the foregoing is a true and exact copy of authorization to approve the foregoing resolution adopted by the Mayor and Borough Council of South River on October 5, 2026.

Silvana Jaeckle
Deputy Municipal Clerk
Borough of South River

RESOLUTION 2026-260

RESOLUTION AUTHORIZING CERTAIN UTILITY REFUNDS

WHEREAS, the official utility records of the Borough of South River, New Jersey show certain refunds which include electric, water and consumer deposits (CD); and

WHEREAS, the Collector of Utility Revenue recommends that the following refunds should be made to the consumer noted herein below listed; and

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Borough Council of the Borough of South River that the Collector of Utility Revenue is hereby authorized to make the following refunds and adjustments indicated below and any attached list.

<u>ACCOUNT #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT OF CHECK</u>
65-999-004-384 ELEC CURRENT	BETSAIDA BOYNTON 4 CONGRESS LANE SOUTH RIVER, NJ 08882	\$62.16
65-999-008-094 CD	CHARLES CARAMICO 256 ADIRONDACK AVE SPOTSWOOD, NJ 08884	\$126.85
65-999-854-382 CD	DAVID DZIEDZIAK 9 DALLENBACH LN EAST BRUNSWICK, NJ 08816	\$256.76
65-999-009-504 CD	SHANNON GARAHAN 9 SUMMIT RD APT C4A SOUTH RIVER, NJ 08882	\$25.71
65-999-010-051 CD	EDWIN MIGUEL VILLA MOROCHO VERONICA LIGIA 103-22 52ND AVE APT 3 CORONA, NY 11368	\$119.47
65-999-008-917 CD	JACQUELINE TEAHL & JOSEPH O'NEILL 3346 EDMONT ST PHILADELPHIA, PA 19134	\$31.81
65-999-010-044 CD	MORRIS & LISA SEIDMAN 2 PILGRIM RUN EAST BRUNSWICK, NJ 08816	\$142.41
65-999-008-934 CD	THOMAS PAULIKAS & RACHEL SETEK 2 LEGACY PL APT 239 EAST BRUNSWICK, NJ 08816	\$139.26
65-999-000-995 CD	IRINA SURZHKO 340 WHITEHEAD AVE APT 113 SOUTH RIVER, NJ 08882	\$200.00

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Councilwoman DaSilva</i>						
<i>Councilman Donato</i>						
<i>Councilman Dziemian</i>						
<i>Councilman Giannakopoulos</i>						
<i>Councilman Gurchensky</i>						
<i>Council President DeSantis</i>						

I do hereby certify that the foregoing is a true and exact copy of authorization to approve the foregoing resolution adopted by the Mayor and Borough Council of South River on October 5, 2026.

Silvana Jaeckle
Deputy Municipal Clerk
Borough of South River

REQUEST FOR COUNCIL ACTION

DATE: 10/1/26

RESOLUTION: ✓

ORDINANCE:

OTHER REASON FOR REQUEST (ATTACH BACK-UP):

UTILITY RETURNS

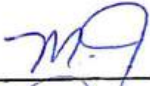
FUNDS APPROPRIATED:

YES

NO



DEPARTMENT HEAD



APPROVED/DISAPPROVED ADMINISTRATOR

RESOLUTION 2026-261
RESOLUTION APPROVING THE BILLS AND CLAIMS LIST

BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of South River, in the County of Middlesex and the State of New Jersey that all bills, claims and statements against the Borough, in the total amount of \$1,147,915.99 and previously paid claims in the amount of \$2,898,331.94 listing attached, have been duly itemized, audited, approved and signed by the proper officers of the Borough, be and the same are hereby ordered paid.

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Councilwoman DaSilva</i>						
<i>Councilman DeSantis</i>						
<i>Councilman Donato</i>						
<i>Councilman Dziemian</i>						
<i>Councilman Giannakopoulos</i>						
<i>Councilman Gurchensky</i>						

I, Silvana Jaeckle, do hereby certify that the foregoing is a true and exact copy of authorization to approve the foregoing resolution adopted by the Mayor and Borough Council of South River on October 5, 2026

Silvana Jaeckle
Deputy Municipal Clerk
Borough of South River

Previously paid bills for 10/2/26							
Date	From	Account	Amount	To	Account	Amount	Comment
9/18/2026	Provident Unemployment					20747.56	
9/18/2026	Provident Electric Utility Account	989400486	\$ 20,747.56	PJM Settlement, Inc.		\$ 88,887.40	Unemployment 4/1-6/30/26
9/21/2026	Provident Current Account	989402094	\$ 88,887.40	Provident Payroll Account	889423703	\$ 339,511.77	Weekly Elect.Pymt. 9/1-9/9/26
9/21/2026	Provident Water Account	989400791	\$ 339,511.77	Provident Payroll Account	889423703	\$ 34,227.67	Payroll of 9/25/26
9/21/2026	Provident Electric Utility Account	989400486	\$ 34,227.67	Provident Payroll Account	889423703	\$ 68,805.77	Payroll of 9/25/26
9/21/2026	Provident Trust - Other Account	889423737	\$ 68,805.77	Provident Payroll Account	889423703	\$ 8,976.17	Payroll of 9/25/26
9/21/2026	Provident Parking Utility Account	889423687	\$ 8,976.17	Provident Payroll Account	889423703	\$ 1,329.98	Payroll of 9/25/26
9/21/2026	Provident Animal Control Account	889423687	\$ 1,329.98	Provident Payroll Account	889423703	\$ 666.00	Payroll of 9/25/26
9/21/2026	Provident Electric Utility Account	989400486	\$ 666.00	BP Energy		\$ 328,340.18	Mo. Elect.Pymt. 8/26
9/25/2026	Provident Electric Utility Account	989400486	\$ 328,340.18	PJM Settlement, Inc.		\$ 77,074.16	Weekly Elect.Pymt. 9/1-9/16/26
10/2/2026	Provident Electric Utility Account	989400486	\$ 77,074.16	PJM Settlement, Inc.		\$ 77,126.28	Weekly Elect.Pymt. 9/1-9/23/26
10/2/2026	Provident Current Account	989402094	\$ 77,126.28	South River Board of Ed		\$ 1,852,639.00	October School Tax Levy
			\$ 1,852,639.00				
			\$ 2,898,331.94			\$ 2,898,331.94	

Ranges		Item Status	Purchase Types	Misc		
Range: First to Last Rcvd Batch Id Range: First to Last		Open: N Void: N Paid: N Held: Y Aprv: N Rcvd: Y	Bid: Y State: Y Other: Y Exempt: Y	P.O. Type: All Format: Condensed Include Non-Budgeted: Y Vendors: All		
Vendor #	Name					
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
A0153	AHOLD USA, INC.					
26-02818	09/24/26	Food bank purchase	Open	\$744.00	\$0.00	
A0334	ALTEC INDUSTRIES INC					
26-02740	09/17/26	Repairs to Bucket #754	Open	\$433.50	\$0.00	
A0342	AMERIMARK, INC.					
26-02716	09/16/26	Tote Bags-CLEAN COMMUNITIES	Open	\$1,848.48	\$0.00	
A0519	ARROW ELEVATOR, INC.					
26-02903	10/02/26	Elevator Maint-October	Open	\$650.00	\$0.00	
A14287	ALJABA INVESTMENTS LLC					
26-02878	09/30/26	REFUND OF TAX PREM 25-00063	Open	\$3,100.00	\$0.00	
A2301	ANIXTER INC					
26-02466	08/18/26	Primary Elbows	Open	\$991.50	\$0.00	
26-02492	08/20/26	Supplies	Open	\$10,725.76	\$0.00	
			Vendor Total:	\$11,717.26		
A5019	AT&T CORP					
26-02826	09/25/26	BILLING FOR 8/11/26-9/10/26	Open	\$476.03	\$0.00	
A601	APRUZZESE MCDERMOTT MASTRO &					
26-02239	07/27/26	GENERAL LABOR MATTERS 7 & 8/26	Open	\$5,060.00	\$0.00	
A81226	AMAZON BUSINESS					
26-02672	09/08/26	CHEER BOWS	Open	\$245.40	\$0.00	
26-02739	09/17/26	9-11 Never Forget Flag, 3x5	Open	\$13.99	\$0.00	
26-02748	09/17/26	BIKE TUBES	Open	\$31.98	\$0.00	
26-02773	09/18/26	Assisted Tech - power banks	Open	\$1,649.75	\$0.00	
26-02820	09/24/26	Dropbox-lobby	Open	\$76.02	\$0.00	
26-02852	09/30/26	Scissors	Open	\$31.06	\$0.00	
26-02858	09/30/26	Stickers for S. River Day	Open	\$15.98	\$0.00	
			Vendor Total:	\$2,064.18		
ATTMO005	AT & T MOBILITY II LLC					
26-02911	10/02/26	SERVICE FOR 8/22-9/21/26-DPW	Open	\$851.69	\$0.00	
26-02912	10/02/26	SERVICE FOR 8/22-9/21/26-PD	Open	\$1,269.72	\$0.00	
26-02913	10/02/26	SERVICE FOR 8/27-9/26/26-FIRE	Open	\$420.64	\$0.00	
			Vendor Total:	\$2,542.05		
B0876	KIM BELL					
26-02899	10/01/26	Misc. program reimbursements	Open	\$310.03	\$0.00	
B0903	C BENTLEY'S CAR WASH					

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
B0903		C BENTLEY'S CAR WASH	Account Continued				
26-02746	09/17/26	BILLING FOR AUGUST 2026	Open	\$18.00	\$0.00		
B0952		BIGNELL PLANNING CONSULTANTS					
26-02728	09/16/26	PLANNER RETAINER 8/26	Open	\$400.00	\$0.00		
26-02729	09/16/26	DIAZ-2035	Open	\$275.00	\$0.00		
26-02730	09/16/26	SWINEFORD-2047	Open	\$125.00	\$0.00		
26-02755	09/17/26	DIAZ-2035	Open	\$462.50	\$0.00		
Vendor Total:				\$1,262.50			
B0960		BLUE CROSS/BLUE SHIELD OF NJ					
26-02776	09/22/26	DENTAL INSURANCE 10/26	Open	\$7,856.63	\$0.00		
B118		B&L TIRE SERVICE INC					
26-02765	09/18/26	Tow Baker #10 to DPW	Open	\$303.00	\$0.00		
B132		BETSAIDA BOYNTON					
26-02890	10/01/26	REFUND OF OVERPAYMENT	Open	\$62.16	\$0.00		
B141		BROTHERS MANAGEMENT ASSOC.					
26-02843	09/30/26	PETTING ZOO SOUTH RIVER DAY	Open	\$1,725.00	\$0.00		
B844		BEN SHAFFER RECREATION INC					
26-01666	06/11/26	PICKLEBALL COURT-VARGA PARK	Open	\$288,235.37	\$0.00		B
26-02423	08/13/26	SWINGS-SHEINFINE PARK	Open	\$2,956.94	\$0.00		
Vendor Total:				\$291,192.31			
BS88		BSTOCK TOOLS LLC					
26-02759	09/18/26	Quick Couple Fitting #BB9022	Open	\$36.50	\$0.00		
C1256		CAMBRIA AUTOMOTIVE CO., INC.					
26-02683	09/09/26	Repairs to Truck #29	Open	\$10,540.58	\$0.00		
C1333		CENTRAL JERSEY HEALTH INS.FUND					
26-02869	09/30/26	MEDICAL INSURANCE 11/26	Open	\$273,494.00	\$0.00		
C1336		CENCOM T/A CENTRAL JERSEY					
26-02907	10/02/26	Alarm Monitoring-4th Qtr 2026	Open	\$3,889.00	\$0.00		
C1482		CME ASSOCIATES					
24-02326	08/06/24	IMPROVEMENTS TO VARIOUS ROADS	Open	\$294.50	\$0.00		B
25-01886	06/25/25	IMPROV CLEVELAND/PRENTICE/TICE	Open	\$11,552.50	\$0.00		B
26-00666	03/04/26	IMP TO MERCER,LYONS,MITCHELL	Open	\$58.50	\$0.00		B
26-02770	09/18/26	VIEIRA-2034	Open	\$657.00	\$0.00		
26-02771	09/18/26	MARTINEZ-2034	Open	\$219.00	\$0.00		
26-02772	09/18/26	HAMILTON-1900	Open	\$1,043.00	\$0.00		
Vendor Total:				\$13,824.50			
C1496		CONNELL CONSULTING LLC					
26-02656	09/04/26	TRAINING	Open	\$169.00	\$0.00		
C1510		COMCAST					

Vendor #	Name					
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
C1510		COMCAST	Account Continued			
26-02719	09/16/26	SERVICE FOR 9/8-10/7/26	Open	\$271.80	\$0.00	
26-02720	09/16/26	SERVICE FOR 9/9-10/8/26	Open	\$399.28	\$0.00	
26-02721	09/16/26	SERVICE FOR 9/8-10/7/26	Open	\$463.34	\$0.00	
26-02722	09/16/26	SERVICE FOR 9/12-10/11/26	Open	\$158.69	\$0.00	
26-02723	09/16/26	SERVICE FOR 9/11-10/10/26	Open	\$141.01	\$0.00	
26-02779	09/22/26	SERVICE FOR 9/15-10/14/26	Open	\$407.40	\$0.00	
26-02780	09/22/26	SERVICE FOR 9/15-10/14/26	Open	\$325.04	\$0.00	
26-02781	09/22/26	SERVICE FOR 9/15-10/14/26	Open	\$331.52	\$0.00	
26-02782	09/22/26	SERVICE FOR 9/15-10/14/26	Open	\$305.16	\$0.00	
26-02784	09/22/26	SERVICE FOR 9/15-10/14/26	Open	\$256.36	\$0.00	
26-02789	09/22/26	SERVICE FOR 9/17-10/16/26	Open	\$675.76	\$0.00	
26-02793	09/22/26	SERVICE FOR 9/17-10/16/26	Open	\$136.90	\$0.00	
26-02806	09/24/26	SERVICE FOR 9/15-10/14/26	Open	\$372.45	\$0.00	
26-02827	09/25/26	BILLING FOR 9/15/26-10/14/26	Open	\$275.00	\$0.00	
		Vendor Total:		\$4,519.71		
C1511		COMCAST BUSINESS				
26-02816	09/24/26	SERVICE FOR 9/15-10/14/26	Open	\$2,516.48	\$0.00	
26-02817	09/24/26	SERVICE FOR 9/15-10/14/26-OEM	Open	\$452.66	\$0.00	
		Vendor Total:		\$2,969.14		
C1572		CIVICPLUS LLC				
26-02388	08/12/26	WEBSITE HOST 10/2/26-10/1/027	Open	\$6,405.73	\$0.00	
26-02389	08/12/26	CP & CR RENEWAL10/2/26-10/1/27	Open	\$6,290.25	\$0.00	
		Vendor Total:		\$12,695.98		
C189		CHARLES CARAMICO				
26-02891	10/01/26	REFUND OF CD	Open	\$126.85	\$0.00	
D076		DIVAL SAFETY EQUIPMENT INC				
26-02659	09/04/26	Gloves-CLEAN COMMUNITIES	Open	\$955.38	\$0.00	
D149		DAVID DZIEDZIAK				
26-02892	10/01/26	REFUND OF CD	Open	\$256.76	\$0.00	
D150		DAISY'S LIQUORS INC				
26-02888	10/01/26	REFUND OF MERTCANTILE LICENSE	Open	\$25.00	\$0.00	
D151		IN THE DOG HOUSE				
26-02889	10/01/26	REFUND OF MERCANTILE LICENSE	Open	\$50.00	\$0.00	
E1410		EKOS INC				
26-02357	08/06/26	Onboarding EKOS Software-Fuel	Open	\$3,000.00	\$0.00	
E2025		REINA TIRE SERVICE INC				
26-02545	08/26/26	Flat Repairs/Mount Tires	Open	\$1,149.45	\$0.00	
E2036		EAST BRUNSWICK SUPPLY, INC.				
26-02553	08/26/26	Supplies	Open	\$932.37	\$0.00	

Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
E2040		TOWNSHIP OF EAST BRUNSWICK					
26-01846	06/19/26	EMS SERVICES 11/26	Open	\$2,000.00	\$0.00		
26-01852	06/19/26	RADIO COMMUNICATION 11/26	Open	\$6,859.38	\$0.00		
		Vendor Total:		\$8,859.38			
E2041		TOWNSHIP OF EAST BRUNSWICK					
26-02767	09/18/26	HYDRANT REPAIR-6 OLCHASKEY AVE	Open	\$4,224.83	\$0.00		
E2044		RONZ & KIDS, LLC					
26-02785	09/22/26	BAGS FOR FARMERS MARKET	Open	\$650.00	\$0.00		
E2046		EAST COAST EMERG. LIGHTING INC					
26-02234	07/27/26	FD Vehicle Repairs	Open	\$6,242.70	\$0.00		
E2421		EPIC SPORTS, INC.					
26-02559	08/26/26	ROUND SOCCER GOALS	Open	\$6,009.56	\$0.00		
E44		EAST BRUNSWICK ANIMAL HOSPITAL					
26-02769	09/18/26	TNR kitten	Open	\$367.79	\$0.00		
E5110		ENGINEERED SOLUTIONS CORP					
26-02711	09/11/26	Water Eng. Services-7/26	Open	\$27,595.00	\$0.00		
EAST8733		EASTERN ARMORED SERVICES, INC.					
26-01951	06/24/26	ARMORED CAR SERVICES 10/26	Open	\$780.00	\$0.00		
F094		NANCY FUCCILE					
26-02882	10/01/26	Sept. strength train classes	Open	\$250.00	\$0.00		
F2771		FBI NATIONAL ACAD ASSOC NJ CHA					
26-02745	09/17/26	FBINAA NJ CHAPTER 3RD QUARTER	Open	\$130.00	\$0.00		
F300		FRANK'S PIZZA OF EB INC					
26-02866	09/30/26	PIZZA FOR ACTIVE SHOOTER TRAIN	Open	\$479.30	\$0.00		
G093		MELISSA GEARDINO					
26-02885	10/01/26	Reimburse Oct. event supplies	Open	\$5.99	\$0.00		
G107		STEFFANIE M GALLANTE					
26-02883	10/01/26	Sept. yoga classes	Open	\$200.00	\$0.00		
G126		SHANNON GARAHAN					
26-02893	10/01/26	REFUND OF CD	Open	\$25.71	\$0.00		
H050		HACKENSACK MERIDIAN TEAM HEALT					
26-02796	09/24/26	Firefighter physical	Open	\$135.00	\$0.00		
H1709		HUNTER CARRIER SERVICES LLC					
26-02718	09/16/26	LONG DISTANCE SVS 8/26	Open	\$748.15	\$0.00		
H3369		HACH COMPANY					

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
H3369		HACH COMPANY	Account Continued				
26-02737	09/17/26	#2947600 Buffer Solution Kit	Open	\$41.02	\$0.00		
26-02758	09/18/26	Treatment Plant Supplies	Open	\$359.20	\$0.00		
		Vendor Total:		\$400.22			
H3708		HOME DEPOT					
26-02710	09/11/26	Blanket - Supplies	Open	\$1,027.45	\$0.00		
H3719		HOME NEWS TRIBUNE					
26-02815	09/24/26	ASSIGNMENT NEWSPAPER AD	Open	\$81.44	\$0.00		
H3739		THE HOSE SHOP, INC.					
26-01713	06/16/26	Hose Repairs	Open	\$224.14	\$0.00		
I4225		INSTITUTE FOR PROF.DEVELOPMENT					
26-02849	09/30/26	LEGISLATIVE ONLINE TAX SEMINAR	Open	\$50.00	\$0.00		
J1765		JCI JONES CHEMICALS INC					
26-02577	08/26/26	Sodium Hypochlorite	Open	\$1,201.52	\$0.00		
26-02578	08/26/26	50% Caustic Soda	Open	\$2,375.57	\$0.00		
26-02579	08/26/26	50% Caustic Soda	Open	\$3,566.49	\$0.00		
26-02580	08/31/26	50% Caustic Soda	Open	\$3,560.22	\$0.00		
26-02581	08/31/26	Sodium Hypochlorite	Open	\$901.14	\$0.00		
26-02676	09/09/26	50% Caustic Soda	Open	\$3,572.76	\$0.00		
26-02677	09/09/26	Sodium Hypochlorite	Open	\$1,201.52	\$0.00		
		Vendor Total:		\$16,379.22			
J4538		J.HARRIS ACADEMY OF POLICE					
26-02658	09/04/26	TRAINING FOR J. TORRES	Open	\$189.00	\$0.00		
J4694		JOHNNY ON THE SPOT, LLC.					
26-02717	09/16/26	PORTA JOHN FOR FARMS MARKET	Open	\$30.63	\$0.00		
26-02766	09/18/26	CHAIN FENCE 9/14-10/11/26-PD	Open	\$27.25	\$0.00		
26-02919	10/02/26	PORTA JOHNS 9/1-9/30/26	Open	\$459.41	\$0.00		
		Vendor Total:		\$517.29			
K225		KYOCERA/DUPLITRON					
26-02886	10/01/26	OOA Sept. copier contract	Open	\$245.10	\$0.00		
26-02909	10/02/26	COPIER LEASE 10/8-11/7/26	Open	\$278.46	\$0.00		
		Vendor Total:		\$523.56			
K4907		KEEGAN TECH&TESTING ASSOC.,INC					
26-02191	07/20/26	NJDOT CORE & PAVEMENT TESTING	Open	\$2,610.00	\$0.00		
K825		KYOCERA DOCUMENT SOLUTIONS					
26-02841	09/30/26	October Lease-DPW Copier	Open	\$135.00	\$0.00		
L081		ROBERT SCOTT LAMOUNTAIN					
26-02161	07/16/26	MONTHLY PROSECUTOR 10/26	Open	\$1,500.00	\$0.00		
L108		MEREDITH LARSON					
26-02867	09/30/26	REFUND OF DUMPSTER PERMIT	Open	\$200.00	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
L108		MEREDITH LARSON	Account Continued				
L5241		LIFESAVERS, INC.					
26-02649	09/04/26	AED BATTERY/PAD PACKAGE	Open	\$2,866.50	\$0.00		
L5262		JOHN LIONETTI ASSOCIATES					
26-02726	09/16/26	Used Oil Removal-Tonnage Grant	Open	\$80.00	\$0.00		
L5310		LOMBARDI & LOMBARDI PA					
26-02756	09/17/26	DIAZ-2035	Open	\$199.50	\$0.00		
26-02870	09/30/26	PREROGATIVE WRITS-NURTURING	Open	\$589.00	\$0.00		
26-02871	09/30/26	TIOUMBELEKCHIEFF-2025	Open	\$19.00	\$0.00		
26-02872	09/30/26	VIEIRA-2034	Open	\$114.00	\$0.00		
26-02873	09/30/26	ROCHA-1933	Open	\$38.00	\$0.00		
26-02874	09/30/26	AJ ANDRE & JR PROPERTIES-1872	Open	\$76.00	\$0.00		
26-02875	09/30/26	SWINEFORD-2047	Open	\$152.00	\$0.00		
26-02876	09/30/26	DIAZ-2035	Open	\$76.00	\$0.00		
		Vendor Total:		\$1,263.50			
L5323		GEORGE LOGAN TOWING, INC.					
26-02725	09/16/26	Tow New Pick-up to Cliffside	Open	\$596.20	\$0.00		
LERET005		LERETA					
26-02752	09/17/26	REFUND OF OVERPAYMENT	Open	\$2,773.64	\$0.00		
M198		VICKI MOSCO					
26-02634	09/03/26	REFUND FOR SOCCER	Open	\$75.00	\$0.00		
M206		METRO ACCESS CONTROL LLC					
26-02915	10/02/26	Service Call 9/30/26-DPW Gate	Open	\$449.00	\$0.00		
M235		MCINTOSH CONTROLS CORP OF NJ					
26-02595	08/31/26	Leveling Sensors-Treatment PI	Open	\$1,800.95	\$0.00		
M238		EDWIN MIGUEL VILLA MOROCHO					
26-02894	10/01/26	REFUND OF CD	Open	\$119.47	\$0.00		
M5421		W.B.MASON CO.					
26-01509	05/27/26	Janitorial Supplies	Open	\$2,162.80	\$0.00		
26-02783	09/22/26	office supplies	Open	\$769.87	\$0.00		
		Vendor Total:		\$2,932.67			
M5428		MADISON NAT.LIFE INS.CO.,INC.					
26-02777	09/22/26	GROUP TERM DIS LIFE&AD&D 10/26	Open	\$976.85	\$0.00		
M5640		MIDATLANTIC TRUCK CENTRE, INC.					
26-02673	09/09/26	Repairs to Truck #758	Open	\$31,777.36	\$0.00		
M5707		MIDDLESEX WELDING SALES,CO,INC					
26-02549	08/26/26	Cyclinder Rentals-September	Open	\$76.50	\$0.00		

Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
M5713		MIDD.CTY.IMPROVEMENT AUTHORITY					
26-02762	09/18/26	ASL Carts-Tonnage Grant	Open	\$285.00	\$0.00		
26-02763	09/18/26	Commingle Collection-ASL-AUG.	Open	\$37,404.33	\$0.00		
26-02774	09/22/26	Brush to MCIA - August	Open	\$3,884.18	\$0.00		
		Vendor Total:		\$41,573.51			
M5726		MUNICIPAL COURT ADMIN. OF NJ					
26-02791	09/22/26	League of Mun classes	Open	\$390.00	\$0.00		
M5857		MOTOROLA					
26-02008	07/01/26	BATTERIES FOR PORTBALE RADIOS	Open	\$1,391.20	\$0.00		
N203		NJ NENA A NJ NON PROFIT CORP					
26-02652	09/04/26	2026 CONFERENCE-K. MAYERS	Open	\$325.00	\$0.00		
26-02653	09/04/26	2026 CONFERENCE-A. DEHANES	Open	\$375.00	\$0.00		
26-02654	09/04/26	2026 CONFERENCE-D. GUNDERSON	Open	\$375.00	\$0.00		
		Vendor Total:		\$1,075.00			
N5003		NATIONAL FUEL OIL, INC.					
26-02856	09/30/26	Fuel Delivered 9/17/26	Open	\$5,674.85	\$0.00		
N5972		SARAH F BANNISTER					
26-02743	09/17/26	Engraved plate-mayor	Open	\$10.00	\$0.00		
N6060		TREASURER - STATE OF NJ					
26-02749	09/17/26	POLICE BICYCLE PATROL COURSE	Open	\$125.00	\$0.00		
N6061		NJ ST LEAGUE OF MUNICIPALITIES					
26-02212	07/22/26	Deputy Clerk Ad	Open	\$115.00	\$0.00		
N6088		NJ CONFERENCE OF MAYORS					
26-02754	09/17/26	NJCM Education Series	Open	\$300.00	\$0.00		
N6147		STATE OF NEW JERSEY PWT					
26-02918	10/02/26	3RD QTR 2026 WATER TAX	Open	\$177.67	\$0.00		
N6161		ACTION FIRE APPARATUS CO.,INC					
26-02764	09/18/26	SCOTT AV3000 HT STRAP HARNESS	Open	\$2,751.18	\$0.00		
N6173		GEORGE ALBERT WALTER					
26-02853	09/30/26	ER Water Leak Detection	Open	\$700.00	\$0.00		
N6180		NORCIA CORP.					
26-02715	09/11/26	Parts-Smithco	Open	\$1,237.36	\$0.00		
NEW01		NJ DEPT.HEALTH/SENIOR SVCS.					
26-02905	10/02/26	NJ State Dog Fees	Open	\$34.20	\$0.00		
NEWJ010		TREASURER, STATE OF NEW JERSEY					
26-02910	10/02/26	3RD QTR 2026 STATE TRAINING FE	Open	\$4,208.00	\$0.00		

Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
O038		ONSITE PARTNERS PROJECTCO LLC					
26-01721	06/16/26	SVS FOR 10MW BATTERY 6/26 PH1	Open	\$69,969.45	\$0.00		
26-01722	06/16/26	SVS FOR 10MW BATTERY 7/26 PH1	Open	\$71,121.20	\$0.00		
		Vendor Total:		\$141,090.65			
O040		OASIS ALL AUTO REPAIR					
26-02807	09/24/26	Tow Baker #5 to Malouf Chevy	Open	\$188.00	\$0.00		
O6508		ONE CALL CONCEPTS					
26-02904	10/02/26	One Call Messages-September 26	Open	\$130.40	\$0.00		
P114		PRIME POWER ELECTRICAL SVS					
26-02864	09/30/26	EMERGENCY-POWER OUTAGE	Open	\$4,075.00	\$0.00		
P131		PARKER HEALTH GROUP INC					
26-02916	10/02/26	MH Prog Counseling Services	Open	\$60.00	\$0.00		
P1901		PORTER LEE CORPORATION					
26-02744	09/17/26	ZD CARTRIDGE RESIN RIBBON	Open	\$210.82	\$0.00		
P6866		PACE ANALYTICAL SERVICES, INC.					
26-02787	09/22/26	09/02/26 Chloride & Sodium	Open	\$168.00	\$0.00		
26-02798	09/24/26	TC - Week 2 - 09/16/26	Open	\$779.00	\$0.00		
		Vendor Total:		\$947.00			
P6886		JOSEPH J. PANGARO					
26-02533	08/26/26	TRAINING FOR DET. TORRES	Open	\$159.00	\$0.00		
P7136		JOYCE PORAMBO					
26-02884	10/01/26	Sept. line dancing classes	Open	\$135.00	\$0.00		
P7209		PUBLIC SERVICE ELECTRIC & GAS					
26-02790	09/22/26	SERVICE FOR 9/26	Open	\$29.51	\$0.00		
26-02794	09/22/26	SERVICE FOR 9/26	Open	\$447.24	\$0.00		
26-02795	09/22/26	SERVICE FOR 9/26	Open	\$29.93	\$0.00		
		Vendor Total:		\$506.68			
P7232		PUBLIC POWER ASSN OF N.J.					
26-02734	09/17/26	NYPA Billing August 2026	Open	\$39,354.20	\$0.00		
PA03		PARTS AUTHORITY LLC					
26-02550	08/26/26	Vehicle Parts-September	Open	\$5,566.45	\$0.00		
PAK001		PAKS RENOVATIONS CORP.					
26-02712	09/11/26	Police Department-2nd Floor	Open	\$1,503.80	\$0.00		
PC8		PRO CAP 8 LLC					
26-02724	09/16/26	REFUND TAX PREM 25-00056	Open	\$1,000.00	\$0.00		
PRIME01		PRIMEPOINT, LLC					
26-02800	09/24/26	P/R PROCESSING 9/25	Open	\$1,157.35	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
PRIME01		PRIMEPOINT, LLC	Account Continued				
Q7293 26-02850	09/30/26	QUEST DIAGNOSTICS , INC. Pre-employment testing	Open	\$90.90	\$0.00		
R133 26-02868	09/30/26	REALSAFE TITLE LLC REFUND OF TAX OVERPAYMENT	Open	\$1,446.16	\$0.00		
R150 26-02920	10/02/26	ROTHSTEIN MANDELL STROHM & HAL LEGAL SERVICES 9/26	Open	\$570.00	\$0.00		
26-02921	10/02/26	LEGAL SERVICES 9/26	Open	\$1,105.50	\$0.00		
		Vendor Total:		\$1,675.50			
R1815 26-02368	08/06/26	RMD ASSOCIATES LLC QPA SERVICES 10/26	Open	\$1,250.00	\$0.00		
R7593 26-00337	02/04/26	THOMAS C ROSELLI ESQ. PUBLIC DEFENDER 9/26	Open	\$666.67	\$0.00		
26-00338	02/04/26	PUBLIC DEFENDER 10/26	Open	\$666.67	\$0.00		
		Vendor Total:		\$1,333.34			
S143 26-02900	10/01/26	SPECIAL FORCES CONSULTING BALANCED DUE 9/26	Open	\$10,577.06	\$0.00		
S187 26-02274	07/29/26	SHANNON CHEMICAL CORPORATION SLI-932 Zinc Orthophosphoric	Open	\$5,044.95	\$0.00		
S233 26-02896	10/01/26	MORRIS & LISA SEIDMAN REFUND OF CD	Open	\$142.41	\$0.00		
S234 26-02897	10/01/26	THOMAS PAULIKAS & RACHEL SETEK REFUND OF CD	Open	\$139.26	\$0.00		
S235 26-02898	10/01/26	IRINA SURZHKO REFUND OF CD	Open	\$200.00	\$0.00		
S7690 26-02877	09/30/26	SAMS CLUB FB/PD purchase	Open	\$1,495.40	\$0.00		
S7953 26-02655	09/04/26	SIRCHIE FINGERPRINT LABORATORY SUPPLIES	Open	\$104.20	\$0.00		
S80 26-02714	09/11/26	SANITATION EQUIPMENT CORP Tube ASSY-Truck #28	Open	\$256.16	\$0.00		
S8086 26-02778	09/22/26	SPECTROTEL SERVICE FOR 9/15-10/14/26	Open	\$2,435.34	\$0.00		
S8162 26-02563	08/26/26	STAVOLA COMPANIES Asphalt	Open	\$299.49	\$0.00		
S8227		SUN BADGE COMPANY					

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
S8227		SUN BADGE COMPANY	Account Continued				
26-02661	09/04/26	BADGE	Open	\$191.50	\$0.00		
SHI290		SHI INTERNATIONAL CORP.					
26-01503	05/22/26	AZURE STORAGE 4/26-12/26	Open	\$1,185.50	\$0.00		B
26-02507	08/25/26	NETCLOUD-CRANDLEPOINT	Open	\$1,629.07	\$0.00		
		Vendor Total:		\$2,814.57			
SI01		SIGN A LIZE LLC					
26-02233	07/27/26	B. Sicknick Playground Sign	Open	\$3,977.00	\$0.00		
SIGNS01		HEATHER ALTOBELLI					
26-02070	07/10/26	Various Signs	Open	\$106.50	\$0.00		
SRHS01		SOUTH RIVER HIGH SCHOOL					
26-02805	09/24/26	CHEER CAMP 8/17-8/20/26	Open	\$960.00	\$0.00		
T073		TEAM EXPRESS EB-TICES LLC					
26-02747	09/17/26	BILLING FOR AUGUST 2026	Open	\$12.00	\$0.00		
T077		JACQUELINE TEAHL					
26-02895	10/01/26	REFUND OF CD	Open	\$31.81	\$0.00		
T1735		TARGETED TECHNOLOGIES LLC					
26-01873	06/19/26	IT SERVICES 10/26	Open	\$4,433.00	\$0.00		
26-01874	06/19/26	OFFICE 365 BH/PD 10/26	Open	\$3,031.75	\$0.00		
26-01876	06/19/26	DATTO MONTHLY 10/26	Open	\$495.00	\$0.00		
26-01877	06/19/26	DATTO AZURE 10/26	Open	\$577.80	\$0.00		
26-01878	06/19/26	EMAIL ESSEN & ARCHIVE PD 10/26	Open	\$375.00	\$0.00		
26-01879	06/19/26	EMAIL ESSEN & ARCHIVE BH 10/26	Open	\$387.50	\$0.00		
26-01880	06/19/26	DATTO SAAS MONTHLY 10/26	Open	\$171.00	\$0.00		
26-02003	07/01/26	DELL PRO COMPUTER-PD	Open	\$1,792.00	\$0.00		
26-02528	08/25/26	DELL PRO COMPUTER	Open	\$1,792.00	\$0.00		
26-02665	09/04/26	SSL CERT 10/9/26-10/8/27	Open	\$399.00	\$0.00		
		Vendor Total:		\$13,454.05			
T79		ANN BLESS MARTINEZ					
26-01839	06/19/26	CLEANING SERVICES 10/26	Open	\$2,951.92	\$0.00		
T8299		TLP CLIMATE CONTROL SYSTEMS IN					
26-02055	07/09/26	Repair AC - JSFH	Open	\$7,395.00	\$0.00		
26-02906	10/02/26	Service Calls 7/1/25 & 7/3/25	Open	\$1,700.00	\$0.00		
		Vendor Total:		\$9,095.00			
T8324		TAYLOR OIL CO INC.					
26-02738	09/17/26	Fuel Delivered 9/10/26	Open	\$1,606.14	\$0.00		
26-02761	09/18/26	Fuel Delivered 9/15/26	Open	\$2,388.48	\$0.00		
26-02775	09/22/26	Bulk Oil & Hydraulic Oil	Open	\$4,072.37	\$0.00		
26-02857	09/30/26	Fuel Delivered 9/24/26	Open	\$1,510.80	\$0.00		
		Vendor Total:		\$9,577.79			

Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
T8387		TELVue CORPORATION					
26-02556	08/26/26	DIGITAL BROADCAST VIDEO	Open	\$11,635.00	\$0.00		
T8531		TREASURER, STATE OF NJ					
26-02731	09/16/26	ELEVATOR INSPECTION FEE-OOA	Open	\$258.00	\$0.00		
26-02732	09/16/26	ELEVATOR INSPECTION FEE-LIBRAR	Open	\$258.00	\$0.00		
		Vendor Total:		\$516.00			
TR001		TRAP ROCK INDUSTRIES LLC					
26-01540	05/28/26	Asphalt	Open	\$123.55	\$0.00		
U8809		HD SUPPLY FACILITIES MAINT.LTD					
26-01647	06/10/26	Item #407583-Sewer Jet Nozzle	Open	\$57.00	\$0.00		
26-02917	10/02/26	Treatment Plant Supplies	Open	\$415.88	\$0.00		
		Vendor Total:		\$472.88			
W2059		WATER RESOURCES MANAGEMENT					
26-02489	08/20/26	Licensed Operator Fee-August	Open	\$10,700.00	\$0.00		
26-02736	09/17/26	Licensed Operator Fee-Sept.	Open	\$11,165.00	\$0.00		
		Vendor Total:		\$21,865.00			
W4321		WEX HEALTH INC					
26-01958	06/24/26	FSA MEDICAL 9/26	Open	\$95.00	\$0.00		
W9470		WIRELESS ELECTRONICS, INC.					
26-02642	09/03/26	PTT HANDGRIP W/15' COILED CORD	Open	\$301.28	\$0.00		
W9481		SCOTT WOLF					
26-02846	09/30/26	FOOD REIMBURSEMENT	Open	\$144.93	\$0.00		
Y9796		YUHAS PLUMBING & HEATING, INC.					
26-02760	09/18/26	OOA-Leak from AC Units	Open	\$675.00	\$0.00		
26-02835	09/30/26	PD - Reset AC Unit	Open	\$250.00	\$0.00		
		Vendor Total:		\$925.00			

Total Purchase Orders: 222 Total P.O. Line Items: 0 Total List Amount: \$1,147,915.99 Total Void Amount: \$0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	\$1,700.00	\$0.00	\$1,700.00	\$0.00	\$0.00	\$1,700.00
CURRENT FUND	6-01	\$623,194.69	\$0.00	\$623,194.69	\$0.00	\$0.00	\$623,194.69
WATER UTILITY	6-02	\$147,289.62	\$0.00	\$147,289.62	\$0.00	\$0.00	\$147,289.62
ELECTRIC UTILITY	6-03	\$336,869.01	\$0.00	\$336,869.01	\$0.00	\$0.00	\$336,869.01
	6-12	\$34.20	\$0.00	\$34.20	\$0.00	\$0.00	\$34.20
	6-15	\$1,042.27	\$0.00	\$1,042.27	\$0.00	\$0.00	\$1,042.27
	6-16	\$4,100.00	\$0.00	\$4,100.00	\$0.00	\$0.00	\$4,100.00
	Year Total:	\$1,112,529.79	\$0.00	\$1,112,529.79	\$0.00	\$0.00	\$1,112,529.79
GENERAL CAPITAL	C-06	\$17,535.77	\$0.00	\$17,535.77	\$0.00	\$0.00	\$17,535.77
ESCROW ACCOUNT	E-17	\$3,656.00	\$0.00	\$3,656.00	\$0.00	\$0.00	\$3,656.00
OTHER TRUST ACCOU	T-05	\$12,494.43	\$0.00	\$12,494.43	\$0.00	\$0.00	\$12,494.43
Total Of All Funds:		\$1,147,915.99	\$0.00	\$1,147,915.99	\$0.00	\$0.00	\$1,147,915.99